

## **HATHERLEIGH TOWN COUNCIL**

### **Minutes of the meeting held Tuesday 13<sup>th</sup> June 2017 7pm in the Community Centre**

**Present:** Cllr.Tyson in the chair, Cllrs.Laycock, Laing-Trengove, Trenaman, Kimber, Kingstone,  
Dist.Cllr.Kimber, Mrs.C.Aubertin WDBC, the Clerk. One member of the public (7.25pm)

**Apologies:** Cllrs.Back and Gladstone

**Declarations of interest** (a) personal interests (b) prejudicial interests as defined by the Council's code of interest

#### **Mrs.C.Aubertin West Devon Borough Council – Hatherleigh car park**

49. Mrs.Aubertin gave a resume of facts/position with regard to the car park as follows:-

- it is the only loss making car park in the district
- Takings £5,000 - £6,000 per annum
- £2,269 annual costs for repairs/maintenance/energy
- Approx £4,000 business rates would be payable (relief may be obtained)
- Various residents permits already available (free parking is already available over night)
- Assessment Management Team reports sale price of £63,000 (to include roads around car park and up to the market gates)
- Would offer a one year lease trial to the Town Council
- Other assets in Hatherleigh – The Square – public toilets – could be offered in a package deal
- No plans as yet to close the toilets
- WDBC would work further with the council
- Town Council asked for a figure for a 5 year lease which would be more workable
- Much discussion took place on the access roads. Cllr.Laing-Trengove to speak to Mr.G.Vick on the status of the road/market entrance/Vicks Meadow.

Cllr.Tyson thanked Mrs.Aubertin for her attendance and input to the meeting and we would look forward to a future meeting.

#### ***APPROVAL OF MINUTES***

50. The minutes of the annual parish meeting, having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Laycock seconded Cllr.Trenaman. All agreed.

51. Minutes of the annual general meeting having been duly circulated were signed by the Chairman as being a true and correct record with one amendment – min.4d to include the name of Cllr.Back. Proposed Cllr.Laycock seconded Cllr.Tyson. All agreed.

#### ***MATTERS ARISING FROM ANNUAL PARISH MEETING***

52. There were no matters arising.

#### ***MATTERS ARISING FROM ANNUAL GENERAL MEETING***

53. Cllr.Kimber had completed her register of declaration of interests Clerk to forward to WDBC.

54. DCC/Mr.Farley (min.7) attending Road Warden Scheme training course on 22<sup>nd</sup>/23<sup>rd</sup> June. Resolved that council would pay for his necessary protective clothing in the sum of £55.96.
55. Granite benches (min.8) awaiting delivery and installation onto concrete pads. Cllr.Tyson further reported that the concrete picnic tables would be delivered on 27<sup>th</sup> June.
56. Devon Air Ambulance night landing (min.9) no further updates available from the cricket club.
57. Asset register (min.11) resolved that the Clerk and Cllr.Tyson would draw up a definitive asset register to bring it up to date.
58. Millennium Square plaque (min.15) Cllr.Laing-Trengove reported a quote for £790.00 for the work to be completed. Resolved that we accept the quote.
59. Weeds (min.19) Mr.M.Smith (future resident of Manor Hall) had offered his services in spraying/pulling weeds around the town. Cllr.Kimber to liaise with Mr.Smith on his next visit on the best way to take the matter forward. A community "weed pull" day to be arranged by way of support.
60. Bridge St/Market St weeds (min.19b) Cllr.Trenaman awaiting a quote from James Miller.
- 61 Toilet cleaning (min.20) Mrs.Rewse had reported details of her keep clean of the premises which involved 27 hours extra work. Resolved that we pay Mrs Rewse the sum of £202.50 for her excellent work.
62. Community Centre (min.21) confirmation letter received from the trustees thanking the town council for their decision to withdraw their request for free meetings.
63. Visit Dartmoor project (min.22) ongoing work.
64. Enforcement 23/25 Bridge St. (min.26c) case still listed at WDBC.
65. Jubilee footpath (min.36) Clerk had written to Mr.Edwards requesting that he sweep the path of cuttings. No response. Cllr.Trenaman handed over invoice from Mr.Edwards for the sum of £315 for grass cutting for 2016 – he had not used the paperwork that clerk had supplied to show details of dates, times and areas cut. Resolved that Clerk write and ask for this information (to show best practice in financial matters).

