

Hatherleigh Town Council
Minutes of Meeting held Tuesday 11th June 2013 7pm in the Community
Centre - Final

Present: Cllrs.Alford in the chair, Cllrs. Winser, Jones, Gilbert, Bush, Tyson, Trenaman, Stevens, Calkin, Bush
Dist.Cllr. C.Hall, the Clerk, 3 members of the public

Apologies: None

PUBLIC SESSION

Mrs.M.Taylor	Grant to Skatepark project
Mrs.P.Sawyer	Okehampton & District Community Transport Group
Mr.S.Weeks	Trading/vibrancy/marketing of the town

The minutes of the Annual Parish meeting of 14th May 2013, having been duly circulated, were signed by the chairman as being a true and correct record. Proposed Cllr.Gilbert seconded Cllr.Calkin. All agreed. There were no matters arising.

The minutes of the Annual General meeting of 14th May 2013 having been duly circulated, were signed by the Chairman as being a true and correct record with one amendment – min.29 to read “residents of Madewell”. Proposed Cllr.Gilbert seconded Cllr.Winser. All agreed.

MATTERS ARISING THEREFROM

37. Election of representatives on Committees (min.3 refers) resolved that Cllrs.Tyson and Trenaman be listed as the representatives for the Skatepark project.

38. Bus shelter barrier (min.5 refers) Resolved that Cllr.Bater organise the erection of this barrier at a cost of £100 plus £50 expenses.

39. Committee room cupboard (min.7 refers) resolved that a second cupboard be purchased, with legs so that both can be freestanding (not fixed to the wall)

40. New noticeboard (min.7 refers) Cllr.Jones reported that he had met on site with Mr.Bush and that the new noticeboard would fit across the two wide posts, with Hatherleigh Town Council etched in the woodwork. Clerk to confirm with Mr.Bush. Cllr.Tyson reported that she had removed the old noticeboard and Council confirmed there was no further use for such board.

41. Passaford footbridge spur (min. 8 refers) neither the Clerk or Cllr.Winser had heard anything further from Mr.John Baker (footpath officer)

42. WDBC Plan it printing bill (min.9 refers) Clerk confirmed that credit note for £311.07 had been received, leaving a balance to pay of £100.00

43. Bell sculpture plaque (min.10 refers) this would have to be redone as there was a printing error.

44. Jubilee gate plaques (min.11 refers) these would have to be redone as there was a wrong date. Cllr.Alford to check the original order.

45. Millennium Square (min.12 refers) Cllr.Alford reported that he was meeting Mr.L.Cole on site to ascertain what work was needed to be done on the trees/bushes.

46. Inconsiderate parking (min.20 refers) WDBC confirmed that anyone undertaking parking enforcement should be trained and qualified. Furthermore, they would be unable to advise on any legal wording for notices that the Town Council would wish to put on offending vehicles. Resolved that the situation be monitored.

47. Picnic bench Island Park (min.21a refers) Evershed Products reported that the product left the factory in sound condition, and they had not experienced any problems before. They would however send a new leg for the table.

48. Jubilee footpath (min.21c refers) Cllr.Alford was meeting Mr.M.Cole on site to discuss exactly what work was required on the footpath.]

49. Island Park hedge (min.26a refers) WDBC Planning Dept. had confirmed that any hedge removal would not require planning permission unless the hedge was a result of the requirement of an earlier planning condition. However they urge that the hedge is retained if possible. Any such removal may require permission under hedgerow regulations. Nothing further heard from WDBC Landscape Officer.

50. Financial contribution for skatepark project (min.27 refers) Clarification of this minute was required.

- Cllr.Tyson on the advice of the Clerk had contacted DALC. It was confirmed that Cllr.Tyson did not have a disclosable pecuniary interest under the code of conduct but a personal interest under 7.2(a)
- It was proposed by Cllr.Bater seconded by Cllr.Gilbert that a recorded vote is taken. 4 voted in favour 2 against, therefore the vote will be recorded.
- Resolution for £1,000 grant be awarded. Proposed by Cllr.Gilbert seconded by Cllr.Stevens
- Amendment for £5,000 (less this years insurance premium for the equipment) to be awarded. Proposed Cllr.Jones seconded Cllr.Winser.

Voting took place and recorded as follows:-

- On the Amendment for £5,000 (less this years insurance premium for the equipment)
For the amendment – Cllr.Winser, Cllr.Jones, Cllr.Tyson, Cllr. Trenaman, Cllr.Alford
Against the amendment –Cllr.Bater, Cllr.Stevens, Cllr.Gilbert, Cllr.Bush
One abstention - Cllr.Calkin
- On the Resolution for £1,000 to be granted
For the resolution - Cllr.Gilbert, Cllr.Stevens, Cllr.Bater
Against the resolution - Cllr.Winser, Cllr.Jones, Cllr.Bush, Cllr.Tyson, Cllr.Trenaman, Cllr.Alford
One abstention - Cllr.Calkin

Therefore according to the above £5,000 (less this years insurance premium for the equipment) will be granted

51. Madewell tenants (min.29a refers) Mr.G.Garnder of BJB reported that Madewell have no jurisdiction over their tenants, rents being paid by WDBC. Tenants have their own rights, and are no different to other tenants within the town. As in all cases, any troubles should be reported to the police.

52. Overhanging bushes Moor View Substation (min.35 refers) bushes had been cut back. Cllr.Alford to check the reported pothole in the pavement.

