

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 11th SEPTEMBER 2018 7pm

Present: Cllr.Tyson in the chair, Cllrs. Laycock, Gladstone, Kimber, Newman, Trenaman, Back, Laing-Trengove, Bailey. Dist.Cllr.Kimber, the Clerk

Apologies: Cllr.Madders, C.Cllr.J.McInnes

Declarations

of interest: Cllr.Tyson employee of WDBC

APPROVAL OF MINUTES

142. The minutes of the meeting held 10th July, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Laycock seconded Cllr.Gladstone. All agreed.

143. Minutes of meeting held 23rd July having been duly circulated, were signed by the Chairman as being a true and correct record - with one amendment - "Present - Cllr.Laycock was not in attendance". Proposed Cllr. Laing-Trengove seconded Cllr.Gladstone. All agreed.

MATTERS ARISING FROM MINUTES 10th JULY

144. Devon Air Ambulance (min.96 refers) planning application now received for consideration. Cllr.Back reported:-

- still awaiting final costings for installation work
- press article being released soon
- further funding would be received from Waitrose community funds

145. Bench Ruby Trail (min.99 refers) quote received from Mr.A.Gilbert in the sum of £140 for resiting of dog poo bin and installation of bench on Runnon Moor footpath. Resolved to accept quote. Cllr.Laing-Trengove to contact Mr.Gilbert

146. Island Park zip wire (min.101 refers) Cllr.Tyson will monitor the condition of the housing. If repairs are necessary she would obtain a quote from Mr.Peter May.

147. Railings Salar Gallery/Post Office (min.102 refers) quote received from Mr.A.Cranleigh in sum of £350 to rub down two sets of railings, undercoat and gloss in black. Resolved to accept quote. Cllr.Kimber to contact Mr.Cranleigh.

148. New graveyard signs (min.103 refers) Cllr.Laing-Trengove reported that new signs had been erected.

149. Millennium Corner (min.105 refers) Mr.Cole had chopped down the bushes, which would regrow.

150. Data Protection declarations (min.106 refer) Cllr.Bailey and Trenaman completed their declarations.

151. Street cleaning (min.109 refers) Cllr.Tyson reported that the Probation Service can carry out various works, but only use hand tools. There would be a supervision cost of £160 per day.

152. Island Park replacement bark (min.110 refers) Cllr.Tyson thanked all those involved in the laying of the new bark which greatly improved the area.

153. Play inspection course (min.111 refers) Training course booked for Sat.22nd September at 10am.

However due to unforeseen circumstances, no councillors could now attend. Resolved that Clerk cancel the course and ask for new dates Jan/Feb 2019.

154. Hatherleigh/Shebbear medical centres (min.113 refers) letter received from NHS on outline consent to dispense medicines – noted.

155. Bus shelter Moor View (min.131 refers) letter of thanks had been sent to Mrs.Willis. Clerk reported that Mrs.Rewse would clean the shelter once a month.

156. Toddlers playpark (min.132 refers) Community Centre had carried out works to the gate, swing and the train.

157. Refuse area outside Vets premises (min.133 refers) Resolved that WDBC be informed about household waste that is left there and a letter sent to the owners of the premises.

MATTERS ARISING FROM MINUTES OF MEETING 23rd JULY

158. There were no matters arising

PLANNING MATTERS

159. Applications to consider:-

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|-----------------------------|--------------------------|--|
| a) Hatherleigh Town Council | land Hatherleigh by pass | installation of night landing pole for Devon Air Ambulance
<i>Council supported the application</i> |
| b) Mr. Mrs.Walker | Fishleigh Down Farm | erection of greenhouse
<i>Council supported the application</i> |
| c) Mr. Mrs.Walker | Fishleigh Down Farm | erection of Shepherds hut
<i>Council supported the application</i> |
| d) Mr. Mrs. Walker | Fishleigh Down Farm | retention of stables/concrete apron
<i>Council supported the application</i> |
| e) Mr. Mrs. Balsdon | Belvedere Tower | cou agriculture building to dwelling
<i>Council objected to the application for the following reasons:</i>
<i>a) the tower was not purpose built as an agricultural structure</i>
<i>b) it was built as a folly and recognised as an historic building in Hatherleigh</i>
<i>c) the public have had access to the building for over 50 years, until 2 year ago when it was closed to the public. The Town Council were involved in facilitating its upkeep</i>
<i>d) It is not on a metalled road</i> |
| f) Mr.Flowers | Biddicombe Park Rd | 2 dwellings - additional information

