

HATHERLEIGH TOWN COUNCIL

Minutes of meeting held Tuesday 9th December 2014 7pm in the Community Centre

DRAFT

- Present:** Cllr.Gilbert in the chair, Cllrs.Winser, Bush, Stevens, Trenaman, Bater, Alford, Tyson,
Dist.Cllr.Hall, the Clerk, one member of the public (further member arriving at 8.30pm)
- Apologies:** Cllrs.Jones and Calkin

The minutes of the meeting held 11th November 2014, having been duly circulated, were signed by the Chairman as being a true and correct record with one amendment - min.223 to read "Cllr.Trenaman". Proposed Cllr.Bater seconded Cllr.Bush. All agreed.

MATTERS ARISING FROM MINUTES

256. Bus shelter barrier (min.29 refers) ongoing matter

257. Belvedere (min.211 refers) meeting still to be arranged with Mr. Balsdon

258. Moor View ditch (min.214 refers) following confirmation from WDBC that they did not own or were responsible for the land in question, and due to a change in legislation they cannot serve notice on NEEB or other land owners requiring them to maintain the ditch - it was resolved that there is nothing further that the Town Council can do on the matter. Cllr.Alford felt that he now had the definitive answer to the matter.

259. War Horse Footpath sign (min.226 refers) the Clerk would download a TAP application form for submission at the next round of applications (the town council having missed the last one)

260. Mosaic location (min.218 refers) Cllr.Gilbert reported on the site meeting with Mr.Beaman on the matter as follows:-

- a) it was thought that the mosaic should be kept at it's present location rather than moving it to the site of the school wall.
- b) Mr.Beaman would have costs of approximately £100 to repair the mosaic
- c) It was thought that the trees surrounding the mosaic should be removed - clerk to contact tree officer at WDBC Georgina Brown to arrange for her to meet on site Cllrs.Trenaman and Gilbert. Cllr.Winser to contact Mr.Cole on the matter.
- d) Cllr.Gilbert to draw up plan to show how the mosaic would be repositioned.

261. Island Park (in.220 refers) the new table top had been fitted and Cllr.Tyson reported that it was an excellent job. Cllr.Tyson further reported that she had replaced the zip wire shackles and fitted a plastic pipe over them.

262. Trees Millennium Square (min.221 refers) Cllr.Trenaman still to arrange a meeting with Top Cut.

263. Xmas Lights (min.224 refers) Cllr.Gilbert reported that 20 lights had been fitted on poles, the light outside Pyles Shop was off as there was too much power going through. Cllr.Winser had been asked why the lights were on all day. Cllr.Gilbert explained exactly how the lighting system and costings worked and estimated that the cost for the whole month for the lights on 24hours a day would be approx. £18 - £20. Clerk reported receipt of invoice from SSE Contractors for £2017.86 plus vat of £403.57 and invoice from Mr.M.Wonnacott for £236.59 for light expenses. Resolved that Clerk write to Mr.G.Cleverdon, Moor Management Committee requesting a funding cheque for these two amounts.

264. Festival Committee (min. 225 refers) Cllr.Tyson still to ascertain exact information with regard to late night use of the toilets.

265. Drains on Holsworthy Road (min.235 refers) Cllr.Tyson reported that the drains had now been cleared down to Moor View.

266. WDBC various matters (min.238 refers)

- a) litter bin outside Co-op repaired
- b) top car park light repaired
- c) pavement from Sportsfield still to be cleared

267. Parking restrictions (min. 241 refers) following e.mail sent on 21st November to stated parties, the following replies have been received:-

- a) Cllr.McInnes can make any of the suggested dates
- b) PC D.Pickles no reply
- c) PCSO Deacock read e.mail on 3rd December
- d) DCC Highways acknowledgement and ref no ENQ14747728
- e) Dist.Cllr.C.Hall e.mail not read

Council resolved that Clerk contact all the respective parties again stating that the meeting would be held on Tuesday 3rd February 7pm in the Community Centre. MP Mel Stride also to be contacted.

268. Free Parking (min.242 refers) resolved that Clerk ask WDBC for a weekly breakdown of parking numbers/and costings to enable the Town Council to discuss the matter further.

269. Snow Warden (min.243 refers) Cllr.Tyson reported that she had put an article in The Pump, but to date had received no interest in the position.

270. Xmas Celebrations (min.244 refers) xmas eve arrangements have been made as follows:-

- a) Cllr.Stevens to organise posters
- b) Cllr.Trenaman reported that the service had been organised and he would print out carol sheets
- c) Cllr.Gilbert reported that the Co-Op would be donating 12x12 boxes of mincepies and Mr.R.Tidball would organise the mulled wine.

