

HATHERLEIGH TOWN COUNCIL
Minutes of meeting held 14th July 2020 7pm by zoom

Present: Cllr.Tyson in the chair, Cllrs. Walters, Lewis, Gladstone, Laing-Trengove
Back, Dist.Cllrs Kimber and Kemp. The Clerk. 4 members of the public

Apologies: Cllrs.Laycock and Holwill

Declarations Cllr.Tyson – employee of WDBC

Interest:

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PUBLIC SESSION

Mr. K. Watts Biddicombe planning application

Mrs.Watts Biddicombe planning application

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COVID 19 UPDATE/EMERGENCY MATTERS

517. The following matters were discussed:-

- a) Cllr.Back reported that the support group had approx. 30 volunteers carrying out many varied tasks for residents. They met once a week. Still receiving occasional donations for the fund. Rev. Winsbury is in charge of administering the funds.
- b) Toilets – Mrs. Rewse had carried out deep clean of the premises, including pressure washing outside walls and weeding. Toilets are now open and being cleaned twice a day with Mrs. Rewse now working 1.5hrs per day.
- c) Play Park signs – temporary signage in place. Cllr.Tyson would contact WDBC on the question of plastic more permanent signs. Displaying a disclaimer notice was also discussed.
- d) Cllr. Tyson reported that Cllr.Crockatt had tendered his resignation which now means that we have two vacancies to be filled by co-option.

APPROVAL OF MINUTES

518. The minutes of the meeting held 9th June having been duly circulated were signed by the chair as being a true and correct record. Proposed Cllr.Walters seconded Cllr. Lewis. All agreed.

MATTERS ARISING FROM MINUTES

519. Toddler play park (min.491 refers) Cllr.Lewis reported that the play park was now fully open and well received by the children and parents.

520. Grass verge Moor view (min. 492 refers) Further information received from

- DALC and NALC
- DCC Highways Mr.D.Jagger
- Cllr.Walters information from Land Registry
- Response from Quiet Waters Consultancy

The area of land in question in front of no 43 Moor View is clearly shown as an open public space on the Land Registry site when the residents purchased the property in 1995. The public have therefore had uninterrupted use of it for over 20 years. It was resolved that Clerk contact DCC Highways to ascertain if they have sent a letter to Mr. & Mrs. Moore. Further resolved that letter be sent to Quiet Waters Consultancy stressing the above information and asking under what statute their clients think they have stopped the public using this land and are claiming it as their own.

521. Mr. Watts/Biddicombe planning application (min.494 refers) Mr. Watts complaint to WDBC was not being taken any further by them.

522. Payments to South Hams District Council (min.496 refers) it was resolved that a direct debit be set up with SHDC in order that invoices received can be paid. All agreed.

523. Hatherleigh Lockdown book (min.497 refers) Cllr.Lewis reported that more entries were being received and deadline for entries had been extended to November with book being published at the end of the year.

524. Field at Glebelands (min.501 refers) Enforcement Officer had spoken to the land owners advising them that their proposals would consist of a breach of planning control. Should a planning application be subsequently submitted and refused, the Council would be likely to serve an enforcement notice seeking cessation of the land for human habitation.

525. Cabin at Lake Lodge (min.501b refers) enforcement no 022748. The Enforcement Officer would visit the site when covid 19 restrictions are eased further.

526. Railings outside Post Office (min.509 refers) Cllr.Tyson would speak to Mr.Crockatt on the matter.

527. Dying ash tree Island Park (min.510 refers) *Cllr.Tyson declared an interest in this matter and took no part in the discussion or decision* It was resolved that Mr. A.Muir take down the tree (at no cost to the Council) and take the logs away.

PLANNING MATTERS

528. Applications to consider:-

- | | | | |
|----------------|--------------------|------------------|---|
| a) 1851/20TCA | Mr. & Mrs. Walters | The Old Vicarage | tree works (<i>Cllr.Walters declared an interest and took no part in discussion or decision</i>) |
| b) 1762/20/HHO | Mr. Downie | Grudgeworthy | Council supported
replace existing barn/garage
Council support if the
Cons.Officer agrees with
materials being used |
| c) 0629/20/ARM | Mr. Mrs.Flowers | Biddicombe | Erection of 2 dwellings
(<i>Cllr.Walters declared an interest and took no part in the discussion or decision</i>). |

Of the Councillors present a vote was taken on the application – 3 objections, 1 support and 1 abstention. The objections were:-

- the dwellings are too large for the plot and would have a detrimental effect on the street scene and the landscape
- concerns over the visibility splay and how much hedge would be removed to obtain the necessary visibility
- concern over parking issues that could arise with two such large properties and the possible number of cars involved

