

Hatherleigh Town Council
Minutes of meeting held Tuesday 8th March 2011 7pm Community Centre

Present: Cllr.Alford in the chair, Cllrs. Jones, Abell, Taylor, Winsler (left meeting at 9pm) Trenaman
Calkin, Bater. The Clerk. One member of the public
Apologies: Cllr.Bush

PUBLIC SESSION

Mr.Graham Willgress gave a presentation to the Council on his bike ride around the UK coast, distance of approx 4,000 miles to take 4months. He was doing this ride to highlight mental health problems and to raise funds for Sustrain. He was looking for sponsorship, having already secured 14. He was willing to give a talk/slide show on his return. The Chairman thanked Mr.Willgress for his presentation.

360. Minutes of the meeting held 8th Feb. 2011, having been duly circulated, were signed by the Chairman as a true and correct record with one amendment: Min.322 to read "Cllr.Alford thanked Ms.Aubertin". Proposed Cllr.Calkin, seconded Cllr.Trenaman. All agreed.

MATTERS ARISING FROM MINUTES

361. Hatherleigh car park (min.322refers) Cllrs Bush and Abell attended the meeting of WDBC Strategy car parking group. Formal meeting with representatives from all car parks in attendance. They reported that we were only considering taking over "day to day" running of the car park, but with no maintenance/structural work to be included. Group thought it was an innovative idea. It was stressed at this time that we needed to ask more detailed questions, and receive detailed answers, and there would have to be wide public consultation on the matter before any decision was taken. Councillors expressed disappointment as to how the matter was reported in the NDJ, as the reporter said he would put his report pass the Chairman before submitting to the paper – this was not done.

362. Noticeboard (min.323 refers) Cllr.Alford reported that Mr.Drew apologised for the delay in finishing the noticeboard, but this would be done as soon as possible.

363. Oslo footpath (min.325 refers) nothing heard from WDBC. Cllr.Bater to follow up

364. Road junction Nursing home (min.326 refers) 30mph signs still not in situ. Cllr.Bater to follow up.

365. Mayor's chain (min.327 refers) engraving work carried out at a cost of £15.00

366. Turnpike (min.328 refers) nothing heard from EO of WDBC. Cllr.Bater to follow up.

367. Inconsiderate parking South Street (min.329 refers) no reply from Highways. Clerk to follow up.

368. Royal wedding (min.331 refers) Cllr.Abell had advised Mrs.K.Burgess to contact Help for Heroes concerning insurance for the event.

369. White lining Moor View (min.343c refers) DCC Highways have confirmed that this work would be carried out as soon as possible for safety considerations.

370. Millennium Square (min.343d refers) DCC Highways have confirmed that the moss will be treated and the area tidied up.

371. Toilet sign The Square (min.343e refers) not yet erected. Clerk to follow up.

372. Town Council number of seats (min.358 refers) any changes to the number of seats on the council would involve a long complicated process through the Boundary Commission. Council resolved not to persue the matter.

PLANNING MATTERS

373. Applications to consider:-

a) Mr.Mrs.J.Cassels Pynder Retrospective cou agric.building to ancillary domestic use

Council supported the application

- b) Mr.Mrs.T.Stacey 4 Morris Close Extension to dwelling
(Cllr.Winser declared personal interest, nephew was the applicant and took no part in the discussion or decision)
Council supported the application
- c) Mrs.N.Richards 19 Hoopers Close Single storey rear extension
Council supported the application
- d) Scottish & Newcastle George Hotel Advertisements and lighting
Council supported the application
- e) Mr.I.Norman Industrial Estate New Industrial unit B1 use
Council supported the application

374. Permissions granted: None

375. Refusals advised: None

376. Any other planning matters:-

- a) DCC proposed enlargement of Hatherleigh School – consultation papers in reading file.

FINANCIAL MATTERS

377. Clerk presented the following accounts for payment:-

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|-------------------------|-----------------|---------|
| a) Mrs.M.Leahy | toilet cleaning | £189.76 |
| b) Mrs.R.Lock | wages | £193.20 |
| c) Mrs.R.Lock | expenses | £ 21.13 |
| d) Barkwell Plumbing | Moor Monument | £870.00 |
| e) Community Centre | Hire | £ 10.00 |
| f) Ferryman Polytunnels | polytunnel | £848.00 |
| g) William Cornish | mayor's chain | £ 15.00 |

Proposed Cllr.Taylor seconded Cllr.Winser that the above accounts be paid and Cllrs.Jones and Trenaman signed the cheques.