271. Community Capacity Building Project (min.252 refers) Clerk reported that Mr.John Grelier, lead on this project would give a presentation of the project on Tuesday 10th Feb. at 6.30pm prior to the council meeting.

PLANNING MATTERS

272. Applications to consider:-

- | | | |
|---------------------|----------------|--|
| a) Miss S.Vick | Moorhead | alts. to roof/assoc.work to single storey extension
(Cllr.Gilbert declared an interest and took no part in the discussion or vote)
Council supported the application |
| b) Grundon & Keenor | 7 Morris Close | 1st floor extension
Council supported the application |
| c) D.Jopling | Marshford Farm | Access/track to forestry land
Council supported the application |

273. Permissions granted:-

- | | | |
|--------------|----------------|---------------------------------|
| a) Mr.Little | Essworthy Farm | prior approval hay storage barn |
|--------------|----------------|---------------------------------|

274. Refusals advised:-

- | | | |
|------------------|--------------------|------------------------------|
| a) Mrs.C.Langley | 22 Bridge St. | cou shop to one bedroom flat |
| b) Mr.Mrs.Wolton | land at Locks Park | cou agric.to dwelling |

275. Any other planning matters:-

- a) West Devon Our Plan - Cllr.Tyson reported on a further meeting she had attended on this matter. Following this all councillors had been e.mailed the matters that arose from this meeting and what the Town Council's considered response should be. Resolved that all Councillors give their feedback to this draft submission by Monday 15th December following which Cllr.Tyson would submit an official response from the Town Council.

FINANCIAL MATTERS

276. The Clerk presented the following accounts for payment:-

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|----------------------------|------------------------------|----------|
| a) Mrs.Leahy | toilets/bus shelter | £ 208.00 |
| b) Mrs.R.Lock | wages | £ 154.60 |
| c) Mrs.R.Lock | expenses | £ 14.55 |
| d) Hatherleigh Comm.Centre | hiring | £ 16.00 |
| e) P.D.Locke | replacement top picnic table | £ 140.00 |
| f) Mr.M.A.Wonnacott | xmas lights | £ 236.59 |
| g) SSE Contracting | Xmas light sockets to poles | £2421.43 |

h) Ukulele Bashers	Community Awards evening	£ 75.00
i) L & M Cole Landscapes	grounds maintenance	£1244.57

Proposed Cllr.Bater seconded Cllr.Winser that the above accounts be paid and Cllrs.Bush and Trenaman signed the cheques.

277. Moneys received: None

278. Any other financial matters:-

a) Precept - the Clerk had submitted figures for the precept consideration to all Councillors - our submission had to be given to WDBC by 30th January. Councillors resolved to finalise the precept at the January meeting.

b) Nat.West. signatory forms - Clerk had completed parts of the form to include the removal of signatures of M.Jacobs and M.Taylor and to add the names of Cllrs.Gilbert and Winser. Cllr.Gilbert to obtain relevant signatures and then take to Nat.West.Bank.

MAINTENANCE/TRAFFIC ISSUES

279. Mr.T.Madge - letter received concerning the fence and stile leading down to the river from the Community Centre. Resolved that this be passed to Mr.J.Baker, the Footpath Officer.

280. Mr.J.Moon - letter regarding parking in Victoria Road placed in reading file for Councillors information.

DISTRICT COUNCILLOR'S REPORT

281. Cllr.Hall reported as follows:-

- a) WDBC were making some staff redundant due to financial cuts - nothing else much happening.
- b) Market St. work to commence in March. Councillors asked that she ascertain the position from Mr.S.Dawe with regard to the bollard outside the Co-op.
- c) Old Schools Cream tea on 13th December - councillors invited as they were part of the TAP fund application.
- d) Coach parking - Cllr.Gilbert reported that meeting between Town Council and WDBC still to be arranged.

MEETINGS ATTENDED BY COUNCILLORS

282. Cllr.Bater - attended Northern Links Committee - TAP fund for War Horse footpath signs needed to have completed application form before any application could be considered.

283. Cllr. Trenaman - attended Moor Management AGM - all officials had been re-elected and relevant payments were being made on 10th December to various recipients.

CORRESPONDENCE

284. Northam Town Council Mayor was holding a Burns Night celebration on 28th February 2015.

ITEMS FOR INFORMATION ONLY/AGENDA ITEMS FOR NEXT MEETING

285. Cllr.Winser had been asked about dog poo bin for Runnon Moor Lane. Agenda item next meeting

286. Cllr.Tyson - enquiries about the election in May 2015. Clerk explained the procedure.

287. Date of next meeting - this would be Tuesday 20th January 2015

There being no further business, the chairman thanked those present for their attendance and wished everybody a Happy Xmas and closed the meeting at 8.50pm.

Signed.....chairman.....dated