529. Permissions granted:-

- | | | |
|----------------|--------------------|-------------------|
| a) 1655/20/ARC | Hatherleigh Market | app.cond no 4 |
| b) 0382/20/ARC | Hatherleigh Market | app.cond no 10 |
| c) 0326/20ARC | Hatherleigh Market | app.cond n0 18,19 |

d) 0819/20/HHO Mr.Hartnett 8 Pound Meadow retaining wall

530. Refusals advised: None

531. Hatherleigh Market. Cllr.Tyson reported as follows:-

- building work had restarted
- would restart discussion with the developer on the new market building
- would contact DCC Cllr.McInnes re the adoption of the road by DCC from the Co-op to market entrance.

FINANCIAL MATTERS

532. The Clerk produced the following accounts for payment:-

•	Mrs.Rewse	toilet cleaning	£421.17
•	Mr.C.Peters	street caretaker	£139.52
•	Mrs.R.Lock	wages	£366.43
•	Rev.Winsbury	covid 19 fund	£600.00
•	DALC	membership	£379.43
•	M.Cole Landscapes	g/main £1328.41) P3 work £ 175.00)	£1503.41
•	M.Smith	playground inspec.	£ 150.00

Proposed Cllr.Gladstone 2nd Cllr.Walters that the above accounts be paid. Cllrs. Back and Laing-Trengove signed the cheques.

533. Moneys received None

534. Internal audit report – 2 points arose from the internal audit:-

- when Clerk balanced the accounts outstanding cheques were listed because no upto date bank statement was available to her However when internal audit was conducted all listed outstanding cheques were shown as cleared on the latest bank statement. Therefore auditor for correctness said cheques should not be listed. Therefore Clerk had issued all councillors with further bank reconciliation statement showing this
- on the account statement total fixed assets shown as £191,081 whereas on detailed list shown as £191,086. Amended accordingly on statement
- Clerk reported that Mr. Hutchings the internal auditor was making no charge. Resolved that letter of thanks be sent.

535. Annual Governance statement – the Council agreed the annual governance statement which would be signed by the Chair and Clerk.

536. Any other financial matters – none

DISTRICT COUNCILLORS REPORTS

537. Dist.Cllrs. Kimber and Kemp reported that WDBC were working on a covid 19 recovery plan which includes businesses, communities and the environment and they wished to work closely with parish/town councils.

MAINTENANCE/TRAFFIC ISSUES

538. Cllr.Tyson reported as follows:-

- Equality and Diversity statement now on the website
- In contact with Mr.Peters regarding work that needed doing around parts of the town. If any councillors had jobs in their part of town please contact her
- Play safety reports:-

Skatepark - considered to be risk of injury by falling over the top end of the bank.

Resolved Cllr.Tyson obtain a quote for the erection of a fence.

Island Park play area -

zip wire – there is a drop at the rear of the launch platform, should consider putting a bar around the top of the structure. Councillors considered this would make it more dangerous as it would enable children to sit and climb higher.

Hawthorn tree next to beam – she would ask Mr Peters to look at this.

Rota Roka safety surface – needs attention.

Toddler play park-

Mr.Hill would fix a self closing return spring on the gate.

- Hedges – she had reported overgrown hedges at Claremont and on the footpath by Tricity House. DCC would carry out necessary work.

539. Cllr.Gladstone – requested that letter of thanks be sent to Sue Forrester and her helpers for the continued good work on the flower beds in The Square and Millennium Corner.

540. Cllr.Laing-Trengove – reported that L & M Cole Landscapes had carried out work on another 3 footpaths. With regard to the garden hedge at the Nursing Home she would talk to the owners about this. The fence on the Victoria footpath would be replaced at some stage.

FARMERS MONTHLY MARKETS

541. Dist.Cllr.Kimber reported that this was a long term project. Following the resignation from the Council by Mr.Crockatt, Cllr.Walters would be our lead on this subject.

MEETINGS ATTENDED BY COUNCILLORS

542. Cllr.Walters reported that there was nothing to report on Oke Rail although progress discussions ongoing behind the scenes.

543. Cllr.Tyson would be attending a virtual meeting of councils mayors and clerks throughout the district.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

544. Cllr.Tyson asked if the Royal British Legion did “biodegradable poppy wreaths”.

545. Interviews for those interested in being co-opted onto the council would be arranged as soon as possible.

546. Date of next meeting Tuesday Sept. 8th

There being no further business the Chair thanked those present for their attendance and closed the meeting at 9pm

Signed.....Chair.....dated