

HATHERLEIGH TOWN COUNCIL

MINUTES OF MEETING HELD TUESDAY 8TH NOVEMBER 2016 7Ppm IN COMMUNITY CENTRE

Present Cllr.Tyson in the chair, Cllrs.Laycock, Gilbert Trenaman, Back, Laing-Trengove, Gladstone (7.45pm) Dist.Cllr.Kimber, the Clerk, one member of the public
Apologies Cllrs.Laphorn , PCSO Jarvis

PUBLIC SESSION

Ms.R.Chard addressed the Council on her role as Town Crier for Hatherleigh and grant request

MINUTES OF MEETING

217. The minutes of the meeting held 11th Oct.2016, having been duly circulated, were signed by the Chairman as being a true and correct record with one amendment - min.177 to read Cllr.Laing-Trengrove not Cllr.Tyson. Proposed Cllr.Gilbert seconded Cllr.Laycock. All agreed.

MATTERS ARISING FROM MINUTES

218. Cycle racks (min.176 refers) further quote received from M..T.Mills for installation of 12 hooped cycle racks in sum of £1,728.00 plus vat. Resolved that Clerk apply to County Councillor McInnes for a sum of money from his locality grant towards the costs.

219. Toilets (min.178 refers) Mr.Leahy reported that the leak had now been fixed and times for lighting of the toilets handed to Cllr.Gilbert. Some Councillors had looked at the toilets and considered that they needed revamping and deep cleaning of walls and floors. eg. new cisterns required. Resolved that:-

- a) WDBC be approached and asked to revamp some aspects of the toilets
- b) With regard to cleaning - a new tendering process would be drawn up in Jan 2017. This would be in line with other works undertaken by the council to ensure that best value for money is obtained within our ever reducing budget. Clerk to inform Mr.Leahy of this move.

220. Island park litter bins (min.180 refers) situation to be monitored as to the emptying schedule of the new bins.

221. Moor View hedge (min.18 refers) Cllr.Tyson had met with Mr. Cinman of DCH on site. The property no. 53 Moor View is not owned by DCH. They own the sheltered housing aspect and other sporadic properties within the estate. Resolved that Town Council could take the matter no further forward and Cllr.Tyson would inform DCC Highways on the problem with the overhanging hedge.

222. Island Park bridge (min.182 refers) Cllr.Trenaman had inspected the bridge and reported that some work was required and he would monitor the situation.

223. Trees roadside of cricket field (min.184 refers) no letter received from the Cricket Club on the matter.

224. Website (min.185 refers) Clerk reported complaint that Sept., 2016 minutes were not on the website. Cllr.Tyson had now put them on, She reported that the website was going live on November 11th.

225. Council vacancies (min.186 refers) WDBC had reported that no requests to hold an election had been received. We could therefore fill the vacancies by co-option. Clerk had prepared requisite notices. These would be placed on noticeboards, website, parish pump & community centre. Names to be received by 14th December

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226. New disabled/loading bay opposite Post Office (min.194 refers) Cllr.Laing-Trengove would ascertain the current position on this matter with the owners of the papershop.

227. Disabled bay Bridge St./Chapel white lining (min.195 refers) Cllr.Tyson awaiting reply from DCC Highways

228. Removal of Moor View payphone (min.196 refers) Clerk had submitted response that council was against the removal of this phone for the following reasons:-

- it is close to two busy road junctions
- it is situated on the busy A3072
- only payphone within 800 metres
- had at least 12 calls in 12 months

229. Parking on bridge (min.197 refers) Clerk had ascertained after some 10 days that Hatherleigh still had a PCSO - Marcus Jarvis. He had visited Hatherleigh on 25th October and there were no vehicles parked on the bridge.

230. New benches in graveyard (min.198 refers) Cllr.Trenaman had spoken to Mrs.Fewings. Cllr,Gilbert suggested that one bench be purchased by the two families in question, and have two plaques on the bench. Cllr.Trenaman would speak to Mrs.Fewings again with this suggestion.

231. Signs on bridge (min.200 refers) Dist.Cllr.Kimber reported that all signs had been claimed and returned to their owners.

232. Council noticeboards (min.201 refers) Cllr.Gladstone to report at next meeting

233. Community noticeboard outside Co-op (min.202 refers) resolved that Clerk write to Co-op asking if they would be prepared to sponsor the purchase of a new noticeboard.

234. Bus shelter noticeboard (min.203 refers) Cllr.Laing-Trengove would report at next meeting.

235. Devon Air Ambulance night landing (min.205 refers) open meeting at Dolton on Wed. 9th November 4pm - 6.45pm Clerk would obtain any useful literature

236. Okehampton hospital closure (min.206b refers) Clerk had obtained 2 copies of the NHS consultation documents for public viewing. These would be placed in Post Office and Community Centre

237. New school entrance (min206c refers) Cllr McInnes reported that the seller had still not signed any transfer documents.

