

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD 12TH MAY 2020
HELD BY ZOOM

Present: Cllr.Tyson in the chair, Cllrs. Laycock, Laing-Trengove, Gladstone, Back, Lewis, Crockatt, Walters. Dist.Cllrs.Kimber and Kemp. The Clerk

Apologies: Cllr.Holwill

Declarations

of interest: Cllr.Tyson – an employee of West Devon Borough Council

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PUBLIC SESSION

The meeting code and password were given on the agenda. Meeting information also displayed on the Town Council website. No members of the public joined the meeting

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COVID 19 UPDATE/EMERGENCY MATTERS

460. Cllr.Back reported:-

- process and routine of the Hatherleigh Volunteer Group had now been established and was working well.
- Far more volunteers than clients
- hardly any of the grant money had to date been spent
- Cllr.Tyson on behalf of Dist.Cllr.Kimber thanked Cllr.Back for co-ordinating the group.

461. Dist.Cllr.Kemp – concern over the young people out of work. She was net working with other various organisations to see how the area could be self sufficient and more jobs available after the pandemic is over. She would circulate her ideas to councillors.

462. Street Caretaker – it was resolved that we ask Mr.Peters to return to work from 13th May but still to strictly follow Government guidelines. Cllr.Tyson to contact Mr.Peters.

CHAIR/VICE CHAIR & APPOINTMENTS TO OUTSIDE BODIES

463. As no AGM was being held this year it was resolved that all these appointments remain in place as follows:-

Chair of Council	Cllr.Tyson
Vice Chair of Council	Cllr.Laycock
DCCP3	Cllr.Laing-Trengove
Northern Links	Cllrs.Back and Tyson
Moor Management	Cllrs.Laycock, Back, Gladstone
Okehampton Rail	Cllrs.Walters and Laycock
Allotment Assoc	Cllr Back
Community Centre	Cllr.Laing-Trengove
Ruby Run	Cllr.Laycock
Sportsfield Committee	Cllr.Tyson

APPROVAL OF MINUTES

464. The minutes of the meeting held 14th April 2020 having been duly circulated were signed by the chair as a true and correct record with one amendment – min 429f to read “with no charge being made by Top Cut Services”. Proposed Cllr.Gladstone seconded

Cllr.Laing-Trengove. All agreed.

MATTERS ARISING FROM MINUTES

465. Mr. Barkwell & dogs (min.429d refers) response from Mr.Barkwell circulated to all councillors. Resolved that a 2nd letter be sent as drafted by Cllr.Back and agreed by all.

466. Island Park (min.429e refers) resolved that the entire area of Island Park remain closed until further notice. Cllr.Tyson to check that "Closed" signs are still in place. The reason for this decision was that Councillors considered it impossible to completely separate the skatepark from the play area.

467. Toddlers play park (min.432 refer) this would remain closed for the installation of the new equipment on 12th June.

468. Grass verge Moor View (min.433 refers) further discussion took place as follows:

- Clerk had emailed Quiet Waters Farm Planning Consultancy with a copy of our letter that was original sent on 12th Feb.2020 as no reply received from them
- Resolved that Clerk send a copy of this letter to the residents of nos. 40-46 Moor View together with covering letter asking them to remove ropes/tapes from the area in question by 1st June in order that the Council Authority can resume its grass cutting service
- Cllr.Tyson reported that WDBC would charge £231.72 per season to cut this area, 12 cuts every 10 days. Resolved that we accept this quote. Cllr.Tyson to contact WDBC.

469. Car Park (min.434 refers) WDBC would issue new invoice representing 3 weeks pre lock-down charges for Tuesday mornings.

470. Climate forum (min.437 refers) Cllr.Gladstone reported virtual meetings were taking place. Lots of input of ideas put forward. Still looking for a shop hub.

471. Tarka Trail (min.441 refers) email response from DDC.Cllr.McInnes and John Baker had been forwarded to all councillors.

472. Sportsfield AGM (min.443 refers) Cllr.Tyson reported ongoing discussions with Charity Commission and Atlantic Racquet Centre.

PLANNING MATTERS

473. Applications to consider:

a) 1159/20/TCA	The Rectory	Tree works <i>Council supported</i>
b) 1237/20/TCA	19 Park Road	Tree works <i>Council supported</i>

474. Permissions granted:-

a) 3533/19	Old Medical centre	conv. to dwelling
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475. Refusals advised: None

476. Any other planning matters:-

- a) Hatherleigh Market diversion of footpath – WDBC confirmed that the old garages shown on the map were for indicative purposes only and would be demolished
- b) K.Watts – email response sent to him concerning the Biddicombe planning application
- c) Dist.Cllr.Kimber brought to the attention of the Council two enforcement notices in respect of Strawbridge Stables being nos: 020883 and 022426.

FINANCIAL MATTERS

477. Clerk presented the following accounts for payment:-

a) WDBC	emptying litter/dog bins	£ 142.74
b) WDBC	75% toilet running costs	£1716.00
c) WDBC	car park 3 weeks March 2020	£ 165.00
d) Pynto	website domain	£ 43.18
e) P. Christian***	80% for 2 months (1st invoice)	£ 334.84
f) Mrs. R. Lock	wages	£ 366.43
g) Mrs. J. Rewse	80% for April toilet cleaning	£ 195.32
h) N. Moorcroft	Island Park 17/11/19 – 11/4/20	£ 831.20
i) BHIB Ltd.	Insurance premium	£ 1224.57
j) HM Customs & Vat	clerks tax	£ 274.80

*** new cheque required to be drawn in name of Mr. Christian Peters.

Proposed Cllr.Laycock seconded Cllr. Gladstone that the above accounts be paid. Cheques signed by Cllrs. Back and Laing-Trengove.

478. Moneys received:-

a) Hatherleigh Covid 19 donation to fund	£ 50.00
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479. Any other financial matters:-

- a) Clerk can now submit payments for WDBC in the post direct to Lloyds Bank Ltd. Kingsbridge with email being sent to WDBC stating invoice nos and amount paid
- b) Cllr.Lewis – proposed new Hatherleigh Lockdown book – she would circulate details relating to production costs, distribution and sale costs prior to the council discussing a donation. DCC Cllr.McInnes had awarded £1,000 to the project.

480. Approval of accounts for year ending 31st March 2020 – Clerk had circulated draft accounts to councillors prior to meeting date for their consideration. Proposed Cllr.Crockatt seconded Cllr.Laycock that the accounts be approved. All agreed. Clerk reiterated it was not known when the internal audit could be carried out and new dates had been set out for submitting accounts and other forms to the external auditor.

DISTRICT COUNCILLOR'S REPORT

481. Dist.Cllr.Kimber reported that virtual meetings were being held and that a new Chief Executive had been appointed.

MAINTENANCE/TRAFFIC ISSUES

482. DCCP3 Scheme – Cllr.Laing-Trengove confirmed that our grant from DCC for maintenance of the footpaths was £2,500.00 for 20/21. She would contact Mr.Baker concerning extra work required on some footpaths.

483. Cllr.Crockatt reported that the entrance to both toilets had been “used as a toilet”. Clerk to report immediately to WDBC.

484. Councillors reported that potholes were gradually being repaired.

MEETINGS ATTENDED BY COUNCILLORS

485. None

CORRESPONDENCE

486. All incoming emails on various subjects are circulated to all councillors for their information.

487. Date of next meeting Tuesday 9th June 2020

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.45pm

Signed.....Chairman.....dated