

**Hatherleigh Town Council**  
**Minutes of meeting held Tuesday 19<sup>th</sup> November 2013 7pm Hatherleigh Community Centre**

**Present:** Cllr.Gilbert in the chair, Cllrs.Winser, Calkin,Jones,Tyson, Stevens, Trenaman, Bater. Dist.Cllr.Hall, the Clerk, Mr.Strawbridge Senior and Junior

**Apologies:** Cllrs.Bush and Alford

*PUBLIC SESSION*

Prior to the commencement of the meeting Cllr.Gilbert presented Tom Strawbridge with his Community Award certificate and gift.

The minutes of the council meeting held 8<sup>th</sup> October, having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Winser seconded Cllr.Calkin. All agreed.

***MATTERS ARISING FROM MINUTES***

198. Bell plaque (min.159 refers) ongoing matter.

199. Jubilee gate plaque (min.160 refers) ongoing matter.

200. Allotment sign (min.161 refers) Clerk still to ascertain supplier of original sign.

201. Bus shelter barrier (min.162 refers) ongoing matter.

202. Xmas lights/street lights (min.164 refers) no reply received from DCC.Resolved to proceed with erection of lights as in previous years.

203. George Hotel/parking (min.181 refers) Clerk had written to Mr.Mrs.Deans and Leisure PRH but had received no replies. Resolved that Clerk ascertain if conditions relating to parking were stated on the planning permission.

204. Footpath (double track) (min.185 refers) Cllr.Winser awaiting reply from Mr.J.Baker, the Footpath Officer

205. School entrance (min.186 refers) DCC had confirmed by e.mail dated 28<sup>th</sup> October 2013 that agreement to the heads of terms had been finalised and the deed of easement would be prepared

206. Community Awards evening (min.187 refers) councillors agreed that this had been a successful evening. Letter of thanks received from Mr.C.Inniss. Resolved that:-

- a) date for next years event to be finalised much earlier
- b) Ukulele band should be booked again
- c) Letter of thanks to be sent to Miss A Letheren who did the catering

## **PLANNING MATTERS**

207. Applications to consider:-

- |  |                 |                                       |
|--|-----------------|---------------------------------------|
| a) Mrs.H.Bartlett                        | 9 Cobb Meadow   | Erection of garden shed               |
| <i>Council supported the application</i> |                 |                                       |
| b) Mr.A.Hutton                           | Rutleigh Ball   | Erection of covered feed area         |
| <i>Council supported the application</i> |                 |                                       |
| c) Mr.M.Roberts                          | 3 Bowman Meadow | Conversion of double garage to annexe |

*Council did not support the application – referring to Hatherleigh Community Plan page 42 “Principle for Development 14” bullet point 3 which states “proposals for the conversion of garages for alternative uses should be discouraged where it would lead to an increase in inappropriate on-street parking”*

- |  |               |                      |
|--|---------------|----------------------|
| d) Mr.R.Davies                           | 7 High Street | Erection of dwelling |
| <i>Council supported the application</i> |               |                      |

208. Permissions granted:-

- |                   |                 |           |
|-------------------|-----------------|-----------|
| a) Mr.I.Fishleigh | 9 Higher Street | extension |
|-------------------|-----------------|-----------|

209. Refusals advised:-

- |             |           |              |
|-------------|-----------|--------------|
| a) R.Beavis | Essworthy | 2 log cabins |
|-------------|-----------|--------------|

210. Any other planning matters:-

a) Reed Farm/Balsdon – erection of 2<sup>nd</sup> agricultural dwelling. Clerk confirmed the following response was sent “the Council support the application for a second agricultural dwelling on this property, provided that a Section 106 agreement places an agricultural tie on the dwelling. The council would however make the following comment – the documentation explains the need to have someone on site in sight and sound of the farm buildings. However the proposed site for the new dwelling is the other side of the main house, which is further away from the actual farm buildings”

b) Market plans – councillors expressed disappointment that the planning officer Anna Henderson-Smith had not been in contact about the meeting between ourselves, the developer and WDBC. Confirmation was also required that infact the deadline date had been extended once again to January. It was resolved that Cllr.Gilbert would arrange a meeting with councillors, Mr.Hancock and Cornwall Farmers.

## **FINANCIAL MATTERS**

211. Clerk presented the following accounts for payment:-

- |                        |                                |           |
|------------------------|--------------------------------|-----------|
| a) Mrs.M.Leahy         | toilet cleaning                | £302.88   |
| b) Mr.J.Leahy          | carnival night toilet cleaning | £ 50.00   |
| c) Mrs.Lock            | wages                          | £154.60   |
| d) Mrs.Lock            | expenses                       | £ 16.00   |
| e) Hatherleigh Com.Cen | meetings hire                  | £ 24.00   |
| f) Hatherleigh Com.Cen | Awards Evening hire            | £ 59.50   |
| g) G.Bush              | reimbursement wreath           | £ 17.00   |
| h) DALC                | planning training              | £126.00   |
| i) Society LLC         | membership                     | £ 75.00   |
| j) Wheelscape          | 1st payment skatepark          | £18000.00 |
| k) G.Alford            | reimbursement Awards Evening   | £ 50.90   |

l) Hath.CC.bar account	Awards Evening	£102.30
m) Miss A.Letheren	buffet Awards Evening	£300.00

Proposed Cllr.Calkin seconded Cllr.Winser that the above accounts be paid. Cllrs.Trenaman and Jones signed the cheques

