HATHERLEIGH TOWN COUNCIL MINUTES OF ANNUAL GENERAL MEETING HELD TUESDAY 8TH MAY 2012 7PM IN THE COMMUNITY CENTRE

FINAL

Present: Cllrs.Alford, Bush, Winser, Trenaman, Calkin, Stevens, Gilbert. The Clerk Mrs.R.Lock

Dist.Cllr.Hall

Apologies: Cllrs.Bater and Jones

1. Election of ChairmanCllr.G.Alfordproposed Cllr.Winser2nd Cllr.Calkin2. Election of Vice ChairCllr.A.Gilbertproposed Cllr.Alford2nd Cllr.Bush

3. Election of representatives to various committees:-

a) Sportsfield Committee Cllr.Trenaman

b) Moor Management Cllrs.Bush, Calkin, Jones

c) P3 Scheme Cllr.Winser
d) Northern Links Cllr.Calkin
e) Community Centre Cllr.Alford
f) Ruby Run Cllrs.Bush, Bater

g) Allotment Assoc. Cllr.Alford

all the above elected en bloc. Proposed Cllr.Calkin 2nd Cllr.Bush

The minutes of the meeting held 10th April 2012, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Gilbert seconded Cllr.Calkin. All agreed.

MATTERS ARISING FROM MINUTES

- 4. Mosaic South St. (min.428 refers) repair work had been carried out.
- 5. Burger van (min.430 refers) this matter had been discussed at the Annual Parish Meeting and minuted accordingly.
- 6. Jubilee footpath (min.431 refers) no meeting date had been suggested by Mr. Rowland the DCC Footpath Officer.
- 7. The Pump (min.432 refers) Cllr.Alford reported that once again he had contacted the Editor concerning the wrong information printed concerning names of councillors.
- 8. A386 roadbridge (min.444 refers) Clerk to ask DCC Highways when remedial work will be undertaken.
- 9. Litter/dog bins (min.446 refers) Clerk awaiting detailed figures from WDBC.

DISTRICT COUNCILLORS REPORT

- 10. Cllr. Hall reported as follows:-
- a) street light out by cricket field
- b) future meetings of Plan It
- c) Enquired about The George sign by the community centre this was DCC Highways matter

PLANNING MATTERS

11. Applications to consider:-

a) Tyson/Muir Coldharbour Wood lawful development cert. Cou to

single dwelling unit

Council supported the application

12. Permissions granted:-

a) J.Kimber 46 Pearse Close cou. Land to garden/erection of garage

13. Refusals advised:- none

14. Any other planning matters:-

- a) 7 High St.Hatherleigh "shop fronts in conservation areas" WDBC confirmed that planning officer did not consider the physical shop front was a positive asset in the conservation area and thus the loss was not considered unacceptable. Policy PR1 of the adopted local plan 7 High St. was not protected as a shop use and therefore conversion to residential could be considered.
- b) Plan It Cllr.Alford reported on his last meeting with WDBC:-
 - Next stage of process would be a Neighbourhood Plan which would become an adopoted policy by WDBC. Then a referendum would be held. Town Council would need to employ consultants to take the process through to the next stage. Hatherleigh has been awarded £20,000 for this purpose.
 - Cllr.Bush reported that the second draft strategy document was almost ready for completion. A
 further Plan It meeting would be held to finalise details.
 - Concerns expressed by Councillors that the market planning application would be submitted before a Neighbourhood Plan was in place. Therefore it is vital that the strategy document is ready for publication as soon as possible.

FINANCIAL MATTERS

- 15. Adoption of accounts Clerk presented accounts for year ending 31st March 2012, copy attached to these minutes. Proposed Cllr.Trenaman seconded Cllr.Bush that the accounts be adopted. All agreed.
- 16. Audit Form Clerk read statement of goverance to the Council which was signed and dated by the Chairman and RFO. Clerk would now submit accounts to the internal auditor before submitting to the Audit Commission.
- 17. Clerk presented the following accounts for payment:-

a) Hatherleigh Community Centre	hire	£ 42.00
b) Mrs.Leahy	toilets	£ 194.56
c) Mrs.Lock	wages	£ 154.60
d) Mrs.Lock	expenses	£ 30.75
e) Running Imp Sports Ltd.	Jubilee mugs etc	£ 903.30
f) L & M Cole	P3 work	£ 581.00
g) Aon	insurance renewal	£1961.22
h) G.Alford	petty cash Jubilee	£ 200.00

Proposed Cllr. Winser seconded Cllr. Calkin that the above accounts be paid. Cllrs. Bush and Trenaman signed the cheques.

