

Hatherleigh Town Council

Minutes of meeting of Tuesday 11th November 2014 7pm Community Centre

FINAL

Present: Cllr.Gilbert in the chair, Cllrs. Winser, Jones, Bush, Tyson, Trenaman, Calkin, Bater, Bush.
Two members of the public. The Clerk

Aologies: Cllr.Alford

The minutes of the meeting held 14th October 2014, having been duly circulated were signed by the Chairman as a true and correct record with the following amendments: a) min.191 to read "plastic cover to be used over the chains". b) 182i) to read "Miss Letheren" Proposed Cllr.Winser seconded Cllr.Calkin. All agreed.

MATTERS ARISING FROM MINUTES

209. Bus shelter barrier (min.162 refers) on going matter

210. Churchyard war memorial (min.164 refers) Cllr.Gilbert had spread 5 bags of chippings around the base of the memorial. Councillors agreed that the monument was now in good condition.

211. Belvedere (min.165 refers) Cllr.Gilbert had been unable to contact Mr.Balsdon.

212. Passaford footbridge (min.167 refers) Cllr.Trenaman reported that the culvert had been cleared and the track repaired.

213. Litter bin (min.186 refers) This has been ordered and delivered to Cllr.Trenaman.

214. Moor View ditch (min.169 refers) Cllr.Alford had e.mailed on the matter. There was no further paperwork available on the matter. It was therefore resolved that Clerk contact both DCC Highways Lengthsman and WDBC to see if the ditch could be cleared to prevent further flooding this winter.

215. Moor View bench (min.170 refers) Mr. & Mrs.Taylor thanked the Council for the installation of the new bench.

216. War Horse footpath sign (min.176 refers) Mr.Kendrew had supplied further drawings for the proposed signs. Cost for 2 signs would be £1,987.00. delivered to the two sites ready for installation. Discussion took place and it was resolved as follows:-

- a) preferred option was for the horse to be a sheet of metal in weather vane style
- b) Cllr.Calkin to apply to TAP fund for sum of £2,500 which would allow funds for installation
- c) Clerk to submit copy of design to Mr.E.Sweet of Iddesleigh Parish Council.

217. Tarka Trail DCC/36831 (min.181a refers) this application had been granted, with no condition with regard to monitoring road safety for a period of time.

218. Mosaic location (min.181 refers) Councillors given to understand that the mosaic would be completely rebuilt. Resolved that Cllrs.Bush and Gilbert arrange a site meeting with Mr.A.Beamon to finalise details before WDBC are informed.

219. SLCC New clerk's manual (min.184d) ordered and received.

220. Island Park (min.186 refers) Cllr.Tyson reported that the incident of vandalism was still being investigated by the Police. Cllr.Trenaman reported that the wood for the replacement of the table top had

now been delivered.

221. Tree Millennium Sq/South Street (min.187 refers) Cllr.Trenaman reported on a meeting with Top Cut. As the tree in the Millennium Square was in a conservation area, any works would have to be agreed with WDBC. Resolved that Cllr.Trenaman meet with Top Cut and draw up a schedule of work to be forwarded to WDBC.

222. Sanctuary lane seat (min.189b refers) awaiting quote for repairs.

223. Bridge Street (min.190 refers) resolved that Cllr.Trenaman take this seat upto Mr.D.Stevens for repair.

224. Xmas lights (min.196 refers) Cllr.Gilbert reported on the progress of this exercise as follows:-

a) sockets had been fitted on the columns

b) Western Power Unmetered Connection agreement received which would be signed and returned by Cllr.Gilbert

c) Devon Highways licence for festive decorations to cost £45.00. This would also require a risk assessment and method assessment (which Cllr.Gilbert would produce) and a copy of our public liability insurance, Clerk gave a copy to Cllr.Gilbert. This licence would be renewable annually.

d) After connection agreement signed, the provider would bill the council for electricity used. Such agreement will only cover xmas lights.

e) Cllr.Jones confirmed that Moor Management Committee had given £5,000 for connection costs and future purchase of lights. Resolved that letter of thanks be sent to the Management committee.

f) Councillors reiterated their thanks to Cllr.Gilbert for his hard work and knowledge in seeing this matter to a conclusion.

225. Festival committee (min.199 refers) Council must know dates and times when the festival committee wished the toilets to be open after 6pm. before any decision is made regarding cleaning.

226. Remembrance wreath (min.203 refers) wreath had been supplied by Royal British Legion, but it was resolved that the clerk should be contacted by the local organiser for the ordering of the wreath.