PLANNING MATTERS

53. Applications to consider: None

54. Permissions granted:-

a) Dawn West Devon	The Abbatoir	Ext.to office.Erection of trailer storage building
b) Mrs.Ashworth	Medland Farm	Current lawful use as dwellinghouse
c) Dawn West Devon	The Abbatoir	Variation to fascia board

55. Refusals advised None

56. Any other planning matters:-

a) Price of Peace – siting of 6 mobile homes. Appeal to be heard 16th July 10am Kilworthy Park Tavistock

FINANCIAL MATTERS

57. Clerk presented the following accounts for payment:-

a) AON	Insurance premium	£2076.88
b) WDBC	Printing for Plan It	£ 100.00
c) Mrs.J.Gist	Internal audit	£ 39.00
d) Hatherleigh C.C.	Hire	£ 20.00
e) Mrs.Leahy	Toilets/bus shelter	£ 198.08
f) Mrs.Lock	Wages	£ 154.60
g) HMRev.	Clerks tax	£ 115.80
h) Mrs.Lock	Expenses	£ 15.20
i) A.Gilbert	fittings reimbursement	£ 14.40

Proposed by Cllr.Calkin seconded Cllr.Winser that the above accounts be paid. Cllrs.Jones and Trenaman signed the cheques.

58. Moneys received:-

a) Norman Lock & Son Burial fee Mr.A.Gloyn £ 250.00

59. Any other financial matters:-

- a) Internal Auditor recommended that the fixed assets of the bull and the sheep head, and the bell sculpture, although acquired at no cost by the Council, are insured by the Council so for clarification should be included in the list of assets. Resolved that clerk amended the list accordingly.
- b) Audit forms and ancillary information sent to the Audit Commission
- c) VAT claim form had been submitted
- d) Title of bank account – Clerk had had trouble paying in a cheque that was made payable to Hatherleigh Town Council, with the account entitled Hatherleigh Parish Council. Resolved that letter signed by two account signatories be sent to the Bank requesting that name of account be changed to Hatherleigh Town Council and that Mrs.R..A.Lock, as Clerk and Responsible Financial Officer to the Council should be allowed access to account details, and any documents held by the Bank on behalf of the Council.

MAINTENANCE/TRAFFIC ISSUES

60. Cllr.Bush reported:-

- a) had received an enquiry regarding installing bike racks in the town (this was also raised in the Plan It document). Following a discussion it was considered that the Millennium Square would be an ideal place. Clerk to find out prices for 6 racks.
- b) Reported that the Rotary Club were doing an audit of all the benches/seats around the town, and would undertake any necessary minor repairs
- c) the new graveyard signs had been erected
- d) reported a dispute over a bridleway in which the police had become involved

61. Cllr.Gilbert:-

- a) reported further inconsiderate parking on the pavement between the bollards outside the Co-op. Dist.Cllr.Hall would report to WDBC
- b) Asked if Cllr.Hall would ascertain from WDBC if PCSOs were now empowered to issue parking tickets

62. Cllr.Trenaman – the white lining on the road outside the Chapel needs repainting. Clerk to report.

63. Cllr.Jones – dead copper beech tree opposite the Cricket Field has still not been removed. Clerk to report again

SKATEPARK PROJECT

64. Cllr.Tyson reported as follows:-

- a) funding now stood at approx. £70,000. Moor Management had awarded a further £2000.00 and Dist.Cllr.McInnes from his locality budget had given £350.00.
- b) 3 companies had meet on site to discuss requirements and were drawing up designs to fit the budget of £70,000.00

COMMUNITY AWARDS EVENING

65. Cllr.Gilbert stated that the organisation for this event should start now rather than much later. It was therefore resolved as follows:-

- A date in October to be finalised as soon as possible
- Nominations should now be actively sought. Cllr.Jones to put article in the Pump and Cllr.Alford to do posters.
- Ongoing agenda item

BELVEDERE MONUMENT

66. Letter received from Mr.A.Lane, agent for Ian Balsdon concerning the lease for this monument. Clerk had been unable to access the deeds at the Bank at this present time. Resolved that we ask Mr.Lane to the next meeting of the Council to discuss the best way forward.

DISTRICT COUNCILLOR'S REPORT

67. Cllr.Hall had nothing to report from WDBC . She did however report that she had received complaints (i) concerning the riding of quad bikes around certain parts of the town (ii) the property known as Oakleigh. She was investigating both matters.

MEETINGS ATTENDED BY COUNCILLORS

68. Moor Management – Cllrs.Jones, Bush, Calkin. At last meeting discussed general management and higher level stewardship scheme for the moor. Further £2,000 awarded to the skatepark project.

69. Ruby Run – Cllrs.Bush and Bater. Successful event Sunday 9th June. 150 runners, 90 walkers and 4 teams.

CORRESPONDENCE

70. DCC Highways – road closure for Buddle Lane on 12th August for removal of bare overhead wires.

71. Mayors invitations – programme of events from Torrington and Okehampton given to Cllr.Alford

72. Mrs.Kingcome – complaining about times of rubbish collections. Clerk to acknowledge and report to WDBC

73.DALC Planning Explained course Wed.16th October. Clerk to book 3 places for Cllrs.Stevens, Alford & Winser.

74. Health Summits in Mid Devon public meetings. Resolved that we invite Mrs.Keri Ross the Community Relations Manager to attend a future council meeting.

75. Mrs.Barkwell – complaint received concerning the new allotment sign in that Madewell were not mentioned. Cllr.Bater to circulate photo of the new sign with a view to a new one being made.

ANY OTHER BUSINESS

76. Cllr.Winser – had been asked what was happening with the property Fishleigh Down. Relevant information given.

77. Clerk requested that Clerks contract be put on the agenda for the next meeting. She also proposed changes to the agenda which she would discuss with Cllr.Alford

78. Date of next meeting 9th July 2013.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.55pm.

Signed.....chairman.....
.....dated