

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD TUESDAY 9TH APRIL 2019**  
**7pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs. Laing-Trengove, Kimber, Back. Dist.Cllr.Kimber, and the Clerk  
**Apologies:** Cllrs.Trenaman, Gladstone, Laycock and Newman

**Declarations**

**of interest:** Cllr.Tyson - employee of WDBC

**APPROVAL OF MINUTES**

363. Minutes of the meeting held 12th March 2019 having been duly circulated were signed by the Chair as being a true and correct record, with one amendment min.353 to read "Peer Review". Proposed Cllr.Kimber seconded Cllr.Back. All agreed.

**MATTERS ARISING FROM MINUTES**

364. Dog poo bin Ruby Trail (min.328 refers) Resolved that the Parish Pump council notes include "there are two dog poo bins, one at entrance to Moor View and the other at the entrance to the Ruby Trail at Runnon Moor Lane".

365. Hanging baskets (min.330 refers) Cllr.Laycock reported that all areas of the town had volunteers to water the hanging baskets. Cllr. Laing-Trengrove reported that there did not seem to be very many brackets on the lamp posts. Resolved that Clerk contact Mr.A.Gilbert to ascertain if there were any more to be fixed.

366. Car park exit light (min.331 refers) this will be checked.

367. Buddle spring (min.334 refers) Cllr.Tyson reported that on a £3 search of the Land Registry, it showed that no. 5 High St. did not own the wall behind the spring, but no further information could be found. Resolved that further investigations be carried out.

368. Hatherleigh toilets (min.345 refers) Clerk had confirmed with Cathy Aubertin of WDBC the scale of agreed charges as per minutes of meeting held 12th March 2019.

369. Play park report (min.346 refers) With regard to the "No dogs allowed" in respect of Island Park, Clerk asked for confirmation that this excluded guide dogs. All agreed.

370. P3 Scheme (min.347 refers) Clerk had submitted the forms to DCC and BACS payment received of £500 for grant in respect of work carried out.

371. Park Rd/Victoria Rd/ Moor road (min 349 refers) Cllr.Gladstone reported via email that dangerous rocks on road had been reported to DCC, and the hedge had been trimmed around the road signs along the Moor road.

372. Torrington Town Council civic dinner (min.355 refers) Cllr.Tyson confirmed she was attending and taking Mrs.C.Munn as her guest.

373. Election forms (min.359 refers) WDBC had confirmed only 7 candidates put forward for the Town Council. Therefore no election. Notices would be displayed on website and noticeboard. We can fill the vacancies by co-option. All councillors would sign their declaration of acceptance of office at the Annual General meeting.

## **PLANNING MATTERS**

374. Applications to consider: None

375. Permissions granted:

- |                |                       |   |
|----------------|-----------------------|---|
| a) Mr.R.Peel   | land at Higher Upcott | tele/radio equipment  |
| b) Mr.R.Beavis | Badger Barn           | lawful development cert. for domestic garage/store/workshop |

376. Refusals advised

- |                        |                               |                   |
|------------------------|-------------------------------|-------------------|
| a) Hatherleigh LVA LLP | land west of Runnon Moor Lane | 80 dwellings etc. |
|------------------------|-------------------------------|-------------------|

377. Any other planning matters: None

378. Kingswood Homes/Hatherleigh Market

- a) Following draft amendments via email - all agreed with Cllr.Tyson's presentation to be made on behalf of the Town Council at the plans committee meeting on 23rd April 2019
- b) Site visit being held by WDBC on 18th April. Resolved that Cllr.Back attend on behalf of the Council

## **FINANCIAL MATTERS**

379. Clerk presented the following accounts for payment:-

- |                            |   |          |
|----------------------------|---|----------|
| a) Mrs.J.Rewse             | toilets 12.3. - 9.4. 2019               | £ 230.87 |
| b) Mrs R Lock              | wages                                   | £ 154.60 |
| c) Mrs.R.Lock              | expenses                                | £ 44.20  |
| d) Hatherleigh Comm.Centre | hire                                    | £ 32.80  |
| e) DALC                    | membership                              | £ 377.21 |
| f) L & M Cole Landscapes   | grounds maintenance                     | £1293.24 |
| g) Ms.C.Tyson              | mayors expenses Torrington civic dinner | £ 56.00  |

Proposed Cllr.Kimber seconded Cllr.Tyson that the above accounts be paid. Cllrs.Laing-Trengove and Back signed the cheques.

