

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 11TH OCTOBER 2016 7PM IN COMMUNITY CENTRE

Present: Cllr.Tyson in the chair, Cllrs. Laycock, Laing-Trengove, Trenaman, Gilbert, Back Gladstone (8.15pm) The Clerk CC J.McInnes, one member of the public

Apologies: Cllr.Laphorn Dist.Cllr.Kimber

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PUBLIC SESSION

Mr.C.Dumpleton Highampton Parish Council - request that Hatherleigh Town Council make a joint application for the TAP grant for a public sign for Hatherleigh Information Centre. This had 1,000 visitors so far this year. Mr.Dumpleton would draw up the bid and complete the forms etc. after CC J.McInnes had checked with highways regarding permissions for signage

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MINUTES OF MEETING

174. Minutes of meeting held 13th September having been duly circulated, were signed by the chairman as being a true and correct record with one amendment - min.131 to read 12th July. Proposed Cllr,Gilbert 2nd Cllr,Trenaman. All agreed

MATTERS ARISING FROM MINUTES

175. Co-op bus shelter (min.137 refer) Cllr.Tyson reported that redecoration was completed, after further paint purchased from RGB. Resolved that letter of thanks be sent to staff at Co-op store.

176. Cycle racks (min.140 refer) quote from Plant GM Hire (chapter 8 qualified) to fix racks in 3 locations in the sum of £3097.10 plus vat. Cll.Gilbert reported that SSE were too busy to carry out this work but he was waiting for a quote from Mark Mills. We would await further quote but Clerk to contact CC McInnes for a form for his locality budget.

177. Passaford Bridge handrail (min.142 refer) Cllr.Laing-Trengove reported that this had been repaired and mention having been made that the entire bridge may be replaced in the future.

178. Toilets (min.143 refers) Cllr.Gilbert reported that he had fixed the light. Mr.Leahy had reported that leaking toilet still not repaired. Clerk to order toilet tissue,

179. Streetlights Higher St./High St (min.144 refers) Cllr.Back still concerned that new lights do not fit in with the conservation area. Cllr. Gilbert further explained the position on the installation/type of lights.

180. Island park litter bins (min.145 refers) the 4 new bins were now on WDBC emptying schedule. Along with all other bins in Island Park they would be checked daily and emptied 3 times a week on Mon.Wed & Fridays at cost of approx £1 per bin

181. Moor View hedge (min.158a refers) photos now received from Mr.Alford. Clerk to ascertain name/address of Housing Association responsible.

182. Bridge at Island Park (min.158c refers) still to be inspected

183. Hedges around Island Park (min.58d refers) these have now been trimmed

184. Trees/cricket field (min.159c refer) these were the roadside trees against the cricket field. Cllr.Tyson confirmed that the cricket club would write a letter of concern to the Town Council about the trees which we

would then forward to DCC Highways

185. Website update (min.163 refers) Cllr.Tyson reported that the new website was nearly ready to go live. It was resolved that to keep the site upto date year on year to pay premium package of £120 (at present £80) Councillors felt it was important that this remain a "council website" and not in conflict with hatherleigh.net which was used by town organisations and others

COUNCIL VACANCIES

186. Clerk read letters of resignations from Cllrs. Calkin and Alford - both with immediate effect. Resolved that:-

- a) letters of thanks be sent to both
- b) clerk to set in motion the procedure for co-opting new councillors

PLANNING MATTERS

187. Applications to consider:-

- a) Cardtronics Co-op Store Hatherleigh installation of cash machine/lighting
Council supported the application

- b) R.Cobb Millers Cottage Buddle Lane extension/alterations
Council did not support the application on highway/parking issues and requested site visit by the planning officer

- c) Gill/Bowman Barn Fishleigh Castle cou barn to dwelling. Amended plans.
Council had no objections to the amended plans but requested that a historic record be kept of the barn

188 Approvals advised:-

- a) M. Parsons Grove Fishleigh discharge cond. no 6
- b) Mr.Beavis Badger Barn domestic storage to 1 bedroom annexe
- c) R.Catling 14 Park Road pollarding of 6 sycamore trees

ANY OTHER PLANNING MATTERS

189. Enforcement issues:-

- a) Farm shop at Madewell clerk to confirm that the council supports the farm shop
- b) Hillsmoor Solar pv site council have no further comments to make
- c) Plyes Auction Rooms council have no further comment to make

FINANCIAL MATTERS

190 Clerk presented the following accounts for payment:-

- a) Mrs. Leahy toilets/bus shelter £ 230.40
- b) Mrs.Lock wages £ 154.60
- c) Mrs.Lock expenses £ 45.40
- d) Hatherleigh Comm.Centre hiring £ 32.80
- e) Festive Lighting xmas lights £ 45.60
- f) P.D.Locke wooden bench £ 240.00
- g) Pynto new website £ 770.00
- h) L & M Cole grounds main. £1244.57
- Island Park £ 70.00 £1314.57
- i) Cllr.Tyson reimbursement paint £ 23.99
- j) Cllr.Tyson Exp.Torrington mayor event £ 30.00

Proposed Cllr.Laycock 2nd Cllr.Back that the above accounts be paid. Cllrs.Gilbert and Trenaman signed the cheques.

