

**Hatherleigh Town Council**  
**Minutes of meeting held Tuesday 8<sup>th</sup> October 2013**

**Present:** Cllr.Alford in the chair, Cllrs.Winser,Bush, Stevens, Calkin, Gilbert, Bater (left 8.15pm)  
Trenaman (left 8.15pm) Tyson, Jones (arrived 8.10pm) Dist.Cllr.Hall, the Clerk

**Apologies:** None

The minutes of the meeting held 8<sup>th</sup> August 2013, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Winser seconded Cllr.Gilbert. All Agreed.

The minutes of the meeting held 10<sup>th</sup> September 2013, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr.Bush seconded Cllr.Winser. All agreed

**MATTERS ARISING FROM MINUTES 8<sup>TH</sup> AUGUST 2013**

158. None

**MATTERS ARISING FROM MINUTES OF 10<sup>TH</sup> SEPTEMBER 2013**

159. Bell sculpture plaque (min.123 refers) already to be installed.

160. Jubilee gate plaque (min.124 refers) already to be installed.

161. Allotment sign (min.128 refers) Cllr.Bater had been unable to find the missing sign. Proposed by Cllr.Bush seconded by Cllr..Gilbert that new one be purchased with additional name of Made Well on the sign.

Cllr.Bater to supply photo and Clerk to establish name of original supplier.

162. Bus shelter barrier (min.131) ongoing matter

163. Toilets carnival night (min.133 refers) Mr.Leahy had confirmed he will clean the toilets for a one off fee of £50.00

164. Street light poles/xmas lights (min.143 refers) Cllr.Gilbert reported on latest situation and would report back further.

165. Overgrown hedge (145a refers) Cllr.Tyson had spoken to the revelant property owners

166. Parking by Co-Op (min.146 refers) nothing heard from DCC Highways. Photos had been taken showing the extent of the problem. Dist.Cllr.Hall to follow matter up

167. Bike racks (min.150 refers) ongoing matter

168. Bench at Moor View (min.151 refers) Cllr.Tyson reported that Mrs.Taylor was writing to Millwood Homes to ascertain a suitable position for a bench to be erected by the Council

169. Local Government Boundary Commission (min.155 refers) no formal response would be made as some members had not seen the correspondence.

170. Tap Fund (min.156 refers) Clerk had ascertained that Old Schools would qualify as other charitable organisations use it for fund raising purposes. Therefore Council supported the joint application with Meeth Parish Council and the Clerk signed the necessary paperwork.

**PLANNING MATTERS**

171. Applications to consider:-

- |                    |                  |  |
|--------------------|------------------|--|
| a) I.Sargent       | Fishleigh Down   | Revised design 2 storey ext.<br><i>Council supported, so long as WDBC Conservation Officer agreed</i>  |
| b) Mrs.Diepenbroek | South Langabeare | Storage building for agricultural products<br><i>Council supported the application</i>   |
| c) Mr.I.Fishleigh  | 9 Higher Street  | replacement side windows and extension<br><i>Council supported the application</i>   |
| d) Mr.I.Balsdon    | Reed Farm        | Erection agricultural workers dwelling<br><i>Council cannot make any comment at this present time as there is no Agricultural appraisal accompanying the application. Please supply all Relevant information so the Council can make informed comments</i> |

172. Permissions granted:-

- |                        |                     |                             |
|------------------------|---------------------|-----------------------------|
| a) Mr.Laye-Sion        | Reed House          | Internal alterations        |
| b) Mr.A.Brussell       | Cleave Farm         | ground mounted solar panels |
| c) Mrs.Charlton        | Hideaway Cottage    | lean to extension           |
| d) Mr.N.Laing-Trengove | 1 Honeydown Cottage | 2 storey rear extension     |

173. Refusals advised: None

174. Any other planning matters:-

- a) WDBC – list of ongoing enforcement issues for Hatherleigh

### **FINANCIAL MATTERS**

175. Clerk presented the following accounts for payment:-

- |                       |                        |         |
|-----------------------|------------------------|---------|
| a) Mrs.Leahy          | wages                  | £199.04 |
| b) Mrs.Lock           | wages                  | £154.60 |
| C) Mrs.Lock           | expenses               | £ 18.26 |
| d) G.Bush             | exp.tea,coffee,sugar   | £ 8.06  |
| e) Grant Thornton     | audit fee              | £240.00 |
| f) Hatherleigh C.C.   | hire                   | £ 20.00 |
| g) South Hams Dist.Co | clerks wage set up fee | £120.00 |
| h) G.Alford           | community awards       | £304.33 |

Proposed Cllr.Gilbert seconded Cllr.Calkin that the above accounts be paid. Cllrs.Jones and Bush signed the cheques.

176. Moneys received:-

- a) Skatepark moneys paid in by Cllr.Bush in sum of £13,500.00

177. Any other financial matters:-

- a) Audit – Grant Thornton had signed off the accounts, with no matters arising. Notice for inspection displayed on noticeboard
- b) Cllr.Alford enquired about “living wage of £7.45 per hour as opposed to minimum wage of £6.31” should the Council be working towards paying a “living wage”. Cllr.Calkin would bring this up for discussion at the next Super Links meeting.

