

HATHERLEIGH TOWN COUNCIL

Minutes of Meeting held Tuesday 9th June 2015 7pm Community Centre

Present: Cllr.Gilbert in the chair, Cllrs.Laing-Trengove, Laycock, Stevens, Tyson, Calkin. Dist.Cllr. P Kimber, C.Cllr.J.McInnes. The Clerk

Apologies: Cllrs.Trenaman and Winser

Declarations of interest

38. All Councillors, with the exception of Cllr.Alford had completed their register of interests. Clerk to retain copy on file and submit originals to WDBC. Clerk reminded Cllrs.Winser, Alford and Calkin to submit their "nil returns" for election expenses. Council still had one vacancy. Relevant co-option notice would be displayed.

Minutes of Meetings

39. the minutes of the Annual parish and Annual general meetings of the Council, having been duly circulated were signed by the Chairman as being a true and correct record with 2 amendments to the Annual general minutes (a) min. 27a to read "Cllr.Laycock to ascertain ownership of the vehicle" (b) min.28 to read "Rotary Club". Proposed Cll.Gilbert seconded Cllr.Tyson. All agreed.

Matters arising from Annual Parish meeting

40. None

Matters arising from Annual general meeting

41. Committee representatives (min.6 refers) Cllr.Tyson requested that at next AGM representatives for the Festival, Website manager and Playground inspectors be included in this list.

42. War horse sign (min.8 refers) Mr.Kendrew had commenced work on the signs.

43. Millenuim Square plaque (min.9 refers) Cllr.Gilbert reported that the tree had been sympathetically pruned and bedding weeds treated by Top Cut free of charge. Cllr.Gilbert to contact Mr.Dennis Bater with a view to the plaque now being repaired.

44. White line by Chapel (min.10 refers) Cllr.Gilbert confirmed that Mr.Tidball had not made a payment for the white line outside his property. Resolved that Clerk write again to DCC Highways stating that the line outside the chapel was worn away - it was not a new line requested.

45. Town weedspraying (min.11 a/b refers) Sticklepath and South Tawton had used TAP funding to carry out such work which was done by a local contractor. Clerk was waiting reply from South West Highways for costings. Resolved that Cllr.Gilbert obtain quote from Top Cut for this work.

46. Traffic bollards (min.12 refers) Cllr.McInnes awaiting from the DCC Highways

47. New graveyard (min.14 refers) Clerk had spoken to the Vicar who confirmed they were aware of the problem and who was responsible.

48. Island Park (min.15a refers) Cllr.Tyson confirmed that the fresh bark had been installed and invoice awaited.

49. Noticeboard (min.16 refers) Cllr.Gilbert reported that Mr.P.Bush had carried out necessary repairs to the board. Cllr.Gilbert would apply a coat of varnish.

50. Coach parking space (min.26 refers) Cllr.McInnes reported that WDBC risk assessment still says no to our suggested parking area. Council disappointed with this response yet again. Cllr.McInnes suggested that the question for a "coach parking area" could be included in the traffic survey questionnaire.

51. Bridge St. parking (min.27a refers) Cllr.Laycock to ascertain ownership of the vehicle in question.

52. Community centre play area bench (min.29 refers) Cllr.Gilbert reported that the community centre would carry out the necessary work.

PLANNING MATTERS

53. Applications to consider:-

a) Mr.J.Entwhistle 1 Buddle Lane cou office to dwelling

Council did not support the application and made the following comments (i) change of use from office to dwelling is in conflict with the Hatherleigh Community Plan to keep the main business area of the town as "a business area". They have concerns of a domino effect if this proposal is accepted. (ii) Concerns over parking - it is not suitable, neither is there room for a designated parking area. Vehicles would have to reverse out of Buddle Lane directly onto High Street.

54. Applications granted:-

a) Gill & Bowman Barn Fishleigh Castle cou barn to dwelling

55. Refusals advised:- None

56. Any other planning matters:-

a) App no 00399/2015 3 bedroom dwelling/ancillary works at Leigh House had been withdrawn.

FINANCIAL MATTERS

57. Clerk presented the following accounts for payment:-

a) Mrs.Leahy	toilet cleaning	£208.00
b) Mrs.Lock	wages	£154.60
c) Mrs.Lock	expenses	£ 46.00
d) Hatherleigh Comm.Centre	hire	£ 20.50
e) Mrs.J.Trenaman	reimbursement concrete l/Park	£720.00
f) Mrs.J.Gist	internal audit fee	£ 39.00

Proposed Cllr.Laing-Trengove seconded Cllr.Calkin that the above accounts be paid. Cllr.Gilbert signed the cheques, and in the light of the absence of other signatories to the account at this meeting, will take the chequebook to Cllr.Trenaman for his signature.

