

Hatherleigh Town Council
Minutes of Annual General meeting held Tuesday 10th May 2011
7pm in the Community Centre

Present:Cllrs.Alford, Bush, Abell, Winser (left meeting 7.20pm) Trenaman, Stevens, Bater (left meeting 7.45pm) Calkin, The Clerk

Apologies:Cllr Jones

1. Signing of declaration of acceptance of office - all Councillors present signed their declarations of acceptance of office, witnessed by the clerk. Councillors also given their register of interests to complete and return to the Clerk. There was one vacancy on the Council to be filled by co-option. Names to be ascertained of interested parties.

2. Election of Mayor: Cllr.G.Alford p'd Cllr.Bater 2nd Cllr.Abell

3. Election of Deputy Mayor:Cllr.E.Abell p'd Cllr.Alford 2nd Cllr.Bush

4. Election of representatives to committees:

- | | |
|----------------------|------------------------------|
| a) Sportsfield | Cllr.Trenaman |
| b) Moor Management | Cllrs.Bush, Jones and Calkin |
| c) P3 Scheme | Cllr. Winser |
| d) Northern Links | Cllrs.Calkin and Bater |
| e) Comm.Cen.Trustees | Cllr.Alford (Cllr.K.Stevens) |
| f) Ruby Run | Cllrs.Bush and Bater |
| g) Allotment Assoc. | Cllrs.Abell and Alford |

All the above elected en bloc.

The minutes of the meeting held 12th April 2011, having been duly circulated, were signed by the Chairman as a true and correct record with one amendment: min.no 444b to read "Cllr.Bater" not Cllr.Bush. Proposed Cllr.Bush seconded Cllr.Winser. All agreed.

MATTERS ARISING FROM MINUTES

4. Noticeboard (min.404 refers) guttering above noticeboard needs checking to prevent further damage
5. Oslo footpath (min.405 refers) Cllr.Bater confirmed that there is an entrance through the estate onto the existing footpath.
6. Nursing Home road junction (min.406 refers) Clerk read e-mails from Cllr.McInnes and DCC Highways. However 30mph signs still not in situ.
7. Turnpike (min.407 refers) Both Clerk and Cllr.Bater to chase up EO of WDBC.
8. Royal Wedding celebrations (min.409 refers) Councillors reported excellent vintage fair, something to do for all age groups. A very well organised, well attended community day. Resolved that Clerk write to Mrs.Burgess and thank her and all helpers for all their hard work.
9. White lining Moor View (min.410 refers) Clerk to chase DCC Highways, as only half the work completed.
10. Car Park (min.422 refers) Cllr.Abell provided further updated figures of maintenance costs

for the carpark. After a discussion it was resolved that:-

- a) Clerk contact Insurance Company for public liability quotes. Also WDBC for cost of emptying litter bins.
- b) Cllr.Alford to investigate cleaning costs.
- c) Public consultation would not take place until more accurate figures are obtained
- d) Cllr.Abell to investigate setting up charitable trust.

11. Future development of the market (min.422 refers) All Councillors felt that it is imperative that the Town Council are part of any consulting body from the outset of the project, as any redevelopment will have massive impact on the town. Clerk to ascertain what agencies etc. are already part of this consulting body.

PLANNING MATTERS

12. No applications to consider

13. Permissions granted:-

- | | | |
|----------------|------------------|--------------------------------|
| a) Mr.Plaskett | 11 South Street | Alts.to chimneypot/fireplace |
| b) Mr.I.Norman | Industrial site | New B1 class use unit |
| c) Mr.Simpson | Rowans Park Road | Internal wall arrangements etc |

14. Refusals advised:-

- | | | |
|-------------------------|------------|----------------------|
| a) Scottish & Newcastle | The George | Lighting and signage |
|-------------------------|------------|----------------------|

FINANCIAL MATTERS

15.Adoption of accounts – clerk presented accounts for year ending 31st March 2011. Proposed Cllr.Abell seconded Cllr.Calkin that the accounts be adopted (copy attached and signed by the chairman to these minutes) All agreed.

16. Supporting statement – Clerk read and presented supporting statement which included list of councils assets. Resolved that the list should include all fixtures and fittings that Council had purchased for the allotments. Cllr.Abell to submit list to Clerk for addition.

