

## **HATHERLEIGH TOWN COUNCIL**

### **Minutes of meeting held Tuesday 14th July 2015 7pm in the Community Centre**

**Present:** Cllr.Gilbert in the chair, Cllrs.Winser, Laycock, Laing-Trengove, Tyson, Trenaman, Calkin.  
Dist.Cllr.Kimber, the Clerk. 3 members of the public

**Apologies:** Cllrs.Stevens and Alford

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#### **Public Session**

Mr.Meardon - planning app no 00606/2015 cou agric.building to C3 dwelling land west of Pangkor House

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#### **MINUTES OF MEETING**

79. The minutes of the meeting held 9th June 2015, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Calkin seconded Cllr.Laycock. All agreed

#### **MATTERS ARISING FROM MINUTES**

80. Election expense (min.38 refers) Cllrs.Winser and Alford still to submit their nil returns.

81. War Horse sign (min.43) James Kendrew is in the process of making the signs

82. Millennium Sq.plaque (min.43) Mr.Bater still awaiting quote for repairs but would be approximately £400-£500. Cllr.Gilbert to check for further damage/repairs needed

83. Chapel white line (min.44) nothing further heard from DCC Highways

84. Weed spraying (min.45) Top Cut were unable to carry out weed spraying throughout the town due to public liability issues. Resolved that Clerk contact South West Highways to obtain a quote.

85. Traffic bollards (min.46 refers) Dist.Cllr.Kimber had heard nothing further from DCC Highways

86. Bridge Street parking (min.61) Cllr.Laycock reported that revised parking positions were in practice.

87. Traffic survey (min.60) Cllr.Winser confirmed she would sit on this sub committee.

88. Cracked concrete by Co-op (min.62) Mr.S.Wheeler Customer careline for Co-operative stores had passed photos/details of the accident to relevant departments asking for an investigation to be carried out with a view to remedying the situation.

89. Sportsfield stone bridge (min.63c) Dist.Cllr.Kimber would carry out further site visit and report to DCC Highways

90. Tarka Cycle Trail (min.65) Clerk confirmed;-

a) Mr.Cornish would attend council meeting on 8th September

b) Horse crossing failed the safety audit and was deleted to allow the rest of the scheme to proceed

91. Playground inspections (min.67) Clr.Tyson had met with Cllr.Stevens and gone through the processes with her and they were now sharing the inspections.

92. Local Gvt. Boundaary commission public consultation (min.73) report noted.

### **NEW COUNCILLOR - EXPRESSION OF INTEREST**

93. Clerk read letter from Mrs. C.Gladstone expressing an interest in becoming a councillor. Resolved that Mrs.Gladstone be co-opted onto the Council. Clerk to inform and confirm the date of the September meeting when she would sign her declaration of acceptance of office and complete register of interests.

### **PLANNING MATTERS**

94. Applications to consider:-

a) Miss S.Ingram

land west of Pangkor House

cou agr.building to C3 dwelling class Mb

(Cllr.Trenaman declared and interest and took no part in the discussion)

Council did not support the application for the following reasons:-

a) the barn has not been used for agricultural purposes for over 40 years

b) it is not situated on an agricultural holding

c) the building appears not to be able to support any form of conversion

d) it would create overlooking issues to the property known as East Pulworthy

e) council also has concerns over the access particularly the last stone stretch of the land and the national cycle trail crosses the access road

f) there are also possible flooding issues

b) Mr.C.Barrett

45 Market Street

LBC replacement roof. repairs/replacement of rainwater goods. Repairs to chimneys

Council supported the application but considered that the roof timbers should be checked by the Conservation Officer

c) Mr. McDonald

Garden Cottage Market St.

LBC replacement roof. repairs/replacement of rainwater goods. Repairs to chimney

Council supported the application but considered that the roof timbers should be checked by the Conservation Officer

95. Permissions granted:-

a) Mr.Netherway

6 Moor View

formation of parking space

b) Mrs.S.Hall

21 High St.

LBC single glazing with double glazed panels

96. Refusals advised:-

None

97. Any other planning matters:-

a) Cllr.Tyson requested that when considering future planning applications, more notice and comments should be made with regard to removal of trees/hedges.

### **FINANCIAL MATTERS**

98. Clerk presented the following accounts for payments:-

a) Mrs.M.Leahy	toilets 10/6 - 14/7	£ 260.00
b) Hatherleigh Festival	grant	£ 250.00
c) Mrs.R.Lock	wages	£ 154.60
d) Mrs.R.Lock	expenses	£ 48.60
e) HM Rev. & Customs	clerks tax	£ 114.17
f) L & M Cole Landscapes	grounds main	£1244.57
	bark/hanging baskets	£ 50.50
g) A.Gilbert	rmayors expenses Tiverton	£ 32.00
h) Mrs.M.Jones	WW 1 commemorations	£ 51.89
i) Mrs.J.Trenaman	concrete Skatepark	£ 768.00
j) Mr.L.Diepenbroek	skatepark invoices	£ 813.30

Proposed Cllr.Calkin seconded Cllr.Laing-Trengove that the above accounts be paid and Cllrs.Winser and Trenaman signed the cheques.