#### 212. Moneys received

a) WDBC	1st precept payment	£10,250.00
b) WDBC	1st payment for toilets	£ 622.50
c) C.Lock	burial fee	£ 250.00
d) Lottery	1st payment for skatepark	£15,000.00

#### 213. Any other financial matters:-

- a) Precept setting – resolved that a finance sub committee be set up to formulate plan for the next years precept claim. This is important as more and more pressure will be put on Town/Parish Councils with more cuts expected by DCC and WDBC. John Hart leader of DCC had been recommending that Town/Parish councils should raise their precepts as they are not capped, but may be from next year.
- b) Okehampton & District Transport Group – request for donation. Resolved that this would be discussed again after precept sub committee had met.
- c) Roz Chard Town Crier – letter requesting payment for expenses of £300 (£150 for year 2012/2013 and £150 for year 2013/2014). Resolved that cheque be drawn for year 2012/2013. With regard to a future grant we would ask for details of her expenses, what events she had attended.
- d) Cllr.Calkin informed Council that Mr.Dumpleton had asked whether the Town Council would be prepared to spend their TAP fund to support a tourist information centre for the Ruby Country. Resolved that further information will be needed before a decision can be made.

#### **SKATEPARK**

214. Cllrs.Trenaman and Tyson reported as follows:-

- a) all groundwork had been completed. Work on skatepark commenced 19<sup>th</sup> November.
- b) overhanging trees/branches had been thinned and coppiced.
- c) no contract had yet been signed
- d) Offer of £1,000/£1100 had been received for old equipment. Resolved that this offer be accepted.
- e) with regard to the new equipment, there was a 15 year guarantee on workmanship and equipment

#### **MAINTENANCE/TRAFFIC ISSUES**

215.Hatherleigh Cricket Club – letter received concerned flooding along Littlewoods Lane. Resolved that this letter be forwarded to DCC

216. Hatherleigh toilets – no water reported in the gents toilet. Clerk to inform WDBC

217. Bench at Moor View – Mrs.Taylor had received letter from Millwood Homes stating that they had no objection to a bench being sited at this location. Resolved that we would wait the result of the Rotary Clubs bench audit before making a final decision

218. The Square – resolved that clerk report to WDBC that some slabs are lifting and the bench around the trees need attention.

219. Car park – willow tree has overhanging branches going into a parking bay. Clerk to report

#### ***DISTRICT COUNCILLOR'S REPORT***

220. Cllr.Hall reported as follows:-

- a) car park – annual maintenance was approximately £7,000. She would inform the Council when the next Car Park Strategy meeting will be held
- b) Bollard outside the Co-op – awaiting reply from DCC Highways
- c) Links meeting will be next held in Hatherleigh Community Centre. Tea making facilities and seating plan was questioned
- d) Complaints received about dog fouling.
- e) Clerk asked if she knew what percentage of council tax support grant would be cut for town and parish councils. Thought 1.6%

#### ***XMAS CELEBRATIONS***

221. Cllr.Winser to book refreshments at the Tally Ho! After the next council meeting

222. Monday 2<sup>nd</sup> December – xmas lights switch on and late night shopping. Following resolved

- a) Clerk to check with Hatherleigh band that they were available for this night at 7.15pm for lights to be switched on at 7.30pm
- b) Cllr.Stevens would ask the carnival queen to switch on the lights and prepare and distribute posters around the town
- c) Cllr.Winser to distribute collecting boxes to the shops

223. Xmas Eve – resolved as follows:-

- a) Clerk to check availability of band for 7pm
- b) Cllr.Alford to organise mincepies and cider
- c) Cllr.Trenaman to ask Church leaders to lead the service
- d) Cllr.Alford to check availability of carol sheets

#### ***MAYOR'S CHAIN***

224. In the absence of the Chairman this would be an agenda item for the next meeting

#### ***TOWN CREST***

225. Cllr.Jones showed the drawing of the original design which incorporated the monument. Resolved that this design be used for all future purposes

#### ***MEETINGS ATTENDED BY COUNCILLORS***

226. Cllr.Tyson:-

- a) Sportsfield Committee – pitch also being used for junior football training

- b) Renewable Energy meeting at Holsworthy – informative meeting with speakers including MP Geoffre Cox and Dr.P. Bratby
- c) Devon Wildlife Trust AGM – included details of the opening of Meeth Clay Pit and the fresh water mussels of the Torridge Estuary

227. Cllrs.Winser and Stevens – DALC planning training meeting. Very useful exercise

228.Cllrs.Calkin, Jones, Trenaman Moor Management. Entered into a 10 year higher stewardship level scheme. Grants given to History Society of £1000 and Football Club of £3000. AGM arranged for 28<sup>th</sup> November.

***CORRESPONDENCE***

229. Hatherleigh Festival – letter of thanks for donation

230. Okehampton Edwardian Evening 5<sup>th</sup> December for Cllr.Alford. Clerk to forward details.

231. AON Insurance – details of insurance cover for snow clearance

***ITEMS BROUGHT FORWARD FOR INFORMATION ONLY***

232. Cllr.Bater reported:-

- a) Twinning – Ballots wishes to rekindle the twinning link and were contacting the school
- b) Womens Royal British Legion branch had disbanded – they wishes to donate their gavel to the Town Council

***ITEMS FOR NEXT AGENDA***

233. Defibrillator

234. Date of next meeting Tuesday December 10<sup>th</sup> 7pm

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.25pm

Signed.....Chairman.....dated