

Hatherleigh Town Council
Minutes of the Annual General meeting held Tuesday 13th May 2014
7pm in the Community Centre
final

Present: Cllrs.Winser, Bush, Jones, Gilbert, Tyson, Stevens, Trenaman, Calkin. Bater Alford. Dist.Cllr.Hall, the Clerk, approx 12 members of the public

Apologies: None

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| 1. Election of Mayor | Cllr.Gilbert | p'd Cllr.Bush | 2 nd Cllr.Winser |
| 2. Election of Deputy Mayor | Cllr.Bush | p'd Cllr.Jones | 2 nd Cllr.Winser |

There were no other nominations. All agreed, and Cllr.Gilbert and Bush accepted the positions.

3. Election of Councillor's to the following committees:-

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| a) Sportsfield | Cllr.Trenaman |
| b) Moor Management | Cllrs.Bush, Jones & Calkin |
| c) P3 Scheme | Cllr.Winser |
| d) Northern Links | Cllr.Calkin |
| e) Community Centre | No additional Councillor to be appointed |
| f) Ruby Run | Cllrs.Bush, Bater and Stevens |
| g) Allotment Assoc. | Cllr.Alford |

Proposed Cllr.Bater seconded Cllr.Bush that the above be elected en bloc. All agreed.

4. Minutes of meeting held 8th April 2014 having been duly circulated were signed by the Chairman as being a true and correct record with the following amendments: a) public session (a) to read Sarah Deacock. (b) min.409c to read Court Leet. Proposed Cllr.Wiinser seconded Cllr.Calkin. All agreed.

MATTERS ARISING FROM MINUTES

5. Bell plaque (min.387 refers) now fitted

6. Allotment sign (min.389 refers) Cllr.Alford still awaiting details of Made Well's logo

7. Bus shelter barrier (min.390 refers) Cllr.Bater reported fitted cost of £285.00. Resolved that this work be carried out (Cllr.Bater took no part in the discussion or vote)
The Clerk to write to the bus companies to inform them about the barrier.

8. Dog fouling posters (min.391 refers) these had now been received and would be distributed where necessary.

9. Moor View ditch (min.392 refers) Cllr.Alford had now obtained all relevant paperwork. Resolved that this be an agenda item next meeting.

10. Millennium Square noticeboard (min.393 refers) Cllr.Jones reported that noticeboard is ready to be installed. He had met Mr.Bush on site with regard to location. Cllr.Bush would liase with Martin Cole with regard to removing the shrubs/bushes and pruning of the tree before resiting is carried out.

11. Bench repair work (min.394 refers) bench in the Square had been repaired.

12. WDBC Mayoral awards (min.396 refers) Miss Diepenbroek had attended the ceremony to collect her runners up award, and had found the evening to be daunting but enjoyable.

13. Play inspection (min.397 refers) Cllr.Bush would contact ROSPA to carry out all the inspection work.

14. Churchyard war memorial (min.398 refers) Rev.Hansford had replied that the Church were happy for the Town Council to carry out any necessary repair work, but would like notification of work involved. Resolved that Clerk contact Chris Lock to ask for a quote for any work he considers necessary is required.

15. Maintenance/traffic issues the following matters were reported:-

- a) loose paving stones outside Paper shop had been repaired
- b) street light no. 1 in South Street was in the repair system
- c) Hanging baskets would be erected end of June
- d) Parking notices – these were available through the Beat Office Mr.A.Oliver. Discussion took place as to who would place these notices on car windscreens, and what any consequences would be. Resolved that we would give the scheme a trial run to see if it would improve the parking problems within the town.
- e) Resolved that Clerk report again the raised manhole cover by the paperwork which had resulted in an accident which was still being investigated.

16. Xmas lights – Cllr.Gilbert reported that he was awaiting the connection figure

17. Belvedere (min.415 refers) Clerk had written to Mr.Balsdon but had received no response. Cllr.Trenaman reported that Mr.Balsdon has said that if there is any more trouble he will close and fence off the Belvedere. Resolved that Cllrs.Jones, Gilbert, Bater and Bush go and see Mr.Balsdon again to see if he would give the Town Council a minimum lease of 21 years so that insurance could be sorted out.

PLANNING MATTERS

18. Applications to consider:-

a) Mrs. C.Diepenbroek	South Langabeare	Demolition of existing stock shed erection of new shed <i>Council supported the application</i>
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19. Permissions granted:-

a) Mr. & Mrs. R.Davies	Chapel High St.	COU to dwelling
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20. Refusals advised: None

21. Wind turbines – with an application pending at Heane Farm (screening option completed) but application as yet not validated, and a further turbine application for Jacobstowe, discussion took place following requests by members of the public to hold a public meeting. It was resolved that a meeting would be called when the application had been validated, such meeting to include representatives from WDBC, applicants, owners of land, Exbourne & Jacobstowe Parish Council and CPRE. Cllr.Jones asked that Dist.Cllr. Hall ensure that the Town Council are informed on any neighbouring parish turbine applications.

22. Any other planning matters:-

- a) South Moor Jacobstowe – replacement dwelling in the countryside. This has gone to appeal for non determination.

FINANCIAL MATTERS

23. Adoption of accounts – all Councillors had been circulated with end of year accounts for 31st March 2014 (copy attached to these minutes for record purposes) The accounts had been signed off by the internal auditor. Proposed Cllr.Bater seconded Cllr.Bush that the accounts be adopted. All agreed.

