

**Minutes of Hatherleigh Town Council meeting held Tuesday 7<sup>th</sup> December  
2011 7pm in the Community Centre**

**DRAFT**

**Present:** Cllr.Alford in the chair,Cllrs.Abell, Bush,Bater, Calkin,Winser, Stevens, Gilbert, Trenaman, Cllr.Jones (arrived 8.25pm) Dist.Cllr.Mrs.C.Hall, The Clerk.

**Apologies:** Cllr.J.McInnes

The minutes of the meeting held 8<sup>th</sup> November 2011, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Bush seconded Cllr.Winser.All agreed.

***MATTERS ARISING FROM MINUTES***

276. Moor View Bus stop (min.241 refers) white lining still not carried out, and parking problems are still occurring.

277. Flower bed bottom of South Street (min.242 refers)

- a) donation of £500 received from Moor Management. Clerk to acknowledge receipt.
- b) Mrs.S.Woollacott was no longer interested in carrying out work on the flower bed.

278. Skateboard fencing (min.243 refers) PCSO had visited the youths concerned with the damage.Clerk read letters of apology out from two.

279. Street lighting (min.245 refers)

- a) letter read from Carnival Committee concerning lighting for the tar barrel run. Resolved that Clerk write and request letter nearer the date of next years carnival.
- b) Cllr.Gilbert reported that the light outside the bank was working.
- c) Cllr.Gilbert to investigate the possibility of maintaining the light at Hole Court
- d)With regard to lighting at junctions,Cllr.Gilbert stressed the policy that “going from dark streets to light streets, it is perceived that reactions may be affected”

280. Electricity box The Square (min.246 refers) Cllr.Bush would hold the 3<sup>rd</sup> key not Cllr. Trenaman.

281. Dog bin (min.247refers) this had been delivered and was awaiting fixing.

282. Ruby Country (min.248 refers) Clerk confirmed that she was liasing with Mr.Betson on when he would attend a Council meeting.

283. Snow warden (min.251 refers) Cllr.Calkin confirmed he was still awaiting confirmation from various parties with regard to duties/training etc. of the snow warden.

284. Precept for 2012/2013 (min.259 refers) WDBC had acknowledged receipt of completed forms.

285.New double yellow lines (min.260 refers) WDBC reported that yellow lines by the Bank had only been replaced. They had been extended along the access route to the market to

ensure that cars did not block the access. Resolved that WDBC be informed that new marked parking bays were causing confusion and the extra lines were purely pushing the parking problem into the town.

### **BOROUGH COUNCILLOR'S REPORT**

286. Cllr.Hall reported as follows:-

- a) Moor View ditch – still investigating ownership, as ditch continued to be a danger
- b) Idea of 30mins free parking bays put on hold until January
- c) Renewing of white lines around town would be carried out in the better weather
- d)Cllr.Alford asked that she investigate the continuing problems with South West Water and the sewage plant, especially in light of the Section 106 moneys from Millwood Homes for these improvements to be carried out

### **PLANNING MATTERS**

287. Applications to consider:-

- a) Mr.I.Crockatt                                  23 Market Street                                  Siting of oil tank.

*Council against this application and made the following comments*

- *The tank is not sited 750mm. from nearest window or door*
- *Council question whether it complies with all fire precautions/risks*
- *Situated in conservation area, and Council has received many complaints that this is not a suitable site. Has the conservation officer visited the application site?*

288. Permissions granted:-

- a) Mr.P.Gillies                                  land rear of 7 High Street                                  demolition of four buildings

289. Refusals advised:-

- a) Mr.P.Gillies                                  land rear of 7 High Street                                  erection 3 storey house/garage

290. Any other planning matters: - none

### **FINANCIAL MATTERS**

291. Clerk presented the following accounts for payment:-

a) West Devon CAB	grant	£ 50.00
b) Victim Support	grant	£ 50.00
c) Glasdons	dog bin	£ 235.34
d) L & M Cole Landscapes	grounds work	£1176.87
e) CPA Horticulture	wood chippings	£ 457.56
f) Mrs.M.Leahy	toilets	£ 194.56
g) Mrs.R.Lock	wages	£ 154.60
h) Mrs.R.Lock	expenses	£ 19.96
i) Build Asign	allotment sign	£ 43.15
j) Hatherleigh Allot.Assoc.	drainage work	£ 300.00

Proposed Cllr.Calkin seconded Cllr.Winser that the above accounts be paid and Cllrs.Trenaman and Bater signed the cheques.

