

HATHERLEIGH TOWN COUNCIL
Minutes of meeting held 12th July 2016 7pm in Community Centre

Present: Cllr.Tyson in the chair, Cllrs.Laycock, Laing-Trengove, Gilbert, Calkin (left 9.30pm)
Gladstone, Alford, Dist.Cllr.Kimber, the Clerk, 3 members of the public

Apologies: Cllr.Trenaman

CO-OPTION OF NEW COUNCILLORS

88. Mr.Peter Back and Mr.Roger Laphorn duly signed their declaration of acceptance of office, duly witnessed by the Clerk, being co-opted onto Hatherleigh Town Council. They were duly handed their copies of the code of conduct, declaration of interests registrations form and guideline for completion. They were welcomed to the Council by the Chair.

89. Clerk reminded all councillors that they should complete a register of interests amendment form if any of their circumstances had changed.

MINUTES OF MEETING

90. The minutes of the meeting held 14th June 2016, having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr. Gilbert seconded Cllr.Calkin.

MATTERS ARISING FROM MINUTES

91. Jubilee footpath (min.52 refers) Cllr.Laing-Trengove has inspected the footpath and will suggest to Mr.J.Baker that small wooden terraced steps will improve the state of the path.

92. Tap Fund War Horse project (min.54 refers) £2,500 received into bank account 14th June.

93. Time capsule registration (min.55 refers) Cllr.Laycock had registered the capsule with "oglethorpe the crypt of civilisation" in Atlanta. Resolved that plaque to this effect be erected when the mosaic project is completed.

94. Toilets (min.56 refers) confirmed that the resetting of light times had been completed.

95. Team cycle trials 10th July (min.58 refers) another well organised event in Hatherleigh was reported.

96. Traffic bollard by Co-op (min.59 refers) Cllr.Gilbert had completed the installation of the new bollard. Other councillors reported that still traffic was parking upto/next to bollards, causing more obstruction on the highway. Cllr.Tyson to liaise with Co-op concerning erection of sign on the bollard "do not park in front"

97. Council vacancies (min.60 refers) Clerk reported a further enquiry about co-option . However we are now up to our full capacity of 10 councillors

98. Sportsfield path (min.62 refers) no further reply from DCC Highways. Cllr.Tyson had obtained quote from Top Cut in sum of £525 plus vat to carry out all necessary remedial/safety work. Resolved that we accept quote and on completion of work invoice to be sent to DCC Highways.

99. Hatherleigh sign, Holsworthy Rd (min.64 refers) no further update

100. Bus shelters (min.66 refers) no quotes received concerning repairs of roof. Resolved that Co-op staff carry out redecoration of shelter by Co-op, with Council paying for materials. Cllr.Tyson to liaise.

101. Car park/WDBC (min.76c refers) Email received from Ms.C.Aubertin as follows:-

- WDBC Assets officers will not recommend that car park is sold or given over on a long lease as it is of value to WDBC
- from an operational point of view, should the Town Council wish to lease the car park in the short term eg. 12 months in return for estimated lost income then WDBC would be supportive of this.

Long discussion took place on the points above - mains points to arise were as follows:-

- there is some dispute as to who actually owns the car park whether WDBC or DCC.

Cllr.Kimber to clarify

- The information received from WDBC puts the Town Councils proposals in jeopardy
- Working Group to arrange a further meeting to discuss the best way forward

102. Yellow lines by Fire Station/School (min.76d refers) Cllr.Tyson reported that the work for this had now been confirmed and would take place as soon as possible.

103. Seats by cricket field (min.77 refers) Clerk reported that Cllr.Trenaman had obtained quote for £240 per seat, concreted in place - not sure whether this was for bench as discussed last meeting or a seat.

Cllr.Laycock to obtain further quote from M.Wonnacott.

104. Cycle Racks (min.78 refers) no quotes received for work. It was agreed that as well as racks outside the Co-op, Millennium Sq. and bottom of South Street, some could be installed at the Community Centre.

Cllr.Laycock confirmed she was working on her "cycle plan" for Hatherleigh.

105. Mayors chain of office (min.79 refers) Resolved that Clerk ascertain prices paid by other councils for wooden shields/noticeboards with names of mayors etched on - rather than adding further links to an already heavy chain.