190. Moneys received:-

a) WDBC	toilet grant	£ 622.50
b) Moor Management	xmas light balance	£2745.56
c) Moor Management	Island Park donation	£2500.00

191. Other financial matters:-

- a) Grant Thornton- accounts audit complete with one comment. Clerk failed to enter the precept/council tax support grant in separate boxes. Clerk completed the notice of completion of audit which would be displayed on the website.
- b) Okehampton District Community transport group - resolved to give grant of £50.00
- c) Roz Chard Town Crier - resolved that due to extra financial constraints on the councils finances, the Council could no longer finance the town criers competition/expenses
- d) Compulsory pension scheme - Clerk had written to herself to report on joining a pension scheme. She had duly written back to the council stating she did not want to join any pension scheme. To be submitted six weeks after 1st November.
- e) Defibrillators - DALC had confirmed that the Council cannot purchase numerous defibrillators for various organisations in the town receiving donations in respect thereof from the said organisations. This was deliberate tax avoidance.

TRAFFIC/MAINTENANCE ISSUES

192. Devon County Highways conference - Clerk to book 2 places for the Hatherleigh venue

193. DCC Snow warden/grit bins scheme - article to be placed in parish pump

194. Disabled/loading bay opposite Post Office - the Town Council had said they would support an application for a designated bay made by the papershop. CC McInnes would speak to Highways on the matter.

195. Cllr.Tyson would chase up Highways on the marking of the disabled bay in Bridge St. and also the white line replacement outside the chapel.

196. BT removal of phone box Moor View - resolved that council would opt to adopt the box for a £1 with a mind to use as a defibrillator unit

197. Cllr. Laing-Trengove - concern expressed over parking of vehicles on the bridge. Clerk to inform PCSO

198. Cllr.Gilbert - requested if his family could purchase and locate a new bench in the new graveyard in memory of a family member Such bench to take the same format as those newly installed at the cricket ground, with a small brass plaque. Council agreed to this request. Clerk reported she had also received correspondence from Mrs. C.Fewing making a similar request. Cllr.Trenaman to liaise with her over the matter.

ISLAND PARK

199. Nothing to report

NOTICEBOARD/SIGNAGE ADVERTISING BOARDS

200. Town Council expressed surprise as to how quickly the advertising boards/signs on the bridge had been removed by WDBC. Dist.Cllr.Kimber and Cllr.Laphorn had recovered these from WDBC. It was confirmed

that with regard to advertising signs, these could be displayed for 2 weeks prior to an event but removed 2 days after the event.

201. Cllr.Gladstone to inspect Council noticeboards at Moor View, Millennium Sq and Island Park

202. Community noticeboard outside Co-op store - following discussion it was resolved that a new and bigger board was required in this location. Cllr.Gilbert to measure appropriate size and then prices could be obtained.

203. Noticeboard on bus shelter - Cllr.Laing-Trengove would approach Map Marketing with a view to replacing the notices.

DEFIBRILLATORS

204. Costings and payment covered elsewhere in these minutes. Cllr.Laing-Trengove reported that Iddesleigh now had a defibrillator but would be interested in coming to Hatherleigh for any training events

DEVON AIR AMBULANCE NIGHT LANDING SITE

205. It was reported that Devon Air Ambulance had earmarked the cricket field as a suitable site. Clerk informed the council that the 3 villages she represents in Torridge has also had sites earmarked. Dolton had arranged a meeting with DAA when they would explain the whole process and financing of the project. She would check that Hatherleigh Councillors could attend.

DISTRICT COUNCILLORS REPORT

206. In the absence of Cllr.Kimber, CC James McInnes reported as follows:-

- a) WDBC plans department was starting to improve
- b) Okehampton hospital closure - asked that Hatherleigh Council write a letter of support in keeping the hospital open
- c) New school entrance - he would check the position on this long outstanding matter

STANDIING ORDER/AGENDA SETTING

207. Ongoing process

MEETINGS ATTENDED BY COUNCILLORS

208. Cllr.Gladstone - Oke.Rail reported as follows:-

- a) 18th March 2017 Okehampton to Paddington day trip with restaurant car
- b) hoping to operate the connecting bus on 4 sundays in each year
- c) Hatherleigh Town Council were thanked for their support on the project
- d) Extra co-ordinators were always being sought

209. Cllr.Gilbert - carnival safety meeting - everything in place for this year carnival

210. Cllr.Tyson:-

- a) Northern Links - had emailed details to councillors
- b) Festival - chilli fest had made profit of £2,000

211. Cllr.Laing-Trengove - Allotment Assoc. Proposed that as Cllr.Back is the Allotment Assoc.Secretary that he also becomes the Council representative on the Association. All agreed.

CORRESPONDENCE

212. Barnstaple Mayor charity event 11th November - no councillors available to attend

213. Mr.B.Richardson - jubilee footpath trees. Cllr.Laing-Trengove would pass the letter onto the Footpath Officer Mr.John Baker for attention

DATE OF JANUARY 2017 MEETING

214. It was resolved that the January meeting would be 17th January (not the 10th)

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

215. Cllr. Tyson reported that she had been with the school on their litter pick which had been an excellent event

216. Date of next meeting Tuesday November 8th

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.45pm

Signed.....chairman.....dated