

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF THE ANNUAL GENERAL MEETING HELD**  
**TUESDAY 12TH MAY 2015 7PM IN THE COMMUNITY CENTRE**

**Declarations of acceptance of office:** were signed and witnessed by the Clerk from A.Gilbert, L. Winser, K. Stevens, R. Laycock, D. Laing-Trengove, C.Calkin, C.Tyson, G. Alford.

1. **Election of Chairman/Mayor:** Cllr.Gilbert proposed by Cllr.Alford seconded Cllr.Calkin.  
*Cllr.Gilbert duly signed his acceptance of office*
2. **Election of Vice Chair:** Cllr.Tyson proposed by Cllr.Gilbert seconded Cllr.Alford

3. **Present:** Cllr.Gilbert in the chair, Cllrs.Winser, Stevens, Laycock, Laing-Trengove, Tyson, Calkin and Alford. Dist.Cllrs.McInnes and Kimber. The Clerk. 3 members of the public.

4. **Apologies:** None

5. **Co-option of new councillor** - Ian Trenaman had sent an expression of interest in becoming a Councillor. Proposed Cllr.Calkin seconded Cllr.Winser that Mr.Ian Trenaman be co-opted onto the council. All agreed. Cllr.Trenaman duly signed his acceptance of office witnessed by the Clerk.

**6. Election of Councillors to the following Committees**

- |                          |                                  |
|--------------------------|----------------------------------|
| a) Sportsfield           | Cllr.Trenaman                    |
| b) Moor Management       | Cllrs.Calkin, Laycock and Winser |
| c) P3 Scheme             | Cllr.Winser                      |
| d) Northern Links        | Cllr.Calkin                      |
| e) Community Centre      | Cllr.Alford                      |
| f) Ruby Run              | Cllr.Laycock                     |
| g) Allotment Association | Cllr.Laing-Trengove              |

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**PUBLIC SESSION**

1. Mr.G.Hole - Hatherleigh School Governor - school crossing patrols would no longer be funded by DCC after 2016
2. Mr.P.Farris - planning app no 00399/2015 3 bedroom detached dwelling with internal garage, attached motorhome garage and pool building - land adj. to Leigh House Higher Street

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7. The minutes of the meeting held 14th April 2015, having been duly circulated were signed by the chairman as a true and correct record with one amendment:

a) min.409a to read :-

receipts for year ending 31st March 2014	£67,450
payments for year ending 31st March 2014	<u>£66,840</u>
balance	£ 610
previously agreed Town Council grant	<u>£ 5,000</u>
balance	£ 5,610
less payment made to Wheelscape	<u>£ 3,500</u>
balance	£ 2,110
if resolved to pay for concrete	<u>£ 800</u>
<u>balance</u>	<u>£ 1,310</u>

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Proposed Cllr.Calkin seconded Cllr.Winser. All agreed.

**MATTERS ARISING FROM MINUTES**

8. War Horse sign (min.390 refers) WDBC reported "small scale works necessary to the functioning of the role

of local authorities are allowed on land belonging to or maintained by them". WDBC advised that if there were any highway issues then DCC should be consulted. Town Council agreed that there were no highway issues involved.

9. Millennium plaque/mosaic South Street (min.391 refers) following a request to WDBC for urgent work to be carried out to these trees for health and safety reasons, WDBC gave permission for pruning, with the request that "work is kept to the minimum required". Cllr.Gilbert to contact Top Cut to carry out the necessary work to enable the millennium plaque to be repaired.

10. White line by chapel (min.393 refers) Cllr.Gilbert would ascertain from Mr.Tidball if a fee had been payable to DCC for the white line outside his property.

11. Buddle Lane/weeds around town (min.399 refers) Mr.L.Cole was not prepared to health and safety risks, to carry out weed killing throughout the town. Following a discussion it was resolved that:-

- a) Clerk ascertain cost of weed killing work from DCC
- b) Obtain details from South Tawton/Sticklepath councils about TAP fund for such works
- c) A "weed pick" was suggested. Cllr.Tyson to put this item in Parish Pump.

12. New traffic bollards (min.411 refers) County Cllr.McInnes would look into why the agreed additional bollard outside the Co-op has not been installed.

13. Ballgames Pearse Close (min.413 refers) Any signs erected "no ball games" was not enforceable. PC Pickles considered that this problem would soon improve.