PLANNING MATTERS

106. Applications to consider:-

- | | | |
|------------------|----------------------------|--|
| a) Dr.Y.Spittles | South Moor, Langabear Road | Variation of cond.9 of permission 3091/2015
<i>Council objected to this application and strongly felt that the original condition no 9 should be upheld in full</i> |
|------------------|----------------------------|--|

107. Approvals advised: None

108. Refusals advised: None

109. Any other planning matters:-

- a) Plymouth/South Hams joint local plan public consultation. Resolved that Cllr.Tyson circulated draft response for councillors to comment on before submitting.

FINANCIAL MATTERS

110. Clerk presented the following accounts for payment:-

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|------------------|-------------------------------|----------|
| a) Mrs.Leahy | cleaning toilets/bus shelter | £ 230.40 |
| b) Mrs.Lock | wages | £ 154.60 |
| c) Mrs.Lock | expenses | £ 45.40 |
| d) Parish Pump | page fee | £ 110.00 |
| e) N.Moorcroft | Island Park caretaker | £ 522.00 |
| f) L & M Cole | grounds main/Island park work | £1294.57 |
| g) JACKS Uk Ltd. | traffic bollard | £ 148.50 |

Proposed Cllr.Calkin seconded Cllr.Gladstone that above accounts be paid. Cllrs.Laycock and Laing-Trengove signed the cheques.

111. Moneys received:-

a) WDBC TAP fund War Horse project £2500.00

TRAFFIC/MAINTENANCE MATTERS

112. Cllr.Laycock reported:-

- a) broken fence Island Park
- b) Passaford Bridge handrail broken - Cllr.Laing-Trengove to report to J.Baker
- c) Hanging baskets - some required watering - article in Parish Pump

113, Cllr.Laing-Trengove reported:-

- a) various footpath issues to be reported to J.Baker
- b) complaints received about condition of toilets

114. Cllr.Alford:-

- a) in response to the toilet complaint - maintenance problems had been reported to WDBC but no response or work carried out. To be informed again.

115. Cllr.Gladstone - walking around the town she confirmed there were no issues concerning condition of pavements as had been mentioned at the recent public meeting.

116. Cllr.Back - installation of new street lights in High St. and Higher St. were not suitable for a conservation area. Resolved that Clerk contact Devon Street Lighting. Cllr.Gilbert explained the process of installation of new street lights.

ISLAND PARK

117. Cllr.Tyson reported:-

- a) Luppo Diepenbroek was leaving Hatherleigh. Resolved that letter of thanks be sent to him for all this work in connection with the skatepark and other town projects.
- b) Litter bins - Skatepark Committee were purchasing 3 extra bins. She had arranged for various businesses within the town to sponsor a bin. Clerk to ascertain present weekly cost of emptying the bins
- c) Litter bin - resolved that Town Council purchase additional bin to be sited opposite the fire station.

SPORTSFIELD

118. No further update available

OKERAIL

119. Cllr.Gladstone reported as follows:-

- a) Sunday Rover train Okehampton - Exeter had 159 passengers last weekend, with 2nd carriage operating
- b) Community bus from Hatherleigh to Okehampton to catch the train - she was helping to set up a trial run for this project
- c) Okerail now a registered "community interest group"
- d) All relevant information on all above points in reading file

DISTRICT COUNCILLOR'S REPORT

120. Cllr.Kimber reported as follows:-

- a) decision on arms length council company to be taken end of this month
- b) joint local plan out for consultation
- c) no charge for garden waste

d) possible mobile bank for Hatherleigh

STANDING ORDERS/AGENDA SETTING

121. to be carried over to a future meeting

MEETINGS ATTENDED BY COUNCILLORS

122. Cllrs.Laycock and Gladstone had attended the school charity function. Excellent event and profit of £1,300

123. Cllr.Gilbert - Community Centre - clean up work day organised for 29th July

124. Cllr.Tyson - Northern Links:-

- a) TAP fund awards decided. Applications are now more flexible, with single parish applications considered and can include road/highway maintenance work
- b) DCC highways having further government spending cuts
- c) New Locality officer in position
- d) No further funding for neighbourhood plans

CORRESPONDENCE

125. Invitations from Northam and North Devon Councils for Cllr.Tyson

126. Enquiry via website for contact information for the Town Crier. Clerk to respond

127. Hatherleigh Carnival Committee:-

- a) letter of thanks received in respect of all the hard work undertaken by Cllr.Gilbert during his term as mayor in supporting the carnival. Clerk to reply.
- b) letter of thanks for donation of £200 towards costs for Queens 90th birthday celebrations

128. Enquiry via website concerning the future of the Nat.West Building. Clerk to respond

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

129. Nothing brought forward

130. Date of next meeting Tuesday September 13th

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.30pm

Signed.....chairman.....dated