17. Audit Commission form – Clerk read statement of annual governance which was agreed by the Council and signed by the Chair and Clerk.

18. Island Park and Allotment accounts – Clerk provided Councillors with copies of upto date Financial figures for these two projects

19. Clerk presented the following accounts for payment:-

- | | | |
|---------------------|--------------------------|----------|
| a) Mrs.M.Leahy | toilet cleaning | £ 189.76 |
| b) Mrs.R.Lock | wages | £ 193.20 |
| c) Mrs.R.Lock | expenses | £ 29.95 |
| d) Community Centre | hiring | £ 10.00 |
| e) Pynto | website hosting | £ 96.00 |
| f) Aon | insurance premium | £1893.01 |
| g) C.Butt | rotavator for allotments | £ 200.00 |

Proposed Cllr.Bater seconded Cllr.Calkin that the above accounts be paid. Cllrs Bush And Trenaman signed the cheques.

20. Moneys received: None

21. Any other financial matters:-

- a)_ WDBC toilet cleaning. Resolved that Clerk clarify with WDBC the financial position with regard to the new arrangements circulated by WDBC regarding public toilets.
- b) Hatherleigh Festival – letter of thanks for donation

- c) Clerks salary – Clerk had registered with South Hams District Council payroll scheme. For PAYE purposes
- d) Account status and signatories. Cllr.Bush will collect new form from bank for completion.

ISLAND PARK

22. Cllr.Bush reported as follows:-

- a) Insurance Co. still dealing with the accident claim
- b) Noticeboard had been ordered £298.00 plus £30 delivery charge
- c) Picnic tables/benches in poor condition. Resolved that Cllr.Bush obtain quotes for new.

ALLOTMENTS

23. Rotavator had now been purchased. Nothing further to report.

MAINTENANCE/TRAFFIC ISSUES

24. Complaint received about flower tubs by the school. Noted.

25. No minutes of April meeting on website. Apologies from Cllr.Bush on this admission.

26. Cllr.Alford – Moor View bus stop complaints received about carparking by the stop. Resolved Clerk ascertain from DCC the status of the bus stop.

27. Cllr.Calkin – parking in South Street idea of planters/troughs in pinch point – no reply. Resolved that Clerk contact DCC Highways yet again.

NEW GRAVEYARD

28. Sub committee still to ascertain position with regard to the footpath.

COMMUNITY AWARDS EVENING

29. Following a discussion on the subject, it was resolved as follows:-

- a) Event to be held Friday 23rd September (provided that CC is free)
- b) 3 categories – Life time achiever, Young people under 18, Adults/groups.
- c) Cllr.Alford to produce and distribute posters asking for nominations. Nominations can be given to any councillor, or put in nomination boxes which will be placed in The Post Office, Papershop and Community Centre. Nominations to be in by end of June.

WEBSITE RENEWAL

30. Cllr.Bush reported that we only need hosting for the Town Council website for the year 2011/2012 which will cost £96 (see financial matters). Any support can be purchased during the year.

BOROUGH COUNCILLOR'S REPORT

31. No report available. Resolved that Clerk contact the new district councillor Mrs.Christine Hall to ascertain her intentions/methods of keeping Town Council informed of WDBC matters.

MEETINGS ATTENDED BY COUNCILLORS

32. Cllrs.Bush and Bater – Ruby Run – all plans well in hand for the race. Cllr.Alford would be needed to assist the Holsworthy mayor.

CORRESPONDENCE

33. DCC public notice on proposed enlargement of Hatherleigh School – to be displayed on noticeboard.

34. South Molton Old English Fayre 18th June – Cllr.Alford to reply direct.

35. WDBC Election and referendum results – to be displayed on noticeboard.

ANY OTHER BUSINESS

36. Mr.R.Steele - reported damage to the mural in the bus shelter by Co-op. He had cleaned up mess as far as possible. Cllr.Bush had inspected the damage and confirmed that some repairs were needed. Agenda item next month. (Youth Club to be asked if they would be interested in redoing the mural)

37. Date of July meeting - Clerk would be away from 20th June - 2nd August. Requests that no meeting be held in July, but one in August. Meeting dates were confirmed as follows: 14th June, none in July, 9th August. Clerk to book Community Centre

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.10pm.

Signed.....chairman.....dated