

HATHERLEIGH TOWN COUNCIL

Minutes of meeting held Tuesday 17th January 2017 7pm Community Centre

Present: Cllr.Tyson in the chair, Cllrs. Laycock, Laing-Trengove, Trenaman, Gladstone (7.40pm)
Dist.Cllr.Kimber, the Clerk, 3 members of the public

Apologies: Cllr.Back

PUBLIC SESSION

Mr.Wolverson gave a brief resume of why he wishes to become a town councillor and what he thought he can contribute to the council.

MINUTES OF MEETING

302. The minutes of the meeting of 13th December 2016, having been duly circulated, were signed by the Chairman as being a true and correct record with the following amendments:- a) min.291 to read "Ian Trenaman gave an annual report" (b) min.296 to read Cllrs.Back and Laycock. Proposed Cllr.Trenaman seconded Cllr.Laing-Trengove. All agreed.

MATTERS ARISING FROM MINUTES

303. Cycle racks (min.264 refers) confirmation that £800 had been awarded from Cllr.McInnes locality budget towards the cost of this project. Resolved that:-

- a) we now proceed with the installation of the cycle racks, Cllr.Tyson to contact M.T.Mills Contractors
- b) we would apply to the TAP fund for further financial assistance for the project. Clerk to obtain relevant form

304. Trees roadside Cricket Field (min.267) resolved that Cllr.Tyson obtain a quote from Top Cut for pollarding of these trees, which should be done for safety reasons on a regular basis.

305. Disabled/loading bay new post office (min.305) Cllr.Laing-Trengove would advise Mr.Laing-Taylor that he should contact DCC Highways on the matter.

306. Community noticeboard (min.273) Cllr.Tyson reported that a wooden framed noticeboard at this location would not be suitable. Cllr.Laing-Trengove to ascertain from Miss Vick who owned the current noticeboard before deciding how to proceed with this matter.

307. Bus shelter noticeboard (min.274) resolved that we await a quote for the whole project ie new map, lamination and frame.

308. Jubilee footpath (min.275) Cllr.Laing-Trengove reported that the new surface on the footpath was a new material being used by DCC. but she would monitor the situation. Cllr.Laycock strongly felt that shallow steps on the footpath would improve the situation of the area being slippery. Cllr.Laing-Trengove to report back to Mr.J.Baker.

309. Traffic order (min.276) nothing further heard from DCC as to the appointment of a designated traffic engineer.

310. Xmas celebrations (min.278) Councillors reported a good attendance at both events. Cllr.Laing-Trengove handed over the sum of £213.88 from the shop collection boxes and xmas eve collection.

311. IJP Planning (min.282 refers) reminder to all councillors that IJP Planning were giving a presentation at 6.30pm on 14th February prior to the council meeting.

312. Salt bins (min.287) D.Jagger DCC replied that salt bins at Bowman Meadow did not belong to DCC. Suggested that developer had installed them. Resolve that WDBC be asked to a list of all salt bins they owned within the town/surrounding area. The dog mess from the salt bin at Park Road towards Stone Cross had been removed.

313. Northern Links meeting (min.297a) Cllr.Tyson confirmed that this would be held at the Community centre Hatherleigh on 9th March at 7.30pm.

PLANNING MATTERS

314. Applications to consider:-

- | | | |
|---------------------|-------------------------|--|
| a) Hatherleigh F.C. | changing rooms | alts.to kitchen and toilets
<i>Council supported the application</i> |
| b) Mr.R.Davies | land rear of 7 High St. | variation of cond.2 re height
<i>Council felt unable to make any comment on the proposed changes as there was not enough detail or information regarding the change</i> |

315. Permissions granted:-

- | | | |
|----------------|-------------------------|---------------------------|
| a) R.Brock | land south of Hatchmoor | cou land & live/work unit |
| b) Gill/Bowman | barn Fishleigh Castle | barn to dwelling |

316. Refusals advised: none

FINANCIAL MATTERS

317. Clerk presented the following accounts for payment:-

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|------------------------|----------------------------|----------|
| a) Mrs.Leahy | toilets 14/12/16-17/1/17 | £ 288.00 |
| b) Mrs.Lock | wages | £ 154.60 |
| c) Mrs.Lock | expenses | £ 46.80 |
| d) HMRC | clerks tax | £ 115.80 |
| e) N.Moorcroft | Island Park 10.7- 25.12.16 | £ 648.00 |
| f) Cornwall Farmers | xmas lights | £ 16.87 |
| g) L & M Cole | grounds maintenance | £1244.57 |
| h) Nat.Allotment Assoc | subscription | £ 66.00 |
| i) Hath Comm Centre | hire | £ 16.40 |
| j) Cllr.Tyson | mayors expenses | £ 110.00 |
| k) Vicks | printing carol sheets | £ 66.00 |
| l) Laing Taylor | xmas celebrations | £ 37.25 |

Proposed Cllr,Gladstone seconded Cllr.Laycock that the above accounts be paid. Cllrs.Laing-Trengove and Trenaman signed the cheques.