99. Moneys received:-

a) Hatherleigh Youth Club	Skatepark donations	£500.00
b) Skatepark Initiative	skatepark donation	£400.00

100. Any other financial matters:-

a) Cllrs.Laycock, Laing-Trengove, Calkin and Tyson would add their names to the cheque signatory list

### **TRAFFIC SURVEY**

101. The Working group had met and produced a further draft survey form. Following a discussion it was proposed:-

a) Dist.Cllr.Kimber "to float" the idea of Hatherleigh Town Council making up the yearly revenue costs to WDBC

b) 1000 copies of the survey would be printed - Cllr.Gilbert to arrange

c) Copies to be hand delivered to all households, copy put on councils website, the Parish Pump website and also in the Parish Pump.

### **SKATEPARK**

102. Cllr.Trenaman reported as follows:-

a) had a meeting with the Clerk to process and confirm all invoices received from L. Diepenbroek and for the concrete.

b) concreting had been completed. Area right hand side of entrance had been turfed.

c) work still to be completed

- grass seeding
- fence an entrance
- signage

Resolved that further council site visit be arranged

d) Mr.B.Horn was writing to the Moor Management Committee requesting grant to purchase granite benches

e) Following safety inspections from Rospa and Play Inspections Co.Ltd. all risks had been deemed low.

f) Resolved that letter of thanks be sent to Mr.Diepenbroek expressing gratitude for a wonderful job down for the town.

### **MAINTENANCE ISSUES**

103. School entrance - DCC have heard nothing further from the developers solicitors

104. Road closure for festival received for Sat.26th July

105. Mrs.Kingcombe - had contacted the clerk to report how wonderful the hanging baskets were this year.

106. Cllr.Tyson:-

a) litter bins Island park - she had been informed that the bins were on two different emptying schedules. Clerk to write to WDBC. as we were paying to have each bin emptied weekly

b) Top bar of double swing is being monitored for possible cracks

107. Cllr.Trenaman - concern over flooding issues being repeated at Passaford footbridge with approx 900 bales of silage on os no.SS541035 - when bales were washed down the river and footpath to footbridge was destroyed. Resolved that Clerk write to the Environment Agency.

### **AWARDS EVENING**

108. Cllr.Gilbert had drawn up fresh ideas to revamp the event on 10th October. Following a long discussion covering many aspects of the evening it was resolved that the event would be held in January 2016.

Cllr.Gilbert to check community hall availability

**BICYCLE RACKS**

109. Cllr.Laycock reported:-

- a) 2 groups of cyclists had stopped her recently at the bottom of South Street enquiring “where any bicycle racks were situated”.
- b) Sites could be located at bottom of South Street, Town Sq. (clerk to write to WDBC) or on wide pavement outside the Co-op (Dist.Cllr.Kimber to enquire and Clerk to write)
- c) Resolved that Cllr.Laycock look into prices and types of racks.

**DISTRICT COUNCILLOR'S REPORT**

110. Cllr.Kimber reported on the work of the “Locality Officer” who operated between Hatherleigh and Bridestowe

**MEETINGS ATTENDED BY COUNCILLORS**

111. Cllr.Laing-Trengove:-

- a) Madwell - still awaiting copy of logo before ordering new signs. The allotments were looking “good”
- b) New Churchyard - quote received from L & M Cole Landscapes in the sum of £354.00 for the proposed work. Resolved that the quote be accepted and Cllr.Laing-Trengove to inform Mr. Cole. Clerk to write to Rev.Hansford giving details of the proposed works to be carried out which would make the two churchyards “look one”.

112. Cllr.Tyson - Festival Committee - all arrangements proceeding well

113. Cllr.Gilbert - Carnival Committee meeting to consider future routes for carnival and tar barrels. Resolved that Clerk forward to all councillors the minutes of this meeting.

**CORRESPONDENCE**

114. Barnstaple Mayor civic service Sunday 19th July - Cllr.Gilbert or Cllr.Tyson could not attend

115. WDBC Training event 1st September at Tavistock. Cllrs.Laing-Trengove, Winsor, Laycock and Tyson expressed an interest in attending. Clerk to book places

116. DCC Road Wardens proposed scheme - noted

117. Cllr.Laycock concerning e-mails re bullying at Island Park - she had informed the PCSO

118. Date of next meeting Tuesday 8th September 2015.

The Chairman thanked those present for their attendance and closed the meeting at 9.45pm.

signed.....chairman.....dated