<i>Council read, considered,accepted the information and support the application. However can we please have a response to our previous query about "in filling (Cllr.Trenaman declared an interest and took no part in the discussion. Email received from Mr.K.Watts forwarded to all councillors on 30/8/18)</i> |
| g) Mr.Barkwell | Former Nat.West Bank | cou to part doctors surgery
<i>Council supported the application. We trust there will be sufficient internal security doors to protect the surgery contents (drugs/patients notes) considering that the building has a dual community use ie band practice room</i> |

h) Made Well	West Fishleigh	small scale minor suds <i>Council supported the application</i>
i) Mr.Bailey	11 Pearse Close	notice prior approval rear extension <i>Council supported the application</i>
j) Airband Communications	land n/w Higher Upcott Barn	telephone communications pole <i>Council supported the application</i>

160. Permissions granted:-

a) Mr.G.Kops	1 Buddle Lane	cou vet surgery to residential
b) Essworthy Estates	Essworthy	livestock/fodder roof
c) Mrs.Waltham	1 Red Lane	replacement roof
d) Mr.Barkwell	land rear 20 Bridge St.	detached garage
e) Mr.Barkwell	tree works Nat.West	lesser tree work allowed

161. Refusals advised: None

162. Any other planning matters:-

- a) DCC Stopping up order - highway verge Runnon Moor Lane
- b) Hatherleigh market - following meeting with Mr.Paul Jones of Kingswood Homes it was agreed to submit further comments to WDBC. Such comments were formed over email discussion between councillors as following enquiries , it was made clear that time was of the essence and with the Clerk away, the submission was made the Chair. Resolved that these additional comments be posted on the Town Council's website.

FINANCIAL MATTERS

163. The clerk presented the following accounts for payment:-

a) Mrs.R.Lock	2 months wages	£309.20
b) Mrs.R. Lock	2 months office expenses	£ 80.00
c) Hatherleigh Community Centre	hire	£ 32.80
d) H Rev & Customs	clerk's tax	£ 116.10
e) Mrs.C.Gladstone	reimbursement seat	£504.00
f) PKF Littlejohn LLP	external audit fee	£240.00

Proposed Cllr.Kimber seconded Cllr.Bailey that the above accounts be paid. Cllrs.Laycock and Trenaman signed the cheques.

164. Moneys received

a) WDBC	2nd precept payment	£11,790.00
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165. Any other financial matters:-

- a) External audit - Hatherleigh had been part of 5% of councils across the country picked out for further information. Clerk had responded with regard to:-
 - explanation of high reserves - unknown costs involved in projects involving highway matters, public car park and toilets
 - fixed asset register value had decreased by 15.5% - register had been revamped - historic items removed from list (*actually asked what gates, benches and fences had been removed*) There had been a typo error in that swings value was shown in 2017 as £9234.00 but in 2018 shown as £934.00. The amended figure for box 9 should read £188,186.00
 - the accounts had been signed off and notice of conclusion of audit, and Sections 1,2 ,3 of the AGAR should be published on the council's website.
- b) Carnival Committee - for safety reasons a new control cabinet with new fuse boards/sockets was obtained to secure safety for events such as xmas lights, festival and carnival. Cost of this equipment was £420.00 Resolved that grant of £420 be made to the Carnival Committee to cover this expenses
- c) Okehampton Community Transport Group - request for grant to help maintain this service. Resolved that

grant of £200 be awarded.

d) Cllr.Back requested additional financial information each month. Agenda item next month.