378. Moneys received:-

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|---------------------|-----------------|---------|
| a) WDBC | toilet cleaning | £622.50 |
| b) Tar Barrell Comm | xmas lights | £125.00 |
| c) Mr.R.Tidball | xmas lights | £ 10.00 |

379. Any other financial matters

- a) HMRC Guidance relating to PAYE for Parish/Town Council clerks- as from 1st April all clerks will be subject to PAYE. The clerk reported that South Hams/WDBC provide a payroll service – charge of £100 per annum to include set up, twelve pay slips and end of year P60. Resolved that we join this scheme.
- b) WDBC – all items of expenditure over £500 will now have to be published on line.
- c) Audit Commission – our appointed auditor is Wayne Rickard
- d) “Get Changed Theatre Company” request for a grant – information in reading file for discussion next meeting.
- e) Mr.G.Wilgress sponsored cycle ride – resolved that council would together with the Community Centre support an event on his return. Further resolved that if a route map was supplied, it could be displayed together with donation box in the foyer of the Community Centre.

ISLAND PARK

380. Clerk reported an accident claim received from Recovery Assist Solicitors on behalf of Mrs.E.Wheeler from Appledore. Letter received 19th February 2011 – accident in question occurred 10th October 2010 – which was not reported to the Council at the time. All paperwork and information passed to our insurers.

ALLOTMENTS

381. Cllrs.Abell and Alford reported as follows:-

a)Cllr.Alford had obtained three quotes for the installation/erection of the polytunnel;-

- D.Dark – preparation of site, drainage and erection £850 plus vat
- M.Scott – no sitework – erection of polytunnel £600-£800 incl.vat
- P.Olek – preparation of site (no materials) erection of polytunnel £800 plus vat

Following a discussion it was resolved that:

- Cllr.Alford would obtain quote from P. Olek to include materials (whether Council would order or Mr.Olek obtain would be determined)
- In order that work can be started and grant money secured an extra council meeting would be called to finalise Mr.Olek’s quote and then cheque to be issued to The Allotment Association who would pay Mr.Olek when work completed.

b) Wooden surrounds for allotments – quotes for 650metres of tanalised wood surrounds were received in the sums of £1043 and £980 both plus vat. It was resolved that this work could not be undertaken.

NEW GRAVEYARD

382. The Sub committee reported that for their next meeting they would invite representatives from the PCC to discuss the matter of the footpath.

MAINTENANCE/TRAFFIC ISSUES

383. WDBC had enquired as to who maintained the shrub beds at the entrance to the car park. Cllr.Bater confirmed that it was WDBC. Clerk to inform.

384. Cllr.Taylor had received complaint that the toilets were dirty. Situation would be monitored.

EVENTS CO-ORDINATOR

385. Cllr.Abell reported as follows:-

- a) Greater Dartmoor Leaf grant application had failed
- b) WDBC grant application result awaited
- c) A Big Lottery bid had now been submitted

COMMUNITY AWARDS EVENING

386. Resolved that this matter be left in abeyance until after the May election.

WDBC WINTER COMMUNITY SELF HELP SCHEME

387.Resolved to note the information and keep on file.

BOROUGH COUNCILLOR’S REPORT

388. Cllr.Bater reported as follows:-

- a) WDBC had made Mr.Michael Morpugo a freeman of the Borough
- b)WDBC were not going to become an executive council

MEETINGS ATTENDED BY COUNCILLORS

389. Cllr.Trenaman – Sportsfield AGM – all officers/committee elected en bloc.

CORRESPONDENCE

390. WDBC election/nomination papers – Clerk distributed election packs to those councillors present.

391. Torrington Town Council Mayors spring event Sunday 17th April – Cllr.Alford could not attend.

392. Northam Town Council civic reception – Cllr.Alford to reply direct.

393. DCC Mineral Core strategy consultation information in reading file

394. WDBC Register of Interests – Councillors reminded that any changes to their respective registers had to be notified to WDBC within 28 days.

395. WDBC Northern Links meeting 10th March

396. WDBC Changes to Housing benefits – information/leaflets in reading file.

ANY OTHER BUSINESS

397. Cllr. Abell reported that the Community Centre were submitting a planning application for a new noticeboard.

398. Date of next meeting Tuesday 12th April 7pm

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.50pm.

Signed.....chairman.....dated