

HATHERLEIGH TOWN COUNCIL
Minutes of meeting held Tuesday 13th September 2011 7pm
Community Centre

Present: Cllr.Alford in the chair, Cllrs. Jones, Bush, Gilbert, Trenaman, Winser, Stevens, Calkin Bater. Dist.Cllr.C.Hall, R.Sheard CE WDBC/South Hams, the Clerk

Apologies: Cllr.Abell, J.McInnes

139. Mr.Andrew Gilbert signed his declaration of acceptance of office, witnessed by the Clerk. Register of interests, and notes, and copy of the code of conduct were handed to Cllr.Gilbert. The Chairman welcomed him to the Council.

140. Mr. Richard Sheard, Chief Executive of WDBC/South Hams Councils was welcomed to the meeting by the Chair, and then spoke as follows:-

a) he had been in position for 9 months. With regard to WDC he was confident that no services would stop with a strong management team in position. £1million will have to be saved over next 3 to 4 years. Already saved £2million in shared services. £800,000 in reserve.

b) Protecting front line services – some services may be offered to town/parish councils, but nothing would be forced upon them.

c)Important time for Hatherleigh – with the future of the market, Localism Bill and neighbourhood led planning. All should work with the common ground of maintaining Hatherleigh as a thriving market town. Town Council should be “in the front seat”

d) Redesigning of the website was taking place.

e) “Plan It” – when any planning applications are submitted for consideration, the Plan It scheme should have an influence on any decision made, it is an adopted piece of work by WDBC.

f) He is aware of the frustrations felt by many town/parish councils with regard to the planning process. Training and awareness sessions are being organised.

141. Michelle Luscombe from Forward Planning WDBC spoke on the Plan It scheme. If it is agreed by the Council to move forward with this scheme, it is imperative that the steering/work group is set up as soon as possible. This should consist of upto 9 people, champions of the seven areas contained within Plan It, plus Chairman and Secretary. There would be no cost to the Town Council in setting up this initiative. She would e.mail the names of those who had shown an interest in being involved with Plan It.

142. Following the two above discussions the Council resolved as follows:-

a) to engage with the Plan It process, encompassing the 7 aspects for the future of Hatherleigh, which would incorporate the market. This would be the only working group. Information to be put on website and displayed on posters asking for names to be put forward to be involved in the whole process. Interviews would then be undertaken by the Town Council as to those most suitable for the 7 areas ie. Economy, housing, community life, transport and communications, environment & open spaces, local services, local facilities and activities.

The minutes of the meeting held 9th August 2011, having been duly circulated, were signed by the Chairman as being a true and correct record with the following typing corrections: a) present: should read “ D. Allin, N.Emery” b) under public session to read “Hatherleigh.net” c) min.118 to read “M.Bowman”. Proposed Cllr. Calkin seconded Cllr.Trenaman. All agreed.

MATTERS ARISING FROM MINUTES

143. Turnpike (min.84 refers) clerk to contact WDBC once more as no information received.

144. Moor View white lining (min.85 refers) work still to be carried out.

145. 27 High Street solar panels (min.87 refers) information received from WDBC and passed to Cllr.Bush. Resolved that we ask the Conservation Officer to visit the property in respect of the positioning of the solar panels

146. Turkish bistro (min.88 refers) information received from WDBC concerning takeaways. Depends on scale and extent of the takeaway business as to whether it is considered to be incidental to the restaurant or would require consent. Resolved that information is noted ,as at the present time the premises are closed

147 .Hatherleigh toilets (min.89 refers) – clarification on financial implications still awaited from WDBC

148. Moor View bus stop (min.90 refers) white lining still to be marked out.

149. Moor View ditch (min.91 refers) no information from Dist.Cllr.Hall. Cllr Alford confirmed that communications between respective parties had ceased.

150. Renaming of new development Hatherleigh Fire Station (min.96 refers) Stoneybrook Rise has been confirmed as the new name.

151. Speed bumps/camera Nursing Home (min.106 refers) PCSO is aware of the situation.

152. M. Cole – flower bed bottom South Street (min.108 refers) quote from M.Cole in make good the area in the sum of £1,920.00 Clerk to contact Cllr.McInnes on the matter.

153. Skateboard fencing (min.109 refers) Cllr.Alford to check that all fencing had been repaired.

154. Island Park seat (min.111 refers) Clerk to write to Mr.Gordon Reynolds on the matter.

155. No. 2 Moor View garage (min.113 refers) West Devon Homes had confirmed that new door would be fitted on 25th August. Cllr.Alford confirmed work had been carried out.

156. Bus shelter (min.118 refers) Mr.Bowman was too busy to carry out any work. Resolved that Cllr.Alford contact Mr.Ian Fishleigh to gain further quote

PLANNING MATTERS

157. Applications to consider:-

a) R.Pearce 52 Pearse Close Relace existing doors/windows

Council supported the application

b) P.Gillies 7 High Street demolition of redundant abbatoir, construct 1 dwelling with gardens, parking.