HATHERLEIGH MARKET

166. Following a meeting with town councillors, Kingswood Homes and Charles Dumbleton Cllr.Tyson gave a resume

- Mr.Paul Jones of Kingswood was extremely disappointed that the town council did not support the planning application

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- With regard to the community asset request to WDBC - this meant that as and when a house was completed on the site the Community could use the Right to Bid Scheme to purchase it. It was stated that if £3million could be raised by Mr.Dumbleton in 6 months then Mr.Jones would consider selling the site (*since this meeting Mr.Dumbleton has withdrawn the request*)
- Mr.Jones would work with Mr.Dumbleton to take forward the insurance and health and safety matters
- Following this meeting the Town Council have submitted further comments on the application with 6 councillors in support 3 against and 1 unsure.
- Cllr.Tyson has had no further contact with Kingswood Homes. It was therefore resolved that the Clerk write to Mr.Jones and ascertain what progress has been in respect of insurance and health and safety matters.
- e.mail received from David Parkes, Senior Specialist/Assets WDBC - concerning potential future use of car park in Hatherleigh eg. building of new doctors surgery. Dist.Cllr.Kimber however reported that WDBC were no longer interested in this option.

HATHERLEIGH CAR PARK

167. Further information received from WDBC which had been forwarded to all councillors. This showed a fee for the first year of any agreement between the two councils, of £9,656.30 including vat payable by the Town Council. Resolved that more time was required to consider this matter.

HATHERLEIGH TOILETS

168. WDBC had submitted information on the costs of running/maintenance of the toilets. To take the matter forward it was resolved that the Clerk arrange for C.Aubertin to attend a meeting at 6pm 9th October (prior to council meeting) to discuss what options WDBC were offering.

MAINTENANCE/TRAFFIC ISSUES

169. Cllr.Laycock:-

- the council should consider for next year whether hanging baskets are necessary. Resolved that we ask residents through the Parish Pump if they wish to retain the hanging baskets
- Made Well had erected a large metal sign on the road verge by Price of Peace. Resolved that Clerk ascertain from DCC whether planning permission is required for such a sign.

170. Cllr.Gladstone - following the publication of a notice by the Environment Agency regarding the odours from the Abattoir, it was still important that residents continued to register complaints as the smell is still ongoing.

171. Cllr.Bailey - the condition of the bench outside The Co-op should be monitored.

172. Cllr.Laing-Trengove:-

- the hedge needs trimming on the path opposite the cricket field. Cllr.Trenaman reported that he no longer cuts this hedge.
- Millennium Sq. mosaic - Mr.Roberts reported that he could no longer repair the mosaic. She would contact Hatherleigh Pottery to see if they could do the work

DISTRICT COUNCILLOR'S REPORT

173. Dist.Cllr.Kimber reported as follows:

- joint local plan - work still in progress
- Looking to save further £1 million on the budget

MEETINGS ATTENDED BY COUNCILLORS

174. Cllr.Gladstone - Moor Management - generous donations were pledged to various town organisations/events.

175. Cllr.Kimber - Community Centre AGM:-

- Reported that £2,000 profit made on the year - due mainly to Co-op donation.
- new LED lights were being installed.
- Many events booked for coming year.

CORRESPONDENCE

176. South Molton mayor charity dinner 20th October.

177. Church Warden had enquired who was responsible for insurance of war memorial now that it had been listed. Confirmation of date for late night shopping (3rd December) Clerk to convey necessary information.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

178. Cllr.Tyson reported as follows:-

- Northern Links meeting on 20th September
- She could no longer attend the Okehampton Civic Service
- School were organising sponsored parachute jump to raise funds for additional seating in woodland area
- 22nd Sept. fund raising event for new bell ropes

179. Future agenda items, - Xmas celebrations - date of December meeting.

180. Date of next meeting Tuesday October 9th 7pm.

There being no further business,the Chairman thanked those present for their attendance and closed the meeting at 9.50pm

Signed.....Chairman.....dated