

Hatherleigh Town Council
Minutes of meeting held 14th June 2011 7pm in the Community Centre

Present: Cllr.Alford in the chair, Cllrs.Abell, Bater, Bush, Winsor, Stevens, Calkin, Trenaman (left 8.45pm) Cllr.Jones (arrived 7.20pm) Dist.Cllr.Mrs.C.Hall, WPCL.Smith, Mr. A.Cox. The Clerk

Apologies: None

PUBLIC SESSION

1. WPC Lisa Smith – she will attend Tuesday Market outreach centre every 2 weeks. PC Hoar’s shift pattern has changed – 60% of shifts are night or lates ie. 6pm – 4am

2. Mr.Andrew Cox – Meeth Clay pits – gave resume on his work to gain public access into the Meeth clay pits which cover an area of some 350acres. He left copy correspondence he had had with Imerys and Devon Countryside Access Forum. Town Council agreed in principle to support his work, on which he would keep us updated.

The minutes of the Annual Parish meeting held 10th May 2011 having been duly circulated were signed by the chairman as being a true and correct record. Proposed Cllr.Bater seconded Cllr.Calkin. All agreed.

The minutes of the AGM/June meeting held 10th May 2011 having been duly circulated were signed by the Chairman as being a true and correct record, with one amendment –“ min.10d) Cllr.Abell to investigate setting up charitable trust.” Proposed Cllr.Bush seconded Cllr.Bater. All agreed.

The minutes of the meeting held 31st May 2011 having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Bush seconded Cllr.Bater. All agreed.

MATTERS ARISING FROM ANNUAL PARISH MEETING 10TH MAY 2011

39. There were none

MATTERS ARISING FROM AGM/MAY MEETING 10TH MAY 2011

40. Noticeboard (min.4 refers) Clerk reported bolts have slipped and difficult to open/close.

41. Nursing Home road junction (min.6 refers) DCC Highways confirmed on 12th May that developers had ordered the signs which should be installed in the not to distant future.

42. Turnpike (min.7 refers) Clerk written to Mrs.Playle WDBC on 17th May. No response. Resolved that Clerk write again.

43. White lining Moor View (min.9 refers) DCC confirmed that there was an order in the system to carry out one further junction.

44. Town car park (min.20 refers)

a) Clerk reported on insurance as follows

- Town Council would have to enter lease agreement with landowner
- Risk assessment to be done
- Weekly and annual checks/inspections
- Area must be “fit and safe for purpose”
- There would be no additional premium

b) Cllr.Abell reported on charitable status

- There would be no cost as gross income was less than £5,000pa.
- Do not strictly have to register. Draw up an internal document stating name of charity and trustees.
- Register this document with HM.Revenue for tax relief purposes

45. Market Development (min.11 refers) Council resolved to have special meeting in July with Mrs.M.Playle of WDBC as Councillors wished to be involved from the outset on any future decisions/plans to be made about the market, which would be crucial to the town. Cllr.Abell to arrange and inform Cllrs. in the absence of the Clerk.

46. Council website (min.25 refers) Cllr.Bush reported that website had been brought fully upto date.

47. Meeting dates (min.37 refers) Clerk confirmed Community Centre booked for 9th August.

MATTERS ARISING FROM MINUTES OF MEETING HELD 31ST MAY 2011

48. There were none

CO-OPTION OF NEW COUNCILLOR

49. Resolved that as there were 2 applications for 1 vacancy, Mr David Cook and Mr.Andy Gilbert – that interviews be conducted before the August meeting.

PLANNING MATTERS

50. Applications to consider – there were none

51. Permissions granted:-

a) Mr.Cassels	Pynda	cou.ancilliary domestic use
b) Dr.Simpson	2b Park Road	double garage
c) Mrs.Barkwell	West Fishleigh	erection of polytunnel

52. Refusals advised:- None

53. Any other planning matters:-

a) Mr.Dumpleton – land opp.Holly Cottage Victoria Road – appeal allowed, details in reading file.

b) Cllr.Bush – 27 High St. had solar panels on roof. Property in conservation area, but not listed.

Resolved Clerk ascertain whether planning permission required

c) Cllr.Bush – George Takeaway van had asked the question if the bistro/Turkish restaurant in Bridge St. could serve takeaways. Clerk to ascertain.

FINANCIAL MATTERS

54. Clerk presented the following accounts for payment:-

a) Hatherleigh Comm.Centre	hire	£ 10.00
b) Mrs.R.Lock	wages (tax £38.60)	£154.60
c) Mrs.R.Lock	expenses	£ 20.73
d) Mrs.M.Leahy	toilets	£237.20
e) Mrs.J.Gist	internal audit	£ 39.00
f) HM Revenue	Clerks paye	£115.80 (3 months)
g) R.Chard	Town Crier grant	£150.00

Proposed Cllr.Abell secondedCllr.Calkin that the above accounts be paid and Cllrs. Jones and Trenaman signed the cheques.