PLANNING MATTERS

238, Applications to consider:-

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| a) Mrs. N, Coombs | 18 Higher St. | retro.erection of dwarf retaining wall
<i>Council supported the application</i> |
| b) Mr. Mrs. Brock | part Glebelands | cou of land. construction of live/work unit
<i>Council supported the application</i> |

239. Permissions granted:-

- | | | |
|------------------|------------|-------------------------|
| a) Mrs. J.McLean | Bank House | pollarding of two trees |
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240. Refusals advised: None

241. Any other planning matters:-

- a) building plot adj.L Leigh House Higher St. - Enforcement officer was of the opinion to close the enforcement file

on the matter as new owners/planning permission was in place. Council agreed to this decision.

FINANCIAL MATTERS

242. Clerk presented the following accounts for payment:-

a) Mrs. Leahy	toilets 12th Oct - 8th Nov	£230.40
b) Mrs. Lock	wages	£154.60
c) Mrs. Lock	expenses	£ 46.80
d) HM Customs	clerks tax	£231.80
e) Hatherleigh Comm.Centre	hiring	£ 16.40
f) Grant Thornton	audit fee	£240.00
g) Oke.Comm.Transport Group	donation	£ 50.00
h) Ms.R.Chard	donation (see notes below)	£150.00

Proposed Cllr.Laycock seconded Cllr,Gilbert that the above accounts be paid. Cllrs.Ling-Trenfove and Trenaman signed the cheques,

243. Moneys received:-

a) WDBC	2nd precept payment	£11,900.00
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244. Any other financial matters;

- a) Ms.R.Chard - following comments made and presentation of receipts in the public session, it was resolved:-
- to support the Town Crier in her work for 2016/17 financial year in the form of a donation of £150.00
 - such support to be decided on a yearly basis

TRAFFIC/MAINTENANCE ISSUES

245. Jubilee footpath - Cllr.Laing-Trengove had met with the Footpath Officer and the owner of the property Trenchards. It was agreed that necessary work on overhanging tree branches affecting the property could be undertaken. Clerk to write to Mr.Richardson.

246. Cllr.Laing-Trengove reported that footpath no. 3 needs attention and this has been reported

247. Car park - Cllr.Tyson reported that WDBC were keen for the Town Council to run a free car park on a short term trial basis. However discussion took place on this proposal and it was resolved that:-

- a) Dist.Cllr.Kimber to report back to WDBC that any such trial must be on a long term lease to coincide with any Traffic Order that is put in place.
- b) Clerk to contact Simon Phillips of DCC Highways to ask when our designated traffic engineer would be appointed as we had informed Highways in May 2016 that the sum of £3,500 was in place to cover the cost of any such order

248. Mr.R.Ward of Sanctuary Lane - reported problems with a neighbour on the matter of overhanging tree branches on a bank affected access/egress of lorries along the lane. Clerk to inform him that this is a highway matter and should be reported to Darryl Jagger of DCC

249. Pothole south of Bassets Cross A386 - Cllr.Trenaman to report

250. Hedge by nursing home - overgrown hedge affecting the pathway. Cllr.Trenaman to contact owner about trimming the hedge

CHRISTMAS CELEBRATIONS

251. Late night shopping-lights switch on 5th December Following arrangements were made:-

- Cllr.Tyson to visit the shops with information
- Cllr.Laing-Trengove to distribute collection boxes to shops

- Cllr.Trenaman to ask 2016 carnival queen to switch on lights
- CllrTyson to organise posters
- Cllr.Tyson to speak to Town band to play at 7,30pm and the Gospel choir to sign at 6pm

252. Xmas Eve - following arrangements were made:-

- Cllr,Trenaman to organise service order and carol sheets
- Cllr.Tyson to book band and Old Schools
- Clerk to write to Co-op about mince pies
- Cllr.Gilbert to speak to Mr.Richard Tidball about mulled cider

REMEMBRANCE SUNDAY

253. Cllr.Tyson had the poppy wreath. Councillors to meet at Claremont at 10.15am

DISTRICT COUNCILLOR'S REPORT

254. Cllr.Kimber reported as follows:-

- he had rescued all the banners taken from the bridge
- attended the Okehampton Hospital closure meeting
- attended meetings about the joint local plan
- part of an Economy Working group for the district - any suggestions welcome

STANDING ORDERS/AGENDA SETTING

255. Ongoing item. Clerk to supply Chair with copy of standing orders

MEETINGS ATTENDED BY COUNCILLORS

256, Cllr,Gilbert - Walrus - 30th anniversary of this event 1st Jan. 2017. Permission sought to use the skatepark ramp to present their play. Permission agreed

257. Cllr.Gladstone - Festival - committee reformed and plans and funds in place for 2017. Fund raising event on 10th December a 1970s disco

258. Cllr.Laing-Trengove, Cllr,Trenaman - Moor Management - meeting and AGM shortly, Resolved that in the light of Cllr,Calkin's resignation from the Council that Cllr.Peter Back be nominated to represent the Town Council on the Moor Management

CORRESPONDENCE

259. Mr. & Mrs. Greenwood - thanked for Council for supplying extra bins at Island Park

260. Ruby Market - request made for Councillor to make the Devon Air Ambulance draw. Cllr.Laycock to attend.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

261. Cllr.Trenaman noticed that Pyles Auctions had a sale in Hatherleigh on carnival afternoon

262. Cllrs.Tyson & Gladstone were attending the refugee vigil in Torrington on Wed.10th November

263. Date of next meeting Tuesday 13th December

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.30pm.

Signed.....chairman.....dated