

HATHERLEIGH TOWN COUNCIL
Minutes of the meeting held Tuesday 10th November 2015 7pm in the Community Centre

Present: Cllr.Gilbert in the chair, Cllrs.Winser, Laycock, Laing-Trengove, Gladstone, Tyson, Trenaman, Calkin.
Dist.Cllr.Kimber, County Cllr.J.McInnes, the Clerk, 1 member of the public

Apologies: Cllrs.Stevens and Alford

PUBLIC SESSION

Mr.R.Laphorn a) work on the Victorian benches by the cricket field would be completed in December
b) Cricket Club have asked if the Town Council would consider erecting a further two benches in this area facing towards the cricket pitch for spectators

MINUTES OF MEETING

209. The minutes of the meeting held 13th October 2015, having been duly circulated, were signed by the Chairman as being a true and correct record - with one amendment - Min.171 to read "Playline" not Playdale. Proposed Cllr.Trenaman seconded Cllr.Laing-Trengove. All agreed.

MATTERS ARISING FROM MINUTES

210. War Horse signs (min.163 refers) resolved that Mr.Kendrew be asked to deliver the signs to Cllr.Trenaman at Hurl Bridge Hatherleigh. Cllr Gilbert still awaiting two further quotes for installation.

211. Millennium Sq. plaque (min.164 refer) Cllr.Gilbert reported he was meeting Mr.J.Roberts on site on 27th November to obtain quote for repairs.

212. S.W.highways weed spraying (min.165 refers) no reply received from S.W.Highways. Resolved that clerk contact South Tawton and Sticklepath parish councils to ascertain how they deal with weed spraying. Cllr.Trenaman also to make enquiries from another source.

213. Sportsfield field Longham Bridge (min.166 refer) no bush had yet been planted. Cllr.Tyson had reported the matter again.

214. Cycle racks (min.168 refer) Clerk had ordered 20 racks from Mr. Cornish - still to be delivered.

215. Madewell sign (min.215 refers) Cllr.Laing-Trengove reported that this had now been fully installed and looking good.

216. Island Park zip wire (min.171 refers) Clerk had provided pro forma invoice so payment could be made after works had been completed. Cllr.Tyson to forward to company.

217. Bank signatories (min.172 refers) Cllrs.Laing-Trengove and Laycock had now completed all necessary paperwork.

218. Traffic/parking survey (min.173 refers) Cllr.Gilbert reported return of 90 completed forms which the working group would now analyse. A public meeting would be held as soon as possible with representatives from WDBC and police present.

219. Belvedere (min.174 refer). Cllr.Gilbert reported:-

- a) Mr.Balsdon would accept back payment of £150.00 and £200 a year rent commencing April 2016
- b) Property was insured for £25,000
- c) He will erect fence 2 metres from tower at his own expense, if Council undertake to remove ivy and repoint stonework

220 Clerk reported as follows:-

- a) AON - for public liability cover for the tower at a value of £25,000 - this to be added to our list of assets, and the policy premium would not need to be adjusted.
- b) If we wanted "property damage/repair cover" then this would cost approx. £30 per annum. If taken out today until renewal date ie.1st June 2016 cost of £19.01.
- c) AON would not need to have sight of any agreement between ourselves and Mr.Balsdon - just confirmation that the Council has full responsibility for the tower.

It was resolved that the Council take over full responsibility for the Belvedere as outlined above and the clerk to draw up draft informal agreement to bring to the next meeting.

221. Litter/dog bins (min. 176 refers) reports still being made regarding the bins not being emptied on a regular basis particularly at

Island Park and Moor View. Councillors to monitor the situation and Clerk to obtain copy of the exact schedule of emptying from the locality officer. Also article to be placed in Parish Pump asking that residents do not place household rubbish in public litter bins.

222. New graveyard burial charges (min.187 refers) Clerk confirmed she had forwarded copies to Rev.Hansford, C.Lock and the Okehampton & District Funeral services.

223. Overgrown hedge by Sportsfield (min.189 refers) Cllr.Tyson had reported this again to DCC.

224. Tree bottom of South Street (min.189 refers) planning application forms received from Tree Officer of WDBC. Cllr.Winser to pass on to Mr.L.Cole to enable him to complete necessary details of the work involved.

225. Extra bollard by Co-op (min.191 refers) Cllr.J.McInnes to follow up this matter with Highways.

226. Hatherleigh toilets (min.192 refers) confirmation received from Locality Officer that the new light timer and other works had now been completed. Confirmation that Mr.Leahy will clean the toilets after the carnival for payment of £50.00.

227. Maintenance course for play equipment (min.193 refers) Clerk reported that a full bona fide training course should be undertaken with an official certificate at the end - not just an ordinary one day course. Again for insurance purposes written statement "qualified volunteer carrying out inspection/repairs on behalf of the Town Council" would be required. However difficulty is that no suitable course has been sourced. Cllr.McInnes suggested contacting Cornwall County Council for information. Cllr.Tyson to follow up.

PLANNING MATTERS

228. Applications to consider:-

a) Mr.R.Winearls The Shed Fishleigh Cross CLEUD - shed occupied as single dwelling for over 4 years.
Cllr.Laing-Trengove declared an interest - having given sworn statement to WDCB for the application - left the room and took no part in discussion.
The Council having read all the supporting evidence have no objections.