PLANNING MATTERS

227. Applications to consider:-

a) Mr.R.Barkwell	West Fishleigh	Prior notification of agric.building <i>Council supported the application</i>
b) Mr.I.Balsdon	Reed Farm	Agricultural workers dwelling <i>Council supported the application</i>

228. Permissions granted:-

a) Mrs.Diepenbroek	South Langabeare	livestock building
b) Mrs.Morris (Madewell)	West Fishleigh	tourist domes & ancillary works (<i>copy of decision in reading file to show conditions</i>)
c) Mr.P.Heard	Hillsmoor	ground mounted solar array

229. Refusals advised: None

230. Any other planning matters: None

FINANCIAL MATTERS

231. Clerk presented the following accounts for payment:-

a) Mrs. Leahy	toilets/bus shelter	£208.00
b) Mrs.R.Lock	wages	£154.60
c) Mrs.R.Lock	expenses	£ 17.44
d) Glasdon	litter bin	£189.00
e) SLCC	clerks manual	£ 50.50
f) Hatherleigh C.C. bar account	awards evening	£ 23.20
g) SLCC	membership fee	£ 75.00
h) Hatherleigh C.C.	hire	£ 97.65
i) Royal British Legion	poppy wreath	£ 17.00
j) Devon County Highways	licence for xmas lights	£ 45.00
k) A.Gilbert	reimbursement 5 bags chippings	£ 15.75

Proposed Cllr.Winser seconded Cllr.Bater that the above accounts be paid. Cllrs.Jones and Trenaman signed the cheques.

232. Moneys received:-

a) WDBC	grant for toilets	£622.00
b) Cllr.Bater	sale of millennium plate	£ 5.00

233. Any other financial matters:-

- a) The precept for next financial year will need to be considered at the next meeting
- b) Cllr.Trenaman produced Nat.West. forms to bringing the cheque signatories upto date. It was resolved that Cllrs.Winser and Gilbert be added to the signatories. Clerk would complete the forms for the next meeting.

MAINTENANCE AND TRAFFIC ISSUES

234. Bridlepath no. 8 Essworthy Lane - resolved that Cllr.Winser check footpath file for history and contact Mr.Baker, the Footpath Officer on the matter.

235. Cllr.Jones - reported that road drains from the Nursing Home towards Holsworthy had been cleared, but as yet not down to Moor View. Situation to be monitored.

236. Cllr.Trenaman reported block drain outside of The George. Clerk to report.

237. Cllr.Bush - seat at Oakfield. This was still missing presumed stolen. Therefore resolved that a replacement be considered in the next financial year.

238. Cllr.Tyson reported:-

- a) litter bin outside the Co-op was damaged. Clerk to report to WDBC
- b) Top car park light by the George not working. Clerk to report to WDBC
- c) Pavement from Sportsfield into town was covered in leaves and needed cleaning. Clerk to report to Highways and ask if lengthsman could attend to this.

CODE OF CONDUCT/PROTOCOL FOR FILMING & RECORDING OF MEETINGS

239. Resolved that Hatherleigh Town Council adopted the revised WDBC Code of Conduct together with the protocol for filming and recording of local council and committee meetings. All agreed.

DISTRICT COUNCILLOR'S REPORT

240. No report available

PARKING RESTRICTIONS

241 All councillors agreed that inconsiderate parking throughout the town was increasing with many complaints being made to the Council. It was resolved that a meeting should be set up between the Council, a representative of DCC Highways, the Police, C.C. J.McInnes and D.C. Mrs.C.Hall to discuss the best way forward and draw up a list of worst areas and a plan to rectify the problems. A public meeting could then be called.

242. Cllr.Bush with regard to parking stressed that some Councils have free parking for xmas shopping. Would WDBC consider free parking for the Ruby Market on 6th December. Resolved that Clerk write to WDBC.

SNOW WARDEN

243. Resolved that Cllr.Tyson write a short report for the Parish Pump highlighting the duties and work of a Snow Warden.

XMAS CELEBRATIONS

244. Late night shopping Monday 1st December:-

- a) Clerk to confirm with Hatherleigh Silver Band time of 7.30pm
- b) Cllr.Winser to distribute the collection boxes to the shops
- c) Cllr.Gilbert to ask Cllr.Stevens to produce some posters

245. Xmas Eve:-

- a) Clerk to confirm with Hatherleigh Silver Band time of 7.15pm.
- b) Cllr.Trenaman to organise the service and carol sheets
- c) Cllr.Gilbert to contact Cllr.Alford about mince pies and Monica Jones re the mulled wine.

MEETINGS ATTENDED BY COUNCILLORS

246. Cllrs.Jones, Calkin, Trenaman - Moor Management Committee - arrangements made for AGM and payments to be made.

247. Cllr.Tyson - Festival Committee - grants and road closure had been applied for. Fund raising ideas planned include cycle ride and fun run.

248. Cllr.Gilbert had met MP Mel Stride at the carnival, who said he was approachable any time on Hatherleigh matters.

CORRESPONDENCE

249. Clerks Magazine in reading file as it contained interesting articles on "Elf and Safety", burial matters and war memorials.

250. Wicksteed Customer satisfaction survey - passed to Cllr.Bush for completion.

251. Local Government Boundary Commission - copy of report setting out changes for West Devon in reading file.

252. Community Capacity Building project - as nobody from the council attended the meeting at South Brent they have asked if they can attend a future council meeting to give a presentation. It was resolved that we ask them for a 30mins. presentation at 6.30pm prior to a regular council meeting.

253. Cllr. Jones congratulated the carnival committee on an excellent weekend.

254. Cllr. Bater was disappointed with the lack of support for the Town Criers competition.

255. Date of next meeting Tuesday 9th December 2014

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.20pm.

Signed.....chairman.....dated