

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 10TH SEPTEMBER 2019 7pm IN THE COMMUNITY CENTRE

Present: Cllr.Tyson in the chair, Cllrs.Laing-Trengove, Laycock, Lewis, Newman, Back, Walters. Dist. Cllrs Kimber and Kemp, the Clerk, one member of the public

Apologies: Cllrs.Holwill and Gladstone

Declarations: Cllr.Tyson – employee of West Devon Borough Council
Interest

119. Co-option of new councillor – Iain Crockatt signed his declaration of acceptance office, duly witnessed by the Clerk. He was handed a copy of the code of conduct and register of interests for completion. The Chair welcomed him to the council.

APPROVAL OF MINUTES

120. The minutes of the meeting held 9th July, having been duly circulated were signed by the Chairman as a true and correct record. Proposed Cllr.Laing-Trengove seconded Cllr.Laycock. All agreed.

MATTERS ARISING FROM MINUTES

121. Car park light (min.70 refer) light still not working. Clerk to report once more. Cllr.Tyson had taken photograph of overhanging tree foliage over the light and submitted to WDBC.

122. Buddle spring (min.71 refers) Resolved that Cllr.Laing-Trengove investigate the possibility of listing the spring as a heritage asset under “street furniture” with Historic England.

123. New sign (min.74 refer) Cllr.Tyson reported that Right Angle can recoat the old sign but could not add any letters, neither did Map Marketing to this type of work. The matter of a new sign would be left in abeyance for the time being.

124. Street parking (min.75 refers) resolved that Cllr.Newman visit the residents of no. 5 and Heather View Oakfield Road and request that they do not park on the brow of the hill.

125. Toddler park (min.76 refers) Cllr.Laing-Trengove reported that the Community Centre were happy to apply for lottery funding, and hold any such moneys. Cllr.Lewis confirmed that a new application was being prepared.

126. Skatepark repairs (min.77 refers) Councillors were happy with the further repair works and a new cheque would be issued for £1074.00.

127. Dogs/Made Well (min. 78 refers) Cllr.Laing-Trengove reported that the dogs had not been seen at the site recently.

128. Playdale Playgrounds (min.80 refers) Cllr.Tyson reported that the rota rocker had been successfully repaired.

129. WDBC paying in book (min.81 refers) relevant paying in book still not available.

130. Market Square flower beds (min.83 refers) Cllr.Laing-Trengove reported that “Jane and Sue” had secured donations of £280 to revamp the Square flower beds which had now been done. They were also willing to take on the beds at Millennium Corner but further funding may be required.

131. Horse sculpture (min.84 refers) Cllr.Lewis confirmed that the school head, Alan Monger, was committed to the repairing of the sculpture.

132. Rats around town (min.85 refer) Cllr.Tyson reported that the WDBC Environmental Protection Officer had visited the town and could find no evidence of rats in Bridge Street and the Church Warden had not seen around the church. Cllr.Newman further confirmed sighting of rats in Church Lane. Cllr.Tyson to report again.

133. Grass verges Moor View (min.86 refer) Cllr.Tyson reported that some residents at Moor View were not happy with the roping off of certain areas of the verges by other residents. Council resolved that WDBC had a duty to intervene to stop a neighbourhood dispute and should revisit their reasons on why they stopped cutting this particular verge. Cllr.Tyson to contact WDBC.

134. Local rubbish champions (min.93 refers) email received from Cllr.Gladstone reporting nothing heard from WDBC about "Rubbish champions" Dist.Cllr.Kemp would ensure that some communication is received. She had attended the Okehampton Climate Action group meeting and would be involved in the Hatherleigh Eco Share event in November and requested that this be an agenda item for the October meeting.

135. Parking 21 High Street (min.99 refer) Cllr.Tyson had been to see Mrs. Susan Hall over her parking concerns and explained that the parking for South Street was a previous settled issue. Council discussed the ongoing problems and property damage in High Street and resolved that we would ask for a "width restriction" on this one road to be made by DCC. Cllr.Tyson to contact Highways and include County Cllr.McInnes.

136. Hanging baskets (min.106 refers) it was resolved that Cllr.Laing-Trengove would meet with Mr.Andy Gilbert with a view to lowering brackets for the baskets to enable easier watering.