380. Moneys received:-

- |                   |                                     |            |
|-------------------|-------------------------------------|------------|
| a) Mr.A. Letheren | donation DAAT                       | £ 100.00   |
| b) DCC            | P3 grant                            | £ 500.00   |
| c) WDBC           | 1st precept payment £11,851 + £1298 |            |
|                   | council tax support grant           | £13,149.00 |

381. Any other financial matters:-

- a) DCC were now making all payments by BACS. Clerk to complete and submit relevant form.

## **DISTRICT COUNCILLOR REPORT**

382 Dist.Cllr.Kimber reported that the Plymouth and South West Devon Joint local plan was adopted on 26th March 2019.

## **MAINTENANCE/TRAFFIC ISSUES**

383. Cllr.Laing-Trengove reported:-

- a) that the path to the sportsfield had been cleared
- b) the sheep statue had been repaired

384. Cllr.Tyson reported:-

a) narrow part of South Street - DCC had confirmed that yellow lines would be implemented July or August

b) The abandoned bike in Millennium Square would be removed

c) Play park inspection report:-

- Toddlers Park - the arm of the timber bench had been repaired. The train carriage required ongoing repairs

- Island Park - the fence had been adjusted where required. The perimeter fence for the area would be monitored and repaired when required

- rotten bench had been removed

Councillors thanked Cllr.Tyson and Mr.Muir for their work in carrying out these repairs.

### **TOWN SIGNAGE**

385. Cllr.Laing-Trengove reported that various signs needed attention. Cllr.Tyson confirmed that street signs were the responsibility of WDBC but had a low priority. Resolved that Cllr.Laing-Trengove send photos of various signs to Dist.Cllr.Kimber for his attention.

386. Cllr.Tyson - the large green sign by the football ground was badly leaning over. On inspection the metal posts had rotted. Resolved that Cllr.Laing-Trengove contact Mr.Bailey & Mr.Brandon-King to ascertain the possibility of repair costs to this sign.

### **MAINTENANCE WORKER**

387. Resolved that this matter be included on a future agenda.

### **MEETINGS ATTENDED BY COUNCILLORS**

388. Cllr.Back - AGM of the Allotment Association

389. Cllrs. Back & Tyson - Northern Links reported as follows:-

a) Enforcement Officer from WDBC gave presentation. If we want an outcome on any reported enforcement issue we must ask for action, otherwise after 4 years would disappear from the list. Resolved that we ask for action in respect of the Porch at 23/25 Bridge Street

b) Discussion took place about Hatherleigh Market

c) Complaints had been received from across the area concerning standing water on roads Cllr.Tyson had forwarded our complaint with regard to the matter by the cricket ground. The Clerk for Northern Links would collate a joint response to DCC.

### **CORRESPONDENCE**

390. Hatherleigh Carnival Committee - request for use of toilets from Friday 8th Nov (open all night) till 9th Nov until midnight. Resolved that Council agree this request and we would ask Mrs.Rewse to refresh the premises at regular intervals.

### **DATE OF ANNUAL PARISH AND ANNUAL GENERAL MEETINGS**

391. It was resolved that the Annual Parish meeting be held at 6.30pm on Tuesday 14th May followed by the Annual General meeting at 7pm.

### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

392. Standing orders and Code of Conduct - Clerk to forward upto date information to Councillors.

393. Date of next meeting Tuesday 14th May 2019.

394. The Chair thanked Cllrs.Trenaman and Kimber for their time and commitment they had given to the Council during their terms of office

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 8.50pm

Signed.....chairman.....dated