14. New graveyard (min.416 refers) Cllr.Trenaman reported that he had cleared all the rubbish, but already somebody was accumulating rubbish on site again. Resolved that Clerk write to Secretary of the PCC and Cllr.Tyson mentions the problem in the Parish Pump

15. Island Park (min.417 refers) Cllr.Tyson reported as follows:-

- a) Rota see saw on further inspection showed wearing joints. Situation to be monitored
- b) Rota bounce had been repaired
- c) Bin lids - volunteer to make 2 new bin lids for materials costs only for £30.00. Resolved that these be ordered
- d) Replacement bark - further quote obtained for £220 for 10cubic metres. Resolved that order be placed.

16. Noticeboard Millennium Sq. (min.418 refers) Richard Jones had been unable to contact Mr.P.Bush. Clerk to contact.

17. Bus shelter by Co-op (min.420 refers) damage to flower bed wall had been repaired.

18. Allotments (min.423) Cllr.Alford reported that he had spoken to Mr. Forrester who had spoken to the Manager at Madewell who stated that a further car park was being constructed. The Allotment Assoc. had been trying for 3 years to obtain water bills from Mrs.Barkwell. As the new Allotment representative Cllr.Laing-Trengove was handed the file, which contained all information, including the signed lease by Mrs.Barkwell. When speaking to Mrs.Barkwell mention must be made that she had not banked either of the two cheques issued by the Town Council for full payment of the 99 year lease.

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### **PLANNING MATTERS**

19. Applications to consider:-

- a) Mr.C. Netherway                      6 Moor View                      dig out lawn for car space. *Council supported the application*
- b) Mrs.S.Hall                              21 High Street                      LBC double glazed panes. *Council supported the application*



- c) AON Insurance - Aon have changed brokers. Clerk to check the new schedule and report back the next meeting.
- d) Skatepark - Cllrs.Trenaman and Tyson reported that a further load of concrete had been booked for Sat.16th May at a cost of £960 inclusive of vat. Resolved that Town Council pay and a cheque was drawn in favour of Faheys Concrete and signed by Cllrs.Winser and Trenaman.

**MAINTENANCE/TRAFFIC ISSUES**

26. Cllr.Gilbert - coach park space request from WDBC. Asked that Dist.Cllr.Kimber question the reason given by Mrs.Aubertin for the refusal to give a coach parking space was for "health and safety issues" Cllr.Gilbert was dissatisfied with the outcome and the response time from WDBC.

27. Cllr.Alford:-

- a) poor parking in Bridge St. had again been highlighted specifically by the "give way to oncoming traffic" sign where a large vehicle parking facing onto Bridge Street - Cllr.Laycock to ascertain ownership of vehicle
- b) Moor View ditch - reported that a sunken area had appeared. Situation to be monitored.

28. Cllr.Laing-Trengove - would update the bench audit that had been carried out by the Rotary Club.

29. Cllr.Tyson - Community centre bench in the play area had been repaired but was now freestanding. Cllr.Gilbert would approach the Community Centre with a view to fixing the bench in some way.

30. Cllr.Laycock - Council website should now show the names of all new councillors. Cllr.Stevens to update.

31. Cllr.Gilbert - proposed Traffic Survey. He circulated a draft survey for distribution to each household in the town. Resolved that Councillors submit direct to Cllr.Gilbert any additions/deletions/amendments. Agenda item next meeting.

**DISTRICT COUNCILLOR'S REPORT**

32. Cllr.Gilbert welcomed Cllr.Patrick Kimber as one of our two Ward Members. Cllr.Kimber said he was looking forward to working with the Council and residents of Hatherleigh.

**MEETINGS ATTENDED BY COUNCILLORS**

33. None

**CORRESPONDENCE**

34. Barnstaple Mayor making ceremony - invitation handed to Cllr.Gilbert.

35. Cllr.Gilbert distributed a draft reply to Devon & Somerset Fire service as a reply to their consultation on the future of the fire service. Details of this consultation put in reading file as many were not aware of this consultation.

**ITEMS BROUGHT FORWARD FOR INFORMATION ONLY AND FUTURE AGENDA ITEMS**

36. Agenda items for next meeting to include a) Skatepark b) Playground inspections.

37. Date of next meeting Tuesday June 9th

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.40pm

Signed.....chairman.....dated