137. Hatherleigh Cricket Club (min.111 refer) cricket club had published a brochure "Club house rebuild" and Council had been asked if we would like to sponsor "a pillar". This would be discussed next meeting and Clerk to ascertain if our donation of £500 would qualify under this scheme.

138. Standing orders (min.114 refers) Cllr.Tyson had read through draft standing order that Clerk had submitted. Resolved that Councillors would read, suggest amendments/deletions before new standing orders are adopted.

139. Marland School pupil (min. 115 refers) Cllr.Laycock confirmed that he would attend our next meeting.

PLANNING MATTERS

140. Applications to consider (*the following applications were considered during the month of August and responses made by councillors by emails and Clerk submitted our responses to WDBC*)

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|----------------------------|--|---|
| a) Mr. Norman | 1771/19 2 dwellings land adj.to Edgemoor | <i>on studying the plans, the co. consider that plot 1 will impact on the tree roots of a tree with a TPO on it</i> |
| b) Mr.Bowman | 2178/19 2 dwelling Oaktree Cottage | <i>support the application but would make the following comment concerning parking - parking is deemed to be adequate for 2 cars but no room for 3rd/4th car or visiting cars on site. These vehicles would be forced to park on the road and this could become an issue. We note there are no comments from DCC Highways on this application</i> |
| c) Mrs.D.Laing-Trengove | 1418/19 cou barn to dwelling
Arnold Fishleigh | <i>(Cllr.Laing-Trengove was not contacted on this application and made no comments)
Council supported the application</i> |
| d) St.Johns Baptist Church | 2111/19 Baptist Church tree work | <i>Council supported the application</i> |

To be considered at this meeting:-

- e) Mrs.C. Tenant 1915/19 17 Park Road tree work *Council supported the application*

REFUSALS ADVISED

142. None

ANY OTHER PLANNING MATTERS

143. Environment Agency – licence to extract water is previous exempt areas – changes to licences. Information to be put on website and noticeboard.

144. Hatherleigh Market – Cllr.Tyson reported as follows:-

- a) Sec.106 agreement had been agreed and signed, issue of planning permission was imminent
- b) Confirmation of removal of asbestos from Kingswood Homes as follows: *“we have had specialist consultants carry out a full survey of the buildings which found there to be asbestos in part of the buildings. This did not form part of the planning process but needed doing as part of the investigation work carried out prior to the full purchase of the site. As such we have arranged for this to be removed for safety reasons sooner rather than later. All asbestos will be removed by approved professionals under the relevant health and safety guidance with full risk and method statements in place, and will be disposed of in accordance with statutory guidelines*
- c) Meeting with Market Manager, Dist.Cllr.Kimber, Carnival rep. Discussion on next steps
- d) Angela Fortune from Kingswood Homes were going to issue a press release and print leaflets for distribution and were happy to maintain open dialogue
- e) Market building – improvements, funding, ownership were all points discussed by councillors and all were matters for ongoing debate
- f) Cllr.Tyson to contact DCC Highways with regard to new sign for market, parking, toilets

FINANCIAL MATTERS

145. Clerk presented the following accounts for payment:-

a) Mrs. Rewse	toilets 10/7 – 10/9 63 days	£ 541.86
b) Mrs.Lock	wages – 2 months	£ 732.86
c) Hatherleigh comm.centre	hire	£ 16.40
d) Festive lighting	xmas lights	£1347.60
e) PKF Littlejohn	external audit fee	£ 240.00
f) J.M. Hewitt	skatepark repairs	£1074.00
g) Tavistock Gates & Railings	rota rocka repairs	£ 420.00

Proposed Cllr.Back seconded Cllr.Walters that the above accounts be paid. Cllrs.Laing-Trengove and Laycock signed the cheques.

146. Moneys received:-

a) WDBC	toilet cleaning contribution	£2490.00
b) Moor Management	donation for xmas lights	£2000.00

147. Any other financial matters:-

- a) Moor Management/Lighting Committee letter – resolved that Town Council write to Moor Management and thank them for their donation of £2,000.00.

148. PKF Littlejohn - external audit had been completed and signed off with no matters arising. Audit certificate and Sections 1 & 2 of the Annual Governance statement to be published on noticeboard and website.