### **BELVEDERE**

178. Clerk reported that the Insurance Company had confirmed that if we have a lease and we maintain and are responsible for the folly, then it will be covered on our public liability insurance. Cllr.Gilbert to contact Mr.I.Balsdon to arrange a meeting to discuss the way forward

### **ISLAND PARK SKATEBOARD PROJECT**

179. Clerk confirmed that “letter of intent” had been sent to Wheelscape on 13<sup>th</sup> September 2013

180. Cllr.Tyson and Trenaman reported as follows:-

- a) ground work, landscaping and fencing had commenced
- b) old ramp removed to Cllr.Trenaman’s for safe custody. Sport England required an audit trail if this is sold. Generally felt that if any sale proceeds are ploughed back into the new project, then this would be a satisfactory audit trail. Resolved that Cllr.Tyson attempt to sell at asking price of £1,500.00
- c) Tender response form ticked off
- d) contract to be signed 14<sup>th</sup> October
- e) Deposit for materials – Wheelscape had submitted invoice for £15,000 plus vat for materials. Discussion took place as to best way forward on this point. Resolved that:- I) stage payments would assist the Council’s cashflow and enable vat to be claimed back periodically. Ii) £13,500 had been paid into Council’s account
- iii) Cllr.Tyson would submit invoice to SportEngland (they original confirmed that they would pay on receipt of invoices). On receipt of money from Sport England, cheque would be drawn in favour of Wheelscape. Provision made that cheque could be drawn, and duly signed by two councillors between meetings should the need arise.

### **MAINTENANCE/TRAFFIC ISSUES**

181. Parking – letter from Mr.Conner. It was resolved that letter be sent to the leaseholder of The George, the Area Manager for Scottish & Newcastle and HQ of Scottish & Newcastle asking that residents/users of The George are informed of the rear carpark both on their arrival and booking and on the hotel’s website.

Signs should also be provided for the town giving directions to the hotel car park.

182. Cllr.Gilbert stressed that with regard to the traffic/parking problems we were still talking about them, but nothing had been resolved. Cllr.Bush emphasised that we needed a plan for the whole town before we obtained a Traffic Order. Some councillors felt that even if the car park was free, it would make no difference to the parking problems. It was resolved that Clerk ascertain date of next WDBC Car Park Strategy meeting to which we could send Council representatives.

183. Cllr.Bush – street light opposite Doctor’s surgery in Sanctuary Lane on all the time. Cllr.Gilbert to report.

184. Cllr.Alford confirmed that Mr.Leahy would report any problems with regard to the toilets direct to Town Council rather than WDBC.

185. Cllr.Tyson – footpath (double track) between Belvedere and Miss Vick’s property needed attention. Cllr.Winser to report.

186. Cllr. Bater – school entrance. Resolved that letter be sent to legal dept. of DCC as it seems they are holding up the matter. Matter of urgency as there are still parking/traffic issues by the school. Copy to be sent to Cllr.James McInnes.

**COMMUNITY AWARDS EVENING**

187. Clerk reported replies as follows:-

- a) Bideford 2 (b) Barnstaple 2 (c) Northam no (d) Torrington 2 (e) South Molton 2 (f) Okehampton no (g)West Devon 2. Will contact Holsworthy as no reply received
- b) Cllr.Alford had purchased all awards and sundry items for the evening
- c) relevant citations and readers confirmed
- d) Councillors to meet at 4pm on 19<sup>th</sup> October to set up hall
- e) Cllr.Winser had ordered buffet costing £300

**DISTRICT COUNCILLOR’S REPORT**

188. Cllr.Hall reported as follows:-

- a) fly tipping outside the Co-op had ceased
- b) Clerk asked about finances/staffing at WDBC – constant talks going on concerning both subjects
- c) Cllr.Tyson asked about the petition concerning rural/urban payments. She knew nothing about this. Clerk replied she would investigate.

**MEETINGS ATTENDED BY COUNCILLORS**

189 None

**CORRESPONDENCE**

190. South Molton Charity dinner/dance 1st November – Cllr.Alford could not attend

191. Noertham Civic Service 20<sup>th</sup> October – Cllr.Alford could not attend

192. DCC Highways – road closure South St. 25/27<sup>th</sup> November

193. WDBC electoral registration – poster to be displayed on noticeboard

194. Cllr.Tyson reported that the Devon Wildlife Trust AGM was in the Community Centre on 16<sup>th</sup> November.

195. Cllr.Bush – e.mail from S.Forester concerning allotments. Cllr.Alford confirmed he had replied.

196. Agenda items for next meeting

- a) xmas celebrations (b) mayoral chain (c) Town crest

197. Date of next meeting Tuesday November 10<sup>th</sup> 2013

there being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.25pm.

signed.....chairman  
.....dated