Council supported the application

c) P.Gillies 7 High Street Conversion of butchers shop and flat, to 2 x 2 bedroom houses

Council supported the application with the following comments: shop frontage should be maintained as in conservation area, as has been the case in 2 other applications for shops in Hatherleigh. Parking – more spaces needed as already an area with congested parking problems.

d) L.Abell (HTC) West Fishleigh Erection of polytunnel, revised location

Council supported the application

158. Permissions granted: Mr.Brusell Cleave Farm Hatherleigh certificate of lawfulness

159. Refusals advised: None

160. Any other planning matters: None

FINANCIAL MATTERS

161. Clerk presented the following accounts for payment:-

a) L & M Cole Landscapes	grounds maintenance	£1176.87
b) Norman Lock & Son	war memorial work	£ 200.00
c) Royal British Legion Poppy Appeal	wreath	£ 17.00
d) Hatherleigh Comm.Centre	hirings	£ 40.25
e) Mrs.M.Leahy	toilets	£ 237.20
f) Mrs.R.Lock	wages	£ 154.60
g) Mrs.R.Lock	expenses	£ 21.55
g) G.Alford	mower – Allotments	£ 199.77
g) G.Alford	Awards Evening trophies etc.	£ 238.02

Proposed Cllr.Winser seconded Cllr.Bater that the above accounts be paid and cheques were signed by Cllrs.Jones and Bush.

162. Moneys received WDBC 2nd precept payment £10,250.00

163. Any other financial matters:

a) Audit Commission – returned accounts for 2010/2011 duly signed off, with no additional comments made.

Councillors thanked Clerk for her work in preparing the accounts.

HATHERLEIGH MARKET

164. Market matters dealt with earlier in agenda

ISLAND PARK

165. Cllr.Bush reported as follows:-

a) working party to erect sign still to be arranged

b) nothing further heard concerning insurance claim

ALLOTMENTS

166. Cllr.Alford reported as follows:-

a) with balance of moneys outstanding from grants, a new mower has been purchased in the sum of £199.77

b) Mrs.Barkwell had reported that 2 allotments were not being kept upto scratch. Allotment Assoc. dealing with the matter.

NEW GRAVEYARD

167. Cllr.Trenaman reported as follows:-

a) C.Lock confirmed that the path work was not urgent at the moment, but situation should be monitored

b) no new burial register purchased as yet. Clerk to resend SALC link

MAINTENANCE/TRAFFIC ISSUES

168. Street lighting – discussion took place concerning problem areas within the town since street lights were turned off and complaints received from residents. Resolved that Cllr.Gilbert be given a list of the lights concerned and he would investigate the matter. This also to include the request by Cllr.Stevens that lights stay on all night over carnival weekend.

169. Potholes reported outside no. 11 South Street, and on A3072 between Hatherleigh and Church Lane.

170. Floodlights Old School – letter received from Mr.R.Wonnacott concerning ownership/keys for flood lights.

Town Council do own the floodlights. Resolved that key on a chain for the floodlights would be placed in the electricity box. Cllr.Gilbert to arrange.

171. Electricity box in The Square – R.Wonnacott reported that the door to box had been left open and the padlock missing. He had purchased a new padlock and held both keys. Resolved that Fesval Committee be made aware of the situation and Mr.Wonnacott thanked for his work.

COMMUNITY AWARDS EVENING

172. Clerk confirmed that Okehampton Mayor could not attend.

173. Cllr.Alford had purchased, gifts, frames and certificate paper for the evening

174. Working group to meet Tuesday 20th Sept. 7pm to finalise details for the evening

BUS SHELTER

175. Agenda item next meeting

BOROUGH COUNCILLOR'S REPORT

176.Cllr.Hall had nothing to report apart from the market was an ongoing matter. To this end Cllr.Alford asked about the report on Hatherleigh website that she supported the Action Group. Cllr.Hall was arranging for this statement to be withdrawn as it was not correct.

MEETINGS ATTENDED BY COUNCILLORS

177. Cllrs.Bush & Alford – Community Centre. Reported that electricity bills still to be sorted.

Cllr.Jones reported that some organisations/individuals had issues with new charges. Cllrs.Bush and Alford confirmed that it had been made clear that anybody can approach the Trustees to discuss any problems with the increased charges.

WINSFORD TRUST LUNCH CLUB

178. Problems being experienced were noted. However Hatherleigh run their own lunch club and no help could be offered.

DEVON HEARTLANDS COMMUNITY DEVELOPMENT TRUST

179. Information and literature noted, and would be kept on file.

CORRESPONDENCE

180. DCC Highways – surgery 22nd Sept. 10am-noon Okement Centre Okehampton.

181. DCC County Archives – transcription of Devon historic tithe maps – Cllr.Bater reported that History society was working on this project

182. WDBC electoral registration – annual canvas poster to be displayed on noticeboard

183. WDBC Superlinks Committee – notes and key suggestions in reading file

184. DALC – annual report in reading file.

ANY OTHER BUSINESS

185. Clerk requested that December meeting be moved forward to the 1st Tuesday in December ie. 6th.
Agreed.

186. Cllr.Bater – complaints received concerning condition of Millennium Square. He would inspect the area.

187. Cllr.Calkin – received reports that the dog bin on Jubilee Footpath was missing. He would investigate.

188. Cllr.Winser:-

a) Were the Town Council going to organise a plaque for Queen’s diamond Jubilee next year. Agenda item next meeting.

b) Complaints received concerning the siting of an oil tank in the garden of 23 Market St., given that it is within the conservation area. Cllr.Bush to check position with builders.

189. Cllr.Jones – requested that clerk submit details of moneys available in the Christmas light fund.

190. Cllr.Alford:-

a) on behalf of Cllr.Abell a request that we invite a Ruby Country representative to a meeting.

b) The Square – broken tile on steps, which is dangerous. Clerk to report to WDBC.

191. Date of next meeting Tuesday October 13th

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 10.05pm.

signed.....chairman.....
dated