229. Permissions granted: None

230 Refusals advised: None

232. Any other planning matters None

FINANCIAL MATTEERS

233. The Clerk presented the following accounts for payment:-

a) Mrs.Leahy	toilets/bus shelter	£214.40
b) Mrs.R.Lock	wages	£154.60
c) Mrs.R.Lock	expenses	£ 54.65
d) Hatherleigh Comm.Centre	hire	£ 16.40
e) Soc. of Local Council Clerks	membership fee	£ 77.00
f) Hatherleigh Parish Pump	print costs traffic survey	£ 75.00
g) Cllr.A.Gilbert	expenses South Molton	£ 60.00

Proposed by Cllr.Calkin seconded Cllr.Tyson that the above accounts be paid. Cllrs.Laycock and Laing-Trengove signed the cheques.

234. Moneys received:-

a) WDBC	1st payment for toilets	£622.50
b) Okehampton Funeral Dirc.	burial fee Mr.J.Forder	£300.00

235. Any other financial matters:-

a) Pension Regulator - Clerk had completed online registration and nomination confirmed.

SKATEPARK

236. Cllr.Trenaman reported that vandalised picnic table had been removed. Quotes being obtained for granite benches.

237. Cllr.Tyson:-

a) name of inspection company had changed to Play Inspection Company - Holton Heath Poole
b) agenda item should read Island Park

MAINTENANCE ISSUES

238. Cllr.Laycock - concern over cycle route signage especially Route 27. Resolved that Mr.Cornish visit Hatherleigh to check the same.

239.Cllr.Trenaman - white line outside Chapel still not replaced. As previously confirmed with DCC Highways this "was not a priority"

240. Cllr.Gilbert - School mosaic. This would be installed in upright position and a new wall built to accommodate the structure. He would obtain quote for installation

COMMUNITY AWARDS EVENING 30th JANUARY 2016

241. Cllr.Gilbert reported as follows:-

- a) he would write article for Parish Pump confirming new format for the evening to ensure that more people had more input
- b) Following discussion on refreshments it was resolved that Cllr.Laycock would organise with a budget of £300.00
- c) Cllr.Gladstone to book Ukele Bashers (£75)
- d) Clerk to invite the following mayors: Bideford, Barnstaple, South Molton, Torrington, Northam, Okehampton, West Devon Borough Council, Holsworthy, Tiverton, and Ilfracombe

DISTRICT COUNCILLOR'S REPORT

242. Cllr.Kimber reported as follows:-

- a) Universal credit being rolled out in Okehampton
- b) He attended the WDBC Strategy Car park group meeting (details of which he had circulated to clerk and chairman)
- c) Cycle time trials 5th June 2016. Church not prepared to organise refreshments on the day, but Old School available for refreshments or market.

242. County Councillor J.McInnes reported as follows:-

- a) reported on the many problems of the planning department at WDBC and apologised for all the inconvenience.
- b) Hatherleigh car park- firm ideas need to be put in writing for both himself and Cllr.Kimber to take to the next strategy meeting.

MEETINGS ATTENDED BY COUNCILLORS

243. Cllr.Laing-Trengove - Allot.Assoc. - the Chairman had resigned and Vice Chair was taking over until the AGM

244. Cllr.Tyson:-

- a) Festival AGM - a steering group had been set up. Still looking for Secretary and Treasurer. Festival to be held on a biennial basis. Finances looking healthy. Fund raising event 12th December.
- b) DCC Highways meeting - details had been circulated to all councillors. More work expected to be carried out by Town/Parish councils. Cllr.Gilbert would try to attend Cllr.J.McInnes "drop in session" on highways on 24th November.
- c) Destination Okehampton - next meeting 18th November 7pm Okehampton. Cllr.Gladstone would try to attend.

245. Cllr.Gilbert - Walrus Dip - charities to be supported this year are Hatherleigh Pre School, Fire Service defibrillator fund, and junior football team new kit.

CORRESPONDENCE

246. Marcus Jarvis the new PCSO - contact details circulated to all councillors

247. Northern Links meeting November 26th at Iddesleigh Village hall. Cllr.Calkin informed the council that he was no longer Vice Chair of this group therefore new representative needs to be appointed.

DATE OF DECEMBER/JANUARY MEETINGS

248. Due to clerks holiday it was resolved to change the meeting dates to 1st December and 19th January 2016. Cllr.Gilbert to book Community Centre

ITEMS BROUGHT FORWARD FOR INFORMATION/FUTURE AGENDA ITEMS

249. Cllr.Winsor - request from resident concerning where sand could be collected for flood defence sand bags. Information relayed back was at Bassets Cross and lay-by beyond.

250. Cllr.Trenaman - christmas lights/celebrations next agenda item. Lights to be switched on Monday 7th December.

251. Cllr.Gilbert - thanked Councillors for attending the Remembrance Sunday parade.

252. Cllr.Calkin - Mr.Dumpleton from Highampton was looking into organising a "Ruby Country block insurance policy" . Further details would be available later.

253. Cllr.Trenaman - Sportsfield next agenda item.

254. Date of next meeting Tuesday 1st December 2015.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.40pm.

signed.....chairman.....dated