58. Moneys received:-

a) West Devon Bor.Council toilet cleaning £622.50

59. Any other financial matters:-

a) Audit Commission form - in view of the fact that the internal auditors report is dated 22nd May 2015, the Clerk reread the governance statement to the Council to which they agreed and the new date and minute number substituted in the form.

TRAFFIC SURVEY

60. A sub committee consisting of Cllrs.Gilbert, Laycock, Laing-Trengove and Dist.Cllr.Kimber was set up to redraft the traffic survey questionnaire and report back to the Council. Cllr.Winser to be asked to join this group on her return from holiday.

MAINTENANCE/TRAFFIC ISSUES

61. SSE letter handed to Cllr.Gilbert as it related to the xmas light connection.

62 Cllr.Gilbert - area of cracked concrete by the Co-op had resulted in a member of the public falling. Resolved that Clerk send pictures/correspondence to the Co-op to ascertain the ownership of the area in question.

63. Cllr.Tyson:-

a) confirmed that the George Hotel when sending out booking confirmations state "carpark at the rear of the property"

b) wall by the bus shelter had again been damaged

c) Sportsfield stone bridge - dangerous situation still existing as the gap had not been planted as promised by DCC Highways. Cllr.Tyson and Dist.Cllr.Kimber to arrange site visit and Clerk to report to DCC thereafter.

64. Cllr.Laycock and Cllr,Tyson reported that both the Brownies and the Youth Club would undertake the refurbishment of the bus shelters. Resolved that the councillors ensure that the organisations liaise with each other. Resolved that Council would pay for materials.

TARKA CYCLE TRAIL

65. Cllr.Tyson:-

a) reported that the horse crossing had not been installed as was shown on the plans

b) felt that DCC should consult more with locals on the proposals for the cycle trail, in particular the Runnon Moor Link no. 27.

Resolved that Clerk contact Mr.Graham Cornish to attend a future meeting of the council.

SKATEPARK

66. Cllr.Gilbert reported that Cllr.Trenaman had contacted him with regard to planned and unplanned work at the skatepark especially with regard to a proposed 1/4 pipe. Council resolved that no further work must take place at the skatepark with immediate effect until a site visit had been arranged. This to take place on Thursday 11th June at 6pm.

PLAYGROUND INSPECTIONS

67. Cllr. Stevens agreed to carry out playground inspections, along with Cllr.Tyson.

DISTRICT /COUNTY COUNCILLOR'S REPORT

68. Cllr.Kimber reported that he sits on O & S internal committee at WDBC . He had taken up the council's concerns over the Leigh House planning application. County Cllr.McInnes reported with regard to the new school entrance that DCC were negotiating with the landowner to transfer the freehold of the land in question to DCC.

MEETINGS ATTENDED BY COUNCILLORS

69. Cllr.Laing-Trengove:-

a) Allotment Assoc. - site meeting with Mr.Forrester and Madewell's allotment manager (Mrs.Barkwell was not in attendance). There are no vacant allotments, with one name on the waiting list. A new carpark was being constructed for Madewell workers. She had obtained all relevant information concerning the new sign which would include Madewell logo and would look into cost of a new sign.

b) New churchyard - had met on site with Cllr.Trenaman and drew up work for improvements to the area which they would submit to the PCC for their approval, and a quote from L & M Cole to be obtained for such works. New price list for burials etc. had been suggested and would be brought to the next meeting.

70. Cllr.Tyson in the absence of Cllr.Trenaman reported on:-

- a) Sportsfield Committee
 - courts needed respraying
 - new secretary required
 - looking to transfer ownership of the area to another group
- b) Festival Committee
 - stewards required
 - preview of events in reading file for information

CORRESPONDENCE

- 71. Cllr.McInnes - annual report to parish councils in the reading file for reference purposes
- 72. Northam town mayor making ceremony 17th June - Cllr.Gilbert to attend
- 73. Local Gvt. Boundary Commission - public consultation on boundary changes information in reading file and poster to be displayed in community centre
- 74. Festival Committee - requesting donation. Proposed Cllr.Gilbert seconded Cllr.Laing-Trengove that donation of £250.00 be made. All agreed.
- 75. Destination Okehampton - upto date leaflet in reading file.

ITEMS FOR INFORMATION ONLY/FUTURE AGENDA ITEMS

- 76. Cllr.Calkin - brown "tourist information" sign for George Hotel car park may be useful
- 77. Agenda items to include a) bike racks b) awards evening
- 78. Date of next meeting Tuesday July 14th July 2015

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.20pm

Signed.....chairman.....dated