18. Moneys received:-

a) WDBC	precept payment	£9921.61
b) WDBC	toilet cleaning	£ 622.00
c) South Hams Dist.Co.	allotment money	£ 297.78

- 19. Any other financial matters:-
- a) Clerk to submit P3 grant form to DCC for work carried out by L & M Cole Landscapes
- b) Letter received from Mrs.Davis and Wonnacott concerning the OAP luncheon Club that they run once a week in the community centre. They have to pay £30 per week for the community centre, charge £6 for the meal but sometimes only have 6 people, sometimes ten, and are finding it increasingly difficult to finance. Discussion took place as follows:-
 - All councillors thought this a very worthwhile cause and important contribution to town life
 - Suggested that this lunch club could be advertised eg. Posters around the town, and perhaps article in the Pump so that more people are aware of the facility.
 - With the two above points it was proposed Cllr.Alford seconded Cllr.Trenaman that the sum of £500 be given as a grant to the lunch club. All agreed.

MAINTENANCE/TRAFFIC ISSUES

- 20. Following issues were reported:-
 - Speed check recently carried out on A3072. 34 cars recorded, 9 of which recorded speeds over 30mph
 - Street light no. 5 outside 27 High Street is on all the time
 - Bridge St. some potholes had been repaired
 - Possibility of extra parking at Higher Street by Coombe Farm/Coome House. Residents have been requested to write to the Town Council

ISLAND PARK

- 21. Cllr.Bush reported as follows:-
 - Rota Bounce some bearings wearing out. He had contacted Playdale as equipment was still under guarantee
 - New picnic tables were required. Resolved that prices be obtained and given at next meeting
 - A stile still required in the hedge gap by the bridge. Cllr.Alford to see Mr.M.Cole

ALLOTMENTS

22. Cllr.Alford reported that Mrs.Barkwell was pleased how the project had progressed and now operating. There is still a waiting list for allotments

NEW GRAVEYARD

23. Sub committee had nothing to report

DIAMOND JUBILEE CELEBRATIONS

- 24. New jubilee footpath gates;-
 - it was resolved that we have self closing arched gates at both ends (slightly smaller at Park Road end)
 - once the gates are in situ, the resiting of the dog bin will be considered
 - amount of donation towards the cost of the gates is unknown

- 26. General jubilee celebrations:-
 - resolved that Cllr. Alford purchase 6 momentoes for those reaching 60 years old this year.
 - 250 mugs had been ordered and would be distributed at the street party
 - Posters distributed around town with details of the street party
 - Cllr.Bush reported that road closure from The Square to top of Market St. was in hand Cllr.Alford to obtain official "road closed notices" from PCHoar
 - Party on the Moor arrangements well in hand for this. The granite bell donated to the town by Mr.Marcus Vergette would be in place and Cllr.Alford would give a vote of thanks to Mr.Vergette For this generous donation.
 - Cllr.Bush reported that the Ruby Run Committee were donating £300 towards Hatherleigh's jubilee celebrations
 - Resolved that petty cash of £200 be given to Cllr.Alford for moneys to be paid out to various people during the course of jubilee weekend (see financial section)

COMMUNITY AWARDS EVENING

27. Preliminary discussion took place on this event with a date to be fixed for September. Nominations would again be requested from residents for the various awards. Cllr.Alford to be article in the Pump. Agenda item next month.

MEETINGS ATTENDED BY COUNCILLORS

- 28. Cllr. Bush Ruby Run race on 10th June. Mayor would be required to be in Hatherleigh at 11am.
- 29. Cllr.Trenaman Sportsfield they were withholding payment of a RoSPA inspection fee as the Committee were not satisfied with the report. This relates to photographs showing equipment that has not been in place for twelve months.
- 30. Cllr.Calkin Moor Management arrangements well in hand for Party on the Moor, including availability of public toilets.

CORRESPONDENCE

- 31. Olympic Torch concern from WDBC over the lack of promotion for this event in Hatherleigh. Resolved that posters be displayed around town and Cllr.Bush would contact WDBC.
- 32. WDBC vacancy on council relevant notices had been displayed with deadline for 10 residents to request an election running out on 9th May, after which Town Council can co-opt. One written application received todate. Agenda item next meeting.
- 33. South Molton Olde English Fayre 16th June Cllr.Alford to reply direct.
- 34. Barnstaple Mayor making ceremonty 14th May Cllr.Alford cannot attend. Clerk to inform Barnstaple
- 35. Lord Leiut.of Devon Jubilee service Exeter Cathedral . Mrs.Mary Sanders would represent Hatherleigh and would also attend one of the garden parties.
- 36. DCC Highways road closure 7/8th August South Street for S.W.Water repairs
- 37. DCC/WDBC Super Links Meeting 16th May at Tavistock nobody available to attend.

38. Hatherleigh Abbatoir – e.mail received from Operations Director of the Dawn Group confirming that they were planning significant investment in the plant for its long term future.

ANY OTHER BUSINESS

- 39 .Cllr.Winser had been asked why all of Park Road had not been resurfaced. Advised that this was a DCC Highways matter.
- 40. Date of next meeting Tuesday 12th June 2012 7pm.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.50pm.

Signed......dated