

Minutes of the Annual General Meeting of Hatherleigh Town Council
Tuesday 14th May 2013 7.00pm in the Community Centre

Present: Cllrs.Alford, Winser, Jones, Gilbert, Tyson, Trenaman, Stevens, Calkin, Bater. Dist.Cllr Hall, the Clerk and five members of the public

Apologies: Cllr.Bush

- 1. Election of Mayor:** Cllr.Alford p'd Cllr.Winser 2nd Cllr.Bater. All agreed
2. Election of Deputy Mayor: Cllr.Gilbert p'd Cllr.Calkin 2nd Cllr.Bater. All agreed

Cllr.Bater on behalf of the Council thanked Cllr.Alford for all his work on behalf of the Town Council in his capacity as mayor over the past year.

3. Election of representatives to the following committees:-

- | | |
|---------------------|----------------------------------|
| a) Sportsfield | Cllr.Trenaman |
| b) Moor Management | Cllrs.Bush, Jones and Calkin |
| c) P3 Scheme | Cllr.Winser |
| d) Northern Links | Cllr.Calkin |
| e) Community Centre | Cllr.Stevens |
| f) Ruby Run | Cllrs.Bush and Bater |
| g) Allotment Assoc. | position left vacant if required |

The above were elected en bloc. Proposed Cllr.Gilbert seconded Cllr.Jones. All agreed.

PUBLIC SESSION

- a) Mr.N.Laing-Taylor gave an update on the Skatepark project. Main points were:
- This would be an inspired facility, being a 40 year investment for the town
 - Funding gap was being closed. Approx £7,500 raised so far
 - Many community fund raising events had been held
 - WDBC had promised 3% of all moneys raised
 - Tenders going out end of May
 - Concrete, the best surface, but also the most expensive. This has 40 year life span with low/little maintenance costs
 - Looking to Town Council for confirmation of footprint of area that can be used, and financial support
- b) Mr.R.Owen – this would be a facility that would be used by the town and the surrounding area, including special needs school pupils
- c) Adam Keats – a facility such as these builds confidence and character in it's users
- d) Mr.B. Horn – this was now the fifth meeting at which council discussed the skatepark project. Nice to see visible support

The Chairman closed the public session and the council meeting continued.

The minutes of the meeting held 9th April, having been July circulated were approved and signed subject to a) min.413 to read "Mr.Vergettes" b) min.428 to read "3%". Proposed Cllr.Bater seconded Cllr.Calkin. All agreed.

MATTERS ARISING FROM MINUTES

4. Devon & Somerset Fire Brigade (min.407 refers) acknowledgement received of our consultation response
5. Bus shelter barrier (min.407 refers) Cllr.Bater to obtain further written quote for a suitable barrier.
6. Committee room cupboard (min.408 refers) cupboard now ready to be mounted on the wall which Cllr.Alford hoped to do within the next few days.
7. New noticeboard (min.409 refers) Cllr.Jones was meeting Mr.Bush on site, but reported that a new noticeboard would not be made until August. It was therefore resolved that the old board be removed from site due to health and safety reasons (Cllr.Tyson to arrange) and we would use the smaller noticeboard to display council notices
8. Passaford footbridge spur (min.412 refers) Cllr.Trenaman reported that all the bales had now been removed from the field. The landowner reported that the 40yards of missing tarmac had been ripped up by the recent floods. Resolved that Clerk inform footpath officer of this information.
9. WDBC Plan It printing bill (min.422a refers) Cllr.Tyson queried the 50 coloured copies of the questionnaire. Clerk to enquire.
10. Bell sculpture plaque (min.423 refers) Cllr.Alford had obtained wording from Mr.Vergettees and a plaque had been ordered
11. Jubilee footpath gates (min.424 refers) Cllr.Alford had ordered two plaques for the gates.
12. Millennium Square (min.441a refers) Cllr.Alford to speak to Mr.M.Cole about work required on the bushes and trees

PLANNING MATTERS

13. Applications to consider:-

- | | | |
|-------------------------|----------------|---|
| a) Hatherleigh Abbatoir | Abbatoir | Ext.to office. Erection of trailer storage building with workshop/storage on 1st floor
<i>Council supported the application</i> |
| b) Mr.Mrs.Jones | Bembridge Farm | Building to cover agricultural yard
<i>(Cllr.Alford declared an interest and took no part in the discussion or vote)</i>
<i>Council supported the application</i> |
| c) Mr.R.Cole | Seldon Farm | Lawful cert.for use of barn as residential
<i>Council supported the application</i> |

14. Permissions granted:-

- | | | |
|-----------------|------------------|-------------------------------|
| a) Mrs.Chorlton | Hideaway cottage | single storey ext/LBC consent |
|-----------------|------------------|-------------------------------|

15. Refusals advised:-

- | | | |
|--------------|--|-----------------|
| a) Mr.S.Reed | land adj.Leigh Hsouse
Higher Street | single dwelling |
|--------------|--|-----------------|

16. Any other planning matters:-

- a) WDBC confirmation of prior acceptance for agricultural livestock building West Down Hatherleigh
- b) Price of Peace – alleged breach. WDBC Enforcement Officer looking into the matter.