### **PLANNING MATTERS**

66. Applications to consider:-

a) Mr.S.Turley                                      Edgemoor Runnon Moor Lane                                      erection of two bungalows  
ARM

(Cllr.Trenaman declared an interest and took no part in the discussions or comments) Council supported the application

67. Permissions granted:                      None

68. Refusals advised:                              None

69. Any other planning matters:-

a) Mr.Barrett – app no 1375/17/ARM land adj to Leigh House – copy of his objection letter sent to WDBC

b) Mr.A.Wilkinson – Runnon Moor Consultation leaflet– copy of his letter to Walsingham Planning registering his objection – further asking for the Town Council's support for his objections. Resolved that Clerk reply that the Town Council would be making no comments until an actual planning application has been submitted, validated and open for comments.

### **FINANCIAL MATTERS**

70. Clerk presented the following accounts for payment:-

|                            |                               |         |
|----------------------------|-------------------------------|---------|
| a) Mrs. J.Rewse            | toilets 9.5-13.6 2017 36 days | £270.00 |
| b) Mrs.R.Lock              | wages                         | £154.60 |
| c) Mrs.R.Lock              | expenses                      | £ 47.80 |
| d) L & M Cole Landscapes   | churchyard path work          | £240.00 |
| e) Countrywide Farmers     | flowerbed bark                | £ 72.00 |
| f) IC Control              | Ch8.clothing – Farley         | £ 55.96 |
| g) Hatherleigh Comm.Centre | hire                          | £ 28.70 |
| h) Mrs.Rewse               | deep cleaning toilets         | £202.50 |

Proposed Cllr.Tyson seconded Cllr.Kimber that the above accounts be paid. Cllrs.Laycock and Laing-Trengove signed the cheques.

71. Moneys received:-

|                   |                   |           |
|-------------------|-------------------|-----------|
| a) Moor Mangement | Skatepark project | £1,894.00 |
|-------------------|-------------------|-----------|

72. Any other financial matters:-

- a) Broxap – confirmation of order for cast concrete picnic units
- b) Aon – confirmation of insurance renewal and employers liability certificate
- c) Nat.West Bank – clerk reported extreme difficulty in making any contact with the bank to arrange an appointment. Has been trying for three weeks.
- d) Hatherleigh Festival request for a grant. Resolved that sum of £100 be awarded.

### **TRAFFIC/MANAGEMENT ISSUES**

73. Working party had met and identified areas on the plans which should be included in a Traffic Order.

Resolved that Cllr.Tyson submit these to DCC Highways (D.Jagger) for further consultation. Copy to be placed on website.

74. Cllr.Laycock:-

- a) Victoria Road sign damaged. She would report this online to DCC
- b) Style by Strawbridge damaged – already reported by Cllr.Laing-Trengove
- c) Entry sign into Hatherleigh showed “free parking”. She would cover this statement with tape
- d) Mr.Mrs.I.Fishleigh – ongoing problems in their field regarding the designated footpath which runs through it. eg. Lighting of fires. Matter has been reported to the police.

75. Cllr.Tyson:-

- a) Cllr.Back had cleaned 4 road signs.
- b) Hedge by electricity sub station needs trimming. Clerk to report to Western Power.
- c) Tarka Trail - reported a petition had been started regarding the joining up of the two local sections. Resolved that this link be put on the Council's website as cycling is important to Hatherleigh.
- d) Okehampton Rail – resolved that Town Council would provide a 15 seater mini bus (£75) to leave Hatherleigh to link up with the sunday rover train in Okehampton. Date to be arranged.Costs recouped through seats booked.

- e) Dog poo bins at Runnon Moor Lane – situation should be monitored
- f) Removal of recycling bin in car park – this is a matter for WDBC
- g) Footbridge from far end of Community Centre to the otherside of the river mentioned by Dist.Cllr.Kimber. This was a matter for the Community Centre.

### ***DISTRICT COUNCILLOR'S REPORT***

76. Cllr.Kimber reported as follows:-

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- a) discussions on budget deficit
- b) JLP consultation had resulted in some minor changes
- c) WDBC were reviewing art funding
- d) discussions held on business rates

### ***MEETINGS ATTENDED BY