318. Moneys received:-

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|--------------------------|----------------------|--|
| a) xmas collection boxes | xmas light fund | £ 213.88 |
| b) Carnival Committee | donation xmas lights | £ 100.00 (letter of thanks to be sent) |

319. Precept setting 2017/2018 - Clerk had provided up to date financial report/bank balances for consideration. Following a discussion proposed Cllr.Tyson seconded Cllr.Laing-Trengove that the precept remain as for 16/17 in the sum of £25,000 made up as to precept payment of £23.446 and council tax support grant of £1,554.00. All agreed.

320. Any other financial matters:-

a) Proposed Cllr.Gladstone seconded Cllr.Laycock that the Sheep image account be closed and the balance of £17.17 be transferred to the business reserve account. All agreed.

COUNCIL VACANCIES

321. Mr.R.Wolverson had spoken in the public session and Mr.Kingstone had emailed the relevant information about himself which the Clerk read to all those present. Resolved that both Mr.Wolverson and Mr.Kingstone be co-opted onto the council Clerk to inform and prepare the necessary paperwork for signature at the next meeting. With regard to the other two vacancies, Clerk had prepared notice dated 18th January in respect of these vacancies which would be displayed in The Pump, council noticeboard and website. If by the 7th February no 10 registered electors had requested an election, then the council can co-opt to fill the vacancies and the appropriate notice would be published and appointments made.

TRAFFIC/MAINTENANCE ISSUES

322. DCC V.Gough - informed the council that a resident Mr.Farley wishes to undertake Chapter 8 training to enable him to carry out community work. Unanimously resolved that we support this request.

323. George Hotel - owners reported new damage to the pub sign by a large lorry. Resolved that we forward this information to DCC Highways and inform the owners of our action.

324 Cllr.Laing-Trengove:-

- a) play park wooden bridge - work needed to repair small holes appearing in the woodwork. Cllr.Tyson to investigate.
- b) Island Park bucket swing attention needed to woodwork. Cllr.Tyson to investigate
- c) new council graveyard fence needs repairing/path needs resurfacing. Resolved that she obtain quote from L & M Cole for this work
- d) fallen tree branch at Strawbridge. Resolved that she contact footpath officer on the matter.
- e) wooden picnic bench at Island Park is rotting. Money has been given by Moor Management to purchase concrete tables/benches.

325. Cllr.Tyson - Island Park - two further dead willow trees needed removing and further thinning of other trees required.

326. Cllr,Laycock:-

- a) one of the three stone bollards outside Pyles Auction rooms had been knocked down. Clerk to report to DCC
- b) footpath by Methodist Cemetery needs new signage. Cllr.Laing-Trengove had such signs and would replace them,
- c) many old "diversion signs" were still lying around the town which needed removing. Clerk to report to DCC
- d) Suggested that a "litter pick up" should be organised next month.

TOILET CLEANING RENEWAL

327. Long discussion took place on this matter and it was resolved that:-

- a) Clerk write to WDBC to ascertain if there was to be any refurbishment and deep clean to the Hatherleigh toilets
- b) The following advert would be placed in The Pump, council noticeboard and website "*Town Council are seeking interested parties to apply for the position of toilet cleaner for the Hatherleigh toilets. Duties to include unlock/locking the premises seven days a week and keeping the said premises in a clean and hygienic state. Interested persons should contact the Clerk for further details*"

DISTRICT COUNCILLOR'S REPORT

328. Cllr.Kimber reported as follows:-

- a) WDBC to charge for the collection of garden waste
- b) Councillors to recommend that no limited arms length company be set up
- c) welcomed any ideas for future investments for WDBC

MEETINGS ATTENDED BY COUNCILLORS

- 329. Cllr.Back - Okehampton Rail meeting - had emailed details of the meeting to all councillors (copy also in reading file)
- 330. Cllr.Tyson - Royal visit to Farms for City Children at Nethercott House. She was introduced to Princess Anne and was very impressed with the work carried out at this venue.

CORRESPONDENCE

- 331. Devon Air Ambulance night landing sites - resolved that Clerk contact Mr,T.Russell to arrange a meeting with him, ourselves and the cricket club.
- 332. Torrington mayor's charity dinner 17th February - Cllr.Tyson and Gladstone to attend.
- 333. Torridge District Council - call for potential travellers sites - information in reading file
- 334. CllrTyson - letter on facebook page from a young resident of Hatherleigh regarding the skatepark - "would it be possible to have floodlights which would give longer hours of use". Cllr.Tyson to submit response.

ITEMS BROUGHT FORWARD FOR INTEREST/FUTURE AGENDA ITEMS

- 335. Cllr,Trenaman had received donation of £50 from the carnival committee for the skatepark (paid into the skatepark account)
- 336. Cllr.Tyson - relevant plaques required to time capsule and the wall mosaic in Millennium Square. This had still not been repaired (Cllr. Laycock to make enquiries from Mr.A.Gilbert)
- 337. Cllr.Tyson stated that the Hatherleigh Walruses should be congratulated on the new years "dip"
- 338. Future agenda items - Clock from the old Post Office premises
- 339. Date of next meeting Tuesday 14th February 7pm

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.05pm

Signed.....chairman.....dated