149. Okehampton & District Community Transport Group – resolved to give £200.00 donation.

DISTRICT COUNCILLORS REPORTS

150. Dist.Cllr. Kemp reported as follows:-

- a) Holding an "open door" event in the Community Centre 11th Sept 2pm – 6pm
- b) New recycling system – information available October, bags available to November and new collection will start in December
- c) Had attended the Biosphere Climate change meeting.

MAINTENANCE/TRAFFIC ISSUES

151. Mrs. Miller – scaffolding enquiry Clerk had replied with relevant information.

152. Devon & Somerset Fire & Rescue service consultation – resolved that Council respond "we are concerned about any further cuts that are being made in rural areas The First Response Vehicle has already been taken away from Hatherleigh".

153. Ruby Country Medical group – request for disabled bay outside the medical centre in Hatherleigh. Clerk to respond that WDBC own the road in question, but the Town Council would support any application made.

154. Sarah Miller – condition of graveyard. Resolved that Clerk forward the letter to the church warden/pcc.

155. DCC Highway meetings – Clerk had reserved two places at the meeting to be held at Clinton Hall Merton on 15th October.

156. WDBC BT telephone kiosk response – resolved that with regard to the kiosk at Moor View we respond as follows: this kiosk has been used 15 times during the last 12 months, the second highest of the threatened kiosks. It is situated on the busy A3072 and close to two busy road junctions and it is the only payphone within 800 metres.

157. Cllr.Laing-Trengove:-

- a) new wooden fence on Jubilee footpath would be installed
- b) 2 or 3 areas on footpaths needed small tree works – L & M Cole were busy at present. Suggested a working party could undertake such works
- c) Mosaic Millennium Corner – new tiles had been made and had been installed, with some further work required on the framework. £20 expenses to be met out of the mayor's allowance.

158. Cllr.Laycock reported block drain outside 25 South Street. Further drains blocked in Sanctuary Lane.

159. Cllr.Newman – concerned about issues relating to travellers in the layby. It had been reported to Cllr.Tyson that they would be moving soon for fresh grazing.

160. Cllr. Crockatt:-

- a) Hatherleigh Information Centre – Mr.Dumpleton reported to him that funds were running out due to the payment being made of £55 per week for rent
- b) Ash dieback - informed that any sightings of affected trees should be reported to WDBC and or DCC through their websites.

161. Cllr. Walters:-

- a) During the Festival there was an accident with somebody falling down the steps. Resolved that Council request that WDBC paint white lines on the edge of all the steps to avoid any further incidences.
- b) Food waste was not being recycled properly.

162. Cllr. Tyson:-

- a) Playground inspection course should now be set up. Clerk to arrange
- b) 50 bags of salt had now been moved to the shed at the Community Centre
- c) The graffiti had been removed at Island Park.

MAINTENANCE WORKER

163. Cllr.Tyson had circulated "job description" for councillors to consider. Discussion took place and it was resolved that initially the job would be for 2 hours a week at £8.21 per hour. Advert to be placed on noticeboard and the website.

TOILET TWINNING

164. This item would be discussed at the next meeting.

MEETINGS ATTENDED BY COUNCILLORS

165. Cllr.Laing-Trengove – Community Centre – booking were satisfactory Work on gable end window was proceedings. Wine and Wisdom 5th October.

166 Cllr Gladstone – via email - informed Council she had attended the Moor Management meeting and the Okehampton Climate Action Group meeting.

167. Cllr Tyson – Mayors/Clerk event at Tavistock. Will circulate notes when they are available.

CORRESPONDENCE

168. Hatherleigh Carnival – enquiry if the Town Council were planning any specific events for VE Day 2020 Clerk to respond that we were not planning any event, but would be supportive of any event the committee were planning.

169. WDBC visit by leader/deputy leader. Clerk to invite both to our October meeting.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

170. Cllr.Newman was concerned about the increase in crime in and around the town. Could we invite the PCSO to the next meeting.

171. Cllr.Tyson – Tom Jones "Action plans for Town Centres" next agenda.

172. Date of next meeting Tuesday 8th October.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 10pm.

Signed.....chair.....dated