

## HATHERLEIGH TOWN COUNCIL

### Minutes of meeting held Tuesday 18<sup>th</sup> July 2017 7pm Community Centre

**Present:** Cllr.Tyson in the chair, Cllrs.Laycock, Gladstone, Kingstone, Back, Bailey, Kimber, Trenaman  
Dist.Cllr.Kimber, the Clerk, 5 members of the public  
**Apologies:** Cllr.Laing-Trengove

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#### PUBLIC SESSION

Mr.A.Wilkinson – Runnon Moor Lane Hatherleigh planning application

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#### **APPROVAL OF MINUTES**

84. The minutes of the meeting held 13<sup>th</sup> June 2017 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr.Laycock seconded Cllr.Gladstone. All agreed.

#### **MATTERS ARISING FROM MINUTES**

85. Hatherleigh car park (min.49 refers) Mrs.Aubertin WDBC reported that should the town council wish to take on the car park, the annual rent would be in the region of £4,400 and any lease to include a review of this every three years. Many questions/answers still required. Resolved that Cllr.Tyson would organise a meeting of the Car Park working group in August to formulate a question/answer sheet and the Clerk to ascertain from DCC the procedure of the adoption of roads.

86. DCC/Mr.Farley (min.54 refers) due to a fire shout Mr.Farley had been unable to attend the training course. Further date to be arranged.

87. Granite picnic benches from Lantoom Quarry (min.55) had been delivered. The concrete picnic tables from Broxap were delivered flat packed initially to Cleave Farm Dolton and then to Island Park. Broxap had since attended Island Park and assembled the tables but there was a crack in one of the seats which has been recorded and will be monitored.

88. Devon Air ambulance night light (min.56) Cllr.Tyson to contact Mr.R.Tidball again to try and take the matter forward.

89. Asset register (min.57) Clerk to finalise the upto date register and email to Cllr.Tyson.

90. Bridge St./Market St weeds (min.60) Cllr.Kimber had contact Mr. Smith who still wished to be involved in any work. Cllr.Tyson reported "weed pull" had been organised and advertised for Wed.19<sup>th</sup> July 7pm. Cllr. Trenaman still waiting a quote from Mr.Miller.

91. Jubilee footpath/Mr.Edwards (min.65) Mr.Edwards had not submitted any further information to either the Clerk or Cllr.Trenaman. Cllr.Trenaman would attempt to see Mr.Edwards.

92. Toilet cleaning (min.61) all Councillors reported how good the toilets were now looking.

93. Visit Dartmoor Project (min.63) Cllr.Laing-Trengove had now submitted photos and 500 word article on Hatherleigh for the project.

94. Traffic management working party (min.73) County Cllr.McInnes had met with Darryl Jagger of DCC Highways who had commented that the town council had put forward some sensible proposals in their traffic management plan which they would look into.

95. Okehampton Rail (min.75d) proposed Cllr.Gladstone seconded Cllr.Trenaman that fares of £3 return for adults and £2 for children be charged for the mini bus hire to link up with the Sunday rover train from Okehampton. All agreed. Cllr.Kimber would co-ordinate this trip.

96. Councillor training (min.75) Cllr.Kimber had attended a new councillor training course which she found very useful. Clerk to book her into for a planning training course.

## **PLANNING MATTERS**

97. Applications to consider:-

a) Walsingham Planning                      land Runnon Moor Lane                      80 dwellings/BI employment/infrastructure  
*Please refer to the attached formulated response sent to WDBC*

b) Dr.J.Maxwell                      Kerswell Farm                      alts.to barn, cou ancillary/tourist accomm.  
*a) due to lack of information the Town Council cannot at this stage recommend approval or refusal*  
*b) the description "ancillary/tourist accommodation needs defining Ancillary could be annexe to the farmhouse for residential use or is it purely for tourist accommodation?*  
*c) there are no details of size or plans of the internal layout*  
*d) permission of the landowner to include the lane in the application has not been sought or acquired*  
*e) digging of a new land drain may disturb archaeological deposits of medieval date*  
*f) the building is on the 1841 tithe map and may therefore be eighteenth century in date or earlier. Therefore the building should be recorded prior to commencement of any work.*

*Please supply Hatherleigh Town Council with details of the exact use and plans of the internal layout before we make a final recommendation.*

c) Kremer/Snowden                      10 South Street                      lbc replacement stove. New stove in living room, and associated works

*Council supported the application*

d) Co-operative Store                      24 Bridge St.                      advert consent for internal lit signs  
*Council supported the application. Asked if there would be a condition for times that signs were on.*

e) Map Marketing                      Unit 4a Industrial Estate                      extension  
*Council supported the application*

f) Mrs.D.Laing-Trengove                      Barn Arnold Fishleigh                      cou barn to dwellinghouse  
*Council supported the application*

