

**HATHERLEIGH TOWN COUNCIL**  
**Minutes of meeting held Tuesday 11<sup>th</sup> June 2019**  
**7pm in the Community Centre**

**Present:** Cllr.Tyson in the chair, Cllrs.Laing-Trengove, Laycock, Newman, Back Gladstone. Dist.Cllrs.Kimber and Kemp. The Clerk. 2 members of the public

**Apologies:** Cllr.Walters

**Declarations of interest:** Cllr.Tyson – employee of WDBC

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**PUBLIC SESSION**

a) Cllr.Tyson presented Mrs.C.Munn with flowers and a certificate in recognition of her outstanding achievement in raising £6,001 for the Devon Air Ambulance night landing project

b) Mrs. C.Munn – reported on her work to obtain defibrillator for the Moor View area of the Town. Ascertained from Map Marketing that they were willing to site the defibrillator on the outside wall of the new extension to their premises. Estimate cost of new equipment would be £1,800.00 and she would “see the project through”. Council confirmed that only three small invoices remained unpaid in respect of this project and that there would be sufficient funds remaining to purchase a new defibrillator

c) Netty Holwill spoke on her application to be co-opted onto the Council

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**APPROVAL OF MINUTES**

32. The minutes of the Annual Parish meeting held 14<sup>th</sup> May 2019, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr Laycock seconded Cllr.Back. All agreed.

33. The minutes of the Annual General meeting held 14<sup>th</sup> May 2019, having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr. Gladstone seconded Cllr.Laing-Trengove. All agreed.

**MATTERS ARISING FROM ANNUAL PARISH MINUTES**

34. New graveyard (min.3b refer) Cllr.Laing-Trengove confirmed that Mr.Ian Trenaman would agree to remaining as a contact. All agreed as this would save having to change all the documentation and paperwork.

35. Maintenance worker (min.3d refers) this would be an agenda item for the July meeting.

**MATTERS ARISING FROM THE ANNUAL GENERAL MINUTES**

36. Car park lights (min.4 refers) Councillors would check if working and report back.

37. Buddle Lane spring (min.5 refers) Clerk had downloaded application form for registration of a community asset from WDBC website and completed it as far as possible.  
Cllr.Tyson would take the form and get advice on further questions/answers.

38. No dogs allowed (min.6 refers) Clerk had organised making of three signs at a cost of £30 which councillors were pleased with. Cllrs.Laing-Trengove and Newman would erect the signs at Island Park and also would check the condition of the wooden bridge.

39. Co-option process (min.7 refers) Clerk read out emails from three persons expressing an interest in being co-opted onto the council. Mr.Ian Crockett, Donna Lewis and Netty Holwill. It was resolved that Donna Lewis and Netty Holwill be co-opted onto the Council. Clerk to inform them. The Clerk would write to Mr.Crockett and ask him to attend the July meeting for an informal interview.

40. Town signs (min.10 refers) Cllr. Gladstone had been in correspondence with DCC Highways regarding siting and regulations for erecting signs on highway owned land. It was resolved that Clerk make enquiries from Mr.Clarke and obtain a quote for a replacement sign that could be erected on the hedge side of the football field.

41. Parking Oakfield Rd/Church Lane (min.22 refers) PCSO Drake had visited the site and found no illegal parking. However there are no parking restrictions in place to enforce. She would monitor the situation. Council further discussed the problem and the Clerk to write again to the PCSO.

42. Parking problems outside school/auction rooms (min.23 refers) PCSO Drake had visited the area on mornings of 21<sup>st</sup>/22<sup>nd</sup> May and saw no disruptive parking. She has spoken to the school and would write an article in the school newsletter.

43. Playpark repairs (min.25a refers) Adam Hill had relaid the safety matting under the swings on the Toddler Park.

44. Skatepark repairs (min.25b refer) repairs have been postponed due to bad weather.

45. Toddler park (min.25c refers) Cllr.Tyson reported:-

- fund raising group had crowd funded over £200. Therefore cheque would be raised for £200 as match funding as agreed and minuted at the May meeting
- reported on various funding sources that could be applied for. This would be further discussed when Donna Lewis joined the council.

46. Dogs on allotments/Madewell property (min,30 refers) Clerk had received no response to the letter dated 17<sup>th</sup> May sent to Mr. Barkwell. Following a discussion it was resolved that Clerk write further letter asking to Mr. Barkwell to confirm that his dogs would be kept on leads on both sites, failing such assurance the matter would be reported to the Environmental Protection officer at WDBC.

### **PLANNING MATTERS**

47. Applications to consider:-

- a) Ms. Morgan                      Park Gribbleford                      Erection of Sunroom  
*Council supported the application*

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48. Permissions granted:-

- a) Mr. Thompson                      Stapleford Farm Lane    one dwelling

49. Refusals advised: None

50. Any other planning matters:-

- a) Enforcement no 3255/17 rear of Bank House – confirmation from Enforcement Officer that the developer had submitted drainage details which have been accepted. Therefore case is closed as enforcement action is not expedient
- b) Ash tree rear of Bank House – clerk read copy letter sent to WDBC by Mr.Price
- c) Barns opposite Dev Track – Dist.Cllr Kimber had received complaints that recycling materials were being collected from there when planning history showed no property on the site. He would report to the Enforcement Officer
- d) Hatherleigh Market – Cllr.Tyson reported on a productive meeting with Dist.Cllr.Kimber, the market manager and herself as to how the market was running. There is still an issue with odours from the Abattoir –

all councillors should encourage members of the public to report days, times etc on line to WDBC.