292. Moneys received:-

- a) Moor Management                                  Flower bed grant                                  £ 500.00

293. Any other financial matters:-

a) L & M Cole Landscapes new quote for 2012. Prices had only been raised by 1.9% despite inflation being 5%. As Council are obliged to seek alternative quotes after a number of years, it was resolved that 2 further quotes be obtained. Mr.Cole to be informed.

b) Silent Bell Sculpture – Mr.Marcus Vergette had offered the Town a 4 tons. Granite silent bell sculpture which he wished could be sited on Hatherleigh Moor. Clerk confirmed that insurance for replacement costs ie. £15,000 would be £96.18. Resolved that Town Council meet this annual insurance cost but the siting must be agreed with Moor Management Committee. Cllr.Alford to contact Mr.Vergette.

### ***PLAN IT***

294. Cllr.Abell reported as follows:-

a) Cllr.McInnes had granted £800 from his locality budget to assist with the project

b) Plan It launch day had been arranged for Sat.25<sup>th</sup> February 2012. this would take the format of the survey results and workshops.

c) Survey forms were being distributed and a form could be completed by each member of a household. Forms also available on line.

d) Number of meetings held with WDBC. To take the matter forward a private face book page and Sky Drive had been set up.

e) Housing Survey – a survey was needed and would be carried out by the Community Council of Devon. Example forms shown to Councillors. These forms covered specific individual needs, and all confidential information would be held by the CCD. Resolved that the Town Council endorse the process of such a housing survey.

f) Cllr.Abell confirmed that feedback from the open day would be available at the launch day

g) The Plan It process has been designed to formulate the future development of the town, and can influence the way the market is developed.

Cllr.Alford thanked Cllr.Abell for all her hardwork in acting as leader of this project and organising and taking the project forward.

### ***ISLAND PARK***

295. Cllr.Bush reported as follows:-

a) new chippings had been laid

b) Mr.B.Horn was looking into lottery funding to build a concrete skateboard ramp.

### ***ALLOTMENTS***

296. Cllrs.Abell and Alford reported as follows:-

a) Polytunnel drainage works would shortly be carried out

b) Land Register work would be carried out in the New Year

c) 3 allotments were now re available

d) Resolved that the Clerk write to Mrs.Barkwell and request invoice for 99 year @ 99p per year which the Council would then settle (98.01)

### ***NEW GRAVEYARD***

297. Cllr.Bush to order new burial register from Shaw & Sons and sub committee to draw up a set of charges.

### ***MAINTENANCE/TRAFFIC ISSUES***

298. Cllr.Alford – verbal quote from Mr.A.Drew with regard to bus shelter work for £2000. Written quote required. Mr.I.Fishleigh to be asked to submit a quote. Cllr.Abell suggested that to prevent vandalism/graffiti a metal grid be fitted to the wall of the shelter.

299. Sheep statute – damage that occurred over carnival weekend had now been repaired. No costs known, or if it will be a further insurance claim. A suggestion was put forward that a protective cage be placed over the statue over carnival weekend. This idea would be taken back to the Carnival Committee.

300. Cllr.Bush reported pot holes outside Dixon Court in Higher Street. Clerk to report.

301. Cllr.Trenaman – millennium square noticeboard. Problem was not with guttering but with the fascia board. Cllr.Bater to see owner of property.

### ***XMAS CELEBRATIONS***

302. Arrangements as follows:-

- a) Cllr.Bush confirmed that Mrs.Reynolds would organise the punch (Clerk to confirm)
- b) Cllr.Bush had received carol sheet. Cllr.Bater would arrange for 300 copies to be made
- c) Cllr.Winser was awaiting reply from Co-op on the mincepies
- d) Cllr.Winser would deliver the boxes to the shops
- e) Proceedings would commence at 7pm.

### ***MEETINGS ATTENDED BY COUNCILLORS***

303. Cllr.Calkin – Northern Links

- a) WDBC had budgetary gap of £422,000
- b) Crime statistics – 3 reported crimes related to carnival

304. Cllr.Jones – Moor Management – AGM held committee re-elected.

305. Cllrs.Bush & Bater – Olympic Torch meeting at Tavistock:-

- a) exact route, times and torch bearers details not known at moment.
- b) Torch would travel in 12 vehicle convoy. No road closures but rolling road blocks
- c) If Town were to be decorated for the event, Council would work with Festival Committee on question of bunting etc. (could also be used for diamond jubilee celebrations)

### ***ANY OTHER BUSINESS***

306. Cllr.Abell reported:-

- a) “Tavistock Forward Group” a new representative for Hatherleigh was required. Cllr.Abell to e.mail councillors with details
- b) Community Centre – problems with EDF electric bills not resolved
- c) Training session arranged for 7<sup>th</sup> Feb. “options for charities and constituted groups on rule changes”.

307. Date of next meeting Tuesday 10<sup>th</sup> January 7pm.

Before the meeting officially closed the Town Council presented Cllr.Bater with a gift for being Hatherleigh’s District Council for 20 yers.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9pm.

Signed.....chairman.....dated