55. Moneys received:-

a) HM Revenue	vat refund	£4711.24
b) Greater Dartmoor Leaf	allotment funding	£1559.65

56. Any other financial matters:-

a) Clerks pay – Clerk reported that Town Council had to pay quarterly the tax on her wages, with South Hams issuing end of year return.

b) Hatherleigh Festival acknowledgement of grant

c) Hatherleigh Toilets – clerk still trying to ascertain from WDBC the exact financial position with regard to Hatherleigh toilets and payment of the cleaner – details in reading file. WDBC are holding further meeting today ie.14th June.

- d) Letter from Roz Chard, Town Crier requesting grant towards yearly expenses. Resolved that £150 be awarded. See cheque list above.
- d) Cllrs.Calkin and Alford took bank forms to sign.

ISLAND PARK

57. Cllr.Bush reported as follows:-

- a) no further news on insurance claim
- b) Picnic benches prices £139 - £270. Cllr.Jones to check Mole Valley prices. Resolved that one unit of 45ml thickness be purchased.

ALLOTMENTS

58. Cllrs.Abell and Alford reported as follows:-

- a) Chairman of Allotment Assoc. reported there was a dispute concerning car park spaces on site (Town Council having paid £2750 towards costs). Cllrs.Abell and Alford would meet with Mrs.Barkwell
- b) Mrs.Barkwell had also requested from the Allotment Assoc. a rota list of helpers.

NEW GRAVEYARD

59 .Sub committee reported on meeting held with PCC/Church Wardens concerning the path. Resolved that C.Lock be asked to quote for upgrading the path

MAINTENANCE/TRAFFIC ISSUES

60. Planters in South St. – DCC Highways reported that this would be inappropriate traffic calming. Could be classed as unauthorised obstruction on the highway, and any motorist hitting them may have cause to claim against the Town Council.

61. Bus stop Moor View – DCC Highways reported “this is a designated bus stop”. Resolved therefore to ask DCC to paint on the road “bus stop no parking”. Similar needs to be carried out at the bus stop at the Community Centre entrance.

62. Pot Holes – particularly bad one in South Street that needs urgent attention. Clerk to report

63. Moor View ditch – reports on obnoxious smells further up at Runnon Moor Lane. Dist.Cllr.Hall asked to investigate.

64. Resolved that Environment Agency 24 hour report telephone number be published in The Pump

65. Cllr. Alford had received “thank you” for arranging the tree in the Square to be trimmed

COMMUNITY AWARDS EVENING

66. Council resolved as follows:-

- a) nominations to be in by end of July
- b) Hatherleigh Silver band to be booked
- e) Cllr.Winser to arrange refreshments
- f) Visiting mayors from Bideford, Barnstaple, Holsworthy, Torrington, Northam, South Molton, Okehampton and West Devon be invited (informal chains only)

BUS SHELTER

67. Cllr.Stevens reported that Youth Club were contacting Seize the Moment on the matter, as they did the original work.

BOROUGH COUNCILLOR'S REPORT

68. Cllr.Hall reported as follows:-

- a) she was sitting on various committees, Planning, Future Planning and Housing, and the Governance Group.
- b) nominations for carrying the Olympic torch were being asked for ages 12-24years, but nearest point to Hatherleigh was not known.

MEETINGS ATTENDED BY COUNCILLORS

69.Cllr.Jones – Moor Management – new summer programme drawn up, included more investigations into the roman clay works, and warning signs to be erected on the bridge.

CORRESPONDENCE

70.Carnival Committee – permission to use Island Park for annual duck race on 3rd September. Resolved to grant.

71. CAB AGM at Bridestowe 15th June @ 11.30am.

72. Holsworthy Pretty Maid 6th July – invitation handed to Cllr.Alford.

73. DALC election of County members onto Committee. Resolved to vote as follows: Mr.C.Dumpleton, Mrs.G.Hill and Mr.E.Sweet.

74. Nat.Assoc.of Local Council Clerks – revised publication of Standing Orders now available at cost of £25. Clerk recommended purchase. Council resolved to purchase one copy.

75, WDBC Local Plan review and LDF documents in reading file

ANY OTHER BUSINESS

76. Clerk had informed WDBC Planning Dept and Mrs.C.Aubertin of holiday dates, with request that all planning applications be sent to Cllr.Alford

77. Cllr.. Jones – complaints received about continual smells from effluent pits in the area.

78. Cllr.Abell reported that Community Centre were looking for voluntary help behind the bars at the many functions they had coming up.

79. Cllr.Calkin had been asked about plans for butchers shop in High Street. All planning conditions could be ascertained from WDBC web site

80. Date of next meeting 9th August 2011

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.30pm.

Signed.....chairman.....dated