### **FINANCIAL MATTERS**

51. Clerk presented the following accounts for payment:-

a) Mrs.Rewse	toilets 15.5.19 – 11.6.19	£238.09
b) Mrs. R.Lock	wages	£154.60
c) Mrs. R.Lock	expenses	£101.23
d) Hatherleigh C.Centre	hire	£ 16.40
e) Playdale Playgrounds	rota bounce repair parts	£619.31
f) N.Moorcroft	Island Park 2.12.18 – 10.5.19	£821.00

Proposed Cllr.Laycock seconded Cllr.Tyson that the above accounts be paid. Cllr. Back and Laing-Trengove signed the cheques.

52. Moneys received:-

a) Okehampton Funeral	Muriel Bishop fee	£ 325.00
b) DAA	night landing funding	£3079.37

53. Clerks wages – Clerk reported no pay rise since 2012 – entirely of her own making. She reported as to what other smaller councils were paying their clerk and for how many hours per week. The Clerk left the room whilst Councillors discussed the matter. It was resolved that the Clerk be paid £10.57 per hour for 10 hours a week, 52 weeks of the year plus £40 per month office allowance (postage to be included) Clerk to write to inform WDBC of the new figure. Clerk thanked the councillors.

54. Any other financial matters:-

- a) VAT return – Clerk had been unable to claim the vat on cheque no 2605 in the sum of £8 as the company concerned were registered in Sweden for vat purposes. This would mean the repayment sum will be £8 less that shown in the accounts book
- b) WDBC payments made by cheque – still awaiting paying in book from WDBC although still receiving red final demand notices. They had also returned the cheque for £1,400.71 in respect of toilet costs.

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- c) Festival committee had requested donation. Cllr.Tyson reported that the Committee had agreed a figure with Mrs.Rewse of £150 for toilet cleaning. Clerk to check with Mrs.Rewse the accuracy of this figure and Cllr.Laing-Trengove to speak to Mr.S.Carter on the matter.
- d) DAA night landing project – after moneys received of £9080.53 and invoices paid of £6289 there was a balance in hand of £2791.53 with three small invoices yet to pay.

### **MAINTENANCE/TRAFFIC ISSUES**

55. Mr.Dumpleton – the flower beds in The Square need attention. Resolved that Clerk ask what type of plants he envisaged using in the beds and the cost involved. Cllr.Laing-Trengove would contact The Garden Shop for ideas.

56. Cllr.Laing-Trengove:-

- a) Millennium Corner – the plaque was being completed. The whole area needed some attention and it was resolved that Cllr.Laing-Trengove organise a work party to carry out any necessary work
- b) Footpath no. 1 – broken tree branch had been removed from the path
- c) Sportsfield path – she would liaise with Cllr.Tyson on this matter

57. Cllr.Laycock – the horse sculpture outside the school was a complete mess and needed removing. Resolved that Cllr.Laing-Trengove contact Beaford Arts on the matter.

58. Cllr. Newman - had seen rats in the churchyard and in the drains in Bridge Street. Councillors reported they had seen rats in other parts of the town. Resolved that Clerk inform Environmental Protection team at

WDBC of this problem.

59. Cllr. Back:-

- a) flooding on road by cricket field – he would forward to DCC highways a photograph he had taken following the latest heavy rain. Cllr.Tyson reported she had also sent in photos.
- b) owner of the property 21 High Street had had a meeting with County Cllr.McInnes who would report her problems to highways.

60. Cllr.Tyson – grass cutting on verge at Moor View. Following information from DCC on areas cut by them it seemed plausible they did own this triangular strip of land. Further information awaited. She was contacting “Living on the Verge” to see if they would be interested in maintaining this area.

### **DISTRICT COUNCILLORS REPORTS**

61. Cllr.Kimber reported:-

- a) blocked drain at Red Lane. Cllr.Tyson to report to Mr. S. Farley
- b) cycleway from MadeWell to Petrockstowe had been approved.

62. Cllr.Kemp:-

- a) the emptying of dog poo bin would be increased in the near future to £4.20 per bin
- b) she sat on the Climate Change Committee
- c) reported on changes to recycling with new bags being introduced in October.

### **MEETINGS ATTENDED BY COUNCILLORS**

63. None

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### **CORRESPONDENCE**

64. Holsworthy Pretty Maid ceremony – Cllr.Tyson could not attend.

65. South Molton Old English Fayre 22<sup>nd</sup> June – Cllr.Tyson could not attend.

### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

66. Cllr.Tyson:-

- a) Michael Ireland/Okehampton Rail held a coffee morning in Hatherleigh on 14<sup>th</sup> May and raised £131 for Hatherleigh passengers on the next special excursion train
- b) Okehampton Rail meeting was 6<sup>th</sup> June 10am. Owing to work commitments nobody could attend. Minutes had been requested
- c) North Devon Biosphere project – she would liaise with Dist.Cllr.Kemp on this subject. She had enquired about the idea of donating £100 to the project to receive a talk on the matter but no dates available. Councillors were in support. She would make further enquiries.

67. Cllr.Laycock – Ruby Run – on attending the event as a spectator she was told she was awarding the trophies of which she knew nothing about. Some aspects of the race organisation needed looking at but it was the first year that it was organised by Hatherleigh Rotary Club.

68. Date of next meeting Tuesday 9<sup>th</sup> July 2019 7pm.

There being no further business, the Chairman thanked those present for their attending and closed the meeting at 9.40pm

Signed.....chairman.....dated

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