FINANCIAL MATTERS

17. Clerk presented the following accounts for payment:-

a) WDBC	30% toilet costs	£1240.80
b) Hatherleigh Comm.Centre	hire	£ 20.00
c) Pynto Ltd.	website hosting	£ 80.00
d) Mrs.R.Lock	wages	£ 154.60
e) Mrs.R.Lock	expenses	£ 16.10
f) Mrs.Leahy	toilets/bus shelter	£ 247.60
g) Hatherleigh Festival	grant	£ 200.00
h) Cllr.Alford	reimbursement plaques costs	£ 106.90

Proposed Cllr.Winser seconded Cllr.Bater that the above accounts be paid. Cllrs.Jones and Trenaman signed the cheques.

18. Moneys received None

19. Any other financial matters:-

- a) Adoption of accounts year ending 31st March 2013. All councillors had been circulated with copies of the financial papers. Copy attached to minutes for record purposes. Payments were £5258 more than receipts. Diamond jubilee legacy/celebrations accounted for £5067 of this sum. Balance to carry forward stood at £26,240.46. Proposed Cllr.Bater seconded Cllr.Winser that the accounts be accepted. All agreed.
- b) Audit Form – Clerk read out annual governance statement which was agreed and signed by the Chairman and the RFO.

MAINTENANCE/TRAFFIC ISSUES

20. Cllr. Alford had received further complaints about inconsiderate parking. Clerk to ascertain from WDBC on the legality and wording of any signs that Council could place on windscreens of offending vehicles.

21. Cllr.Gilbert:-

- a) 2nd new picnic bench for Island Park should be erected, as the repairs/adaptions to the first one had been successful. Resolved that Clerk contact Evershed Products about the defect in the picnic set.
- b) Mosaic South Street – still not repaired. Cllr.Bater confirmed that work had started.
- c) Jubilee footpath – the lower end was now in a good condition following repairs. However top half of path was dangerous. Cllr.Winser reported that the Footpath Officer was aware of the situation but funding was a problem. Resolved that Cllr.Alford ask Mr.M.Cole for a quote for carrying out any necessary work.

22. WDBC letter received concerning the revision of their costs for emptying dog bins.

HATHERLEIGH CAR PARK

23. ongoing agenda item

SKATEPARK PROJECT

24. Cllr.Tyson reported as follows:-

- a) April had been a busy community fund raising month
- b) They had looked at 30 different funding pots. £63,000 raised
- c) Needs now to reengage with relevant companies to draw up serious plans
- d) Area now needed defining eg. Removal of hedge. Ditch work could cost £5,000.

25. Discussion took place on the project with main points arising as follows:-

- Both Cllrs. Winser and Alford felt that the hedge was a health & safety and child protection issue And therefore should be removed.
- Cllr. Gilbert felt that if that is the case then the whole area of Island Park with regard to hedging and the issues mentioned above would have to be addressed. If hedge had to be removed then some sort of screening would be necessary to separate the areas.
- Cllr. Bater suggested benches facing towards the skatepark with replanted box hedge inbetween.
- Cllr. Jones said that design of the skateboard area should incorporate earth banking which would act as a part barrier. Such barriers should form part of any submitted plan

26. Following the above discussion it was resolved that:-

- a) Hedge can be removed (subject to planning which clerk would check) but there must be a visual separation of the areas.
- b) Any designs must come back to the Town Council for final approval.

27. Financial contribution (*Cllr. Tyson declared a personal interest*) Clerk reported on information received from the Insurance company:-

a) £60,000 scheme would see an annual premium increase of £584.75

b) £80,000 scheme would see an annual premium increase of £815.51

These figures were discussed. Both schemes included "other work" not just the actual equipment so insurance values would be slightly less. The present ½ pipe is insured for £9,231.50. Three proposals were put forward:-

a) Proposed Cllr. Gilbert 2nd Cllr. Stevens that £1,000 be awarded

b) Proposed Cllr. Alford 2nd Cllr. Trenaman that £3,000 be awarded

c) Proposed Cllr. Jones 2nd Cllr. Winser that £5,000 less this years extra insurance premium be awarded.

Voting took place as follows:-

a) Proposal a) 3 in favour

b) Proposal b) was withdrawn

c) Proposal c) 5 were in favour

There was one abstention. Therefore proposal c) was carried

28. Skatepark bank account – it was resolved that all moneys should be passed to Cllr. Bush to pay into the account. This practice would continue until a problem arises, and then the matter would be reconsidered.

DISTRICT COUNCILLORS REPORT

29. Cllr. Hall reported as follows:-

a) Further complaints received about parking, these from residents of Highampton. Council felt that Highampton Parish Council should write direct to WDBC, DCC Highways and Police.

b) Problems reported concerning a resident of Moor View. This was in the hands of the police. Other problems reported concerning residents at Madewell. Resolved that Council write to Mrs. Barkwell expressing concerns of residents in the town and to what organisation/authority should be address our concerns too.

MEETINGS ATTENDED BY COUNCILLORS

30. None

CORRESPONDENCE

31. South Molton Old English Fayre 15th June. Neither Mayor or Deputy Mayor available to attend

32. Carnival Committee – revised date required for use of Island Park for their duck race.
Resolved that 14th September is agreed.

33. Devon Youth Services Outreach van – asked permission to park at Island Park on a Friday evening between 7pm – 9m. Agreed, Cllr.Tyson to inform.

ANY OTHER BUSINESS

34. Cllr.Gilbert reported on behalf of Cllr.Bush that the final draft of the Plan It document would be submitted to WDBC for their June meeting.

35. Cllr.Winser reported complaint received concerning overhanging buses at Moor View by the sub station, and also large pit in the pavement. Clerk to report.

36. Date of next meeting 11th June 2013

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.40pm.

Signed.....chairman.....dated