24. Clerk read annual governance statement to the Council which was agreed and signed by the Chairman and Clerk

25. Asset register – it was resolved that the quantity of timber listed at £86 be taken off the next asset register and the item strimmer/safety equipment be changed to read “mower and safety equipment” as the strimmer had been scrapped.

26. Clerk presented the following accounts for payment:-

a) Mrs.Leahy	toilets/bus shelter	£ 252.40
b) Mrs.R.Lock	wages	£ 154.60
c) Mrs.R.Lock	expenses	£ 15.80
d) Francis Carne Assoc.	dog poo posters	£ 19.98
e) Hatherleigh Comm.cen	hire	£ 16.00
f) WDBC	30% cost of public toilets	£1264.80
g) Aon	premium 14/15	£1845.67**
h) Mrs.J.Gist	internal audit fee	£ 39.00
i) DALC	membership	£ 348.30

** Clerk to contact AON and ask about matched quote received from Zurich

Proposed Cllr.Tyson seconded Cllr.Calkin that the above accounts be paid. Cllrs.Bush and Jones signed the cheques.

27. Moneys received:-

a) AON	reimbursed fee half pipe s/park	£ 40.38
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28. Any other financial matters:-

a) Insurance premiums clerk reported as follows:

- AON premium of £1845.67 with 5% reduction if we stay for 3 years (£92.28)
- Zurich premium of £1467.70 (this included public liability of £15million with AON It was £10million)

Following discussion/comparison it was resolved that we stay with AON for three years and Clerk contact them to report the lower offer of premium received.

MAINTENNACE/TRAFFIC ISSUES

29. Following matters were brought to the attention of the Council:-

a) Cllr.Bush reported poor road surfaces in Bridge St. and Market St.

b) Cllr.Trenaman reported that the culvert 50 metres to the west of Passaford footbridge had now completely collapsed and was causing problems. Cllr.Winser to report to PROW officer.

c) Cllr.Trenaman – could utilise galvanised steel lengths left from the skatepark project to make 2 benches.

d) Litter bins for Island Park – Cllr.Gilbert would circulate details of litter bins for decision to be made at the next meeting.

e) Cllr.Bater gave a fitted price of £316 for a cycle rack for Millennium Square. Resolved that until shrubs/bushes had been removed, no decision would be taken on the siting for the cycle rack.

f) Cllr.Alford reported that the manager of The George Hotel was trying to encourage bus/coach operators to stop in Hatherleigh for coffee/food/shopping, but there was nowhere for coaches to park. Resolved that Council write to WDBC to enquire about possible coach parking. Dist.Cllr.Hall would also take the matter up.

BEATING OF THE BOUNDS

30. The sub committee consisting of Cllrs.Jones, Trenaman and Calkin reported as follows:-

- a) Clerk had drawn up a risk assessment
- b) Cllr.Stevens would produce posters and distribute
- c) Cllr.Trenaman would ask Mr.Diepenbroek if he would organise a barbecue in the Square
- d) Clerk to ascertain position on public liability
- e) Geoffrey Cleverdon would be asked to start the walk.

MEETH CYCLE ROUTE

31. Nothing to report on this matter

ACTION FOR MARKET TOWNS

32. It was resolved that at this present time, the cost of joining this organisation outweighed any benefits gained from it

DISTRICT COUNCILLOR'S REPORT

33. Dist.Cllr. Hall reported as follows:-

- a) ongoing matter with regard to the extra bollard outside the Co-op
- b) she had attended the residents meeting with regard to the future of the market. Due to the lack of trust and correct facts that came out of that meeting, she has asked the planning officer to produce a question/answer sheet on the planning protocol and procedure. Town Council would like to see this before it is circulated.

MEETINGS ATTENDED BY COUNCILLORS

34. Cllr.Bush – Ruby Run – no fun run this year. Requested that Cllr.Gilbert is at the finish of the race in Hatherleigh

35. Cllr.Bater – school meeting with regard to the resiting of the mosaic on the school wall. Headmistress was in favour of this idea, but would have to take the matter up with the Conservation Officer and DCC.

36. Cllr.Tyson – had attended the public meeting with regard to the market, but attended as a member of the public and not representing the Council. She came away with the same feelings as that of Cllr.Hall with regard to lack of trust and correct facts being available.

CORRESPONDENCE

37. Local Gvt Boundary change to West Devon – all information in reading file. Any comments that we wish to make as a council can be formulated at the June meeting

38. Euro election – list of candidates to be displayed on noticeboard and in community centre.

39. South Molton Old English Fayre celebrations 14th June. Cllr.Gilbert to reply direct.

40. Cycling time trials – details received from Mr.K.Roberts regarding the time trials could finish in Hatherleigh for the 2016 event. Cllr.Gilbert to reply that the Town Council would be interested in hosting this event.

41.PCSO had given crime figures for Hatherleigh Jan. – March 2014. Figures kept on file.

ITEMS BROUGHT FORWARD FOR INFORMATION/AGENDA ONLY

42. Cllr.Bush had reported to WDBC unauthorised tree surgery work at 23 Vicks Meadow which they were investigating.

43. Cllr.Bater attending Iddesleigh Parish Council meeting to discuss War Horse signage.

44. Cllr.Alford – Moor View benches agenda item next meeting

45. Date of next meeting Tuesday 10th June 2014

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.55pm.

Signed.....Chairman.....
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