98. Applications granted:-

a) Ms C.Tyson                      Coldharbour                      erection of barn in field  
b) DCC                      Hatherleigh school                      retention of 2 temporary buildings for further 5 years

99. Refusals advised:                      None

## **FINANCIAL MATTERS**

100. Clerk presented the following accounts for payment:-

a) Mrs.J.Rewse                      toilets 14.6. - 18.7 2017                      £ 262.50

b) Mrs.R.Lock	wages	£ 154.60
c) Mrs. R.Lock	expenses	£ 48.35
d) HM Customs	clerks tax	£ 231.80
e) N. Moorcroft	Island Park 1.1.-18.6. 2017	£ 750.00
f) L & M Cole Landscapes	grounds main .£1244.57	
	hang/baskets £ 13.00	
	Island park £ 90.00	£1347.57
g) L & M Cole Landscapes	replacement cheque 2517	£ 240.00
h) Hatherleigh Festival	grant	£ 100.00
i) Hatherleigh Comm.Centre	hire	£ 16.40

Proposed Cllr.Tyson seconded Cllr.Back that the above accounts be paid. Cllrs.Laycock and Trenaman signed the cheques.

#### 101. Moneys received:-

a) HM Customs & Vat	reclaimed vat	£1377.26****
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*\*\*cash book shows vat paid of £1497.26. Difference relates to Pynto entry which showed vat of £120 but this was an extra item on the bill and not vat. Hence difference of £120.00*

#### 102. Any other financial matters:-

- a) Nat.West Bank – Bank will not deal with the Clerk as she is not a cheque signatory and all business relating to the accounts must be done by a signatory. Clerk had forwarded to all councillors a bank signatory form for completion if they wish. Resolved that banking issues be discussed at the September meeting.
- b) Mr.Edwards – matter dealt with elsewhere in these minutes.

### **TRAFFIC/MANAGEMENT ISSUES**

103. Blocked drain Park Road/Red Lane – despite being reported on three occasions work still not carried out. Clerk to report again.

104. Cllr.Laycock to report to WDBC the black bags of rubbish left outside the vets which have not been collected.

#### 105. Cllr.Bailey:-

- a) hedge at Jubilee footpath needs cutting
- b) Island Park zip line – the wire needs tightening. Resolved that Cllr.Bailey attend to the matter.

#### 106. Cllr.Tyson:-

- a) requested that councillors be active in picking up any rubbish left at Island Park
- b) the “crocodile” at Island Park had been moved onto the skatepark. This was the property of the Festival Committee and Cllrs.Laycock and Gladstone would attend to the matter
- c) Cllr.Bailey had completed his play inspection training
- d) Work had been completed on the tree ring cabinet
- e) Complaints received about the condition of the railings by Salar Gallery. Resolved that Cllrs.Laycock and Gladstone would arrange for the Knit/Natter group to knit covers for the tops of the railings.

### **DISTRICT COUNCILLOR'S REPORT**

#### 107. Cllr.Kimber reported as follows:-

- a) merger talks with South Hams
- b) reported problems with garden waste collection payments

- c) recycling banks removed from car park due to budgeting pressures
- d) council tax – South Hams tax is lower than West Devon and will have to rise to bring it in line.
- e) Community compost scheme had been suggested. Resolved that this be an agenda item for September meeting and Cllr.Gladstone to look into availability of compost bins/bonfire regulations.

#### **MEETINGS ATTENDED BY COUNCILLORS**

107. Cllr.Tyson:-

- a) Northern Links – notes had been circulated to all councillors
- b) Community centre – breaking even at the moment

108. Cllr.Gladstone:-

- a) Oke Rail – another special train to London would be running in October. Hopeful that the new station would be open in 2019.
- b) Festival Committee – arranging an art works exhibition in Old Schools

109. Cllr.Laycock:-

- a) Festival - 20<sup>th</sup> - 23<sup>th</sup> July leaflets widely available

#### **CORRESPONDENCE**

110. Mayors invitations for Okehampton Civic Service 17<sup>th</sup> September and Barnstaple Fair proclamation on 13<sup>th</sup> September. Clerk to inform both that mayor or deputy mayor could not attend.

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

111. Cllr.Back had been on a recent “bird survey” organised by Moor Management.

112. Apologies for Sept. 12<sup>th</sup> meeting received from Cllrs.Tyson and Back.

113. Date of next meeting Tuesday 12<sup>th</sup> September.

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.25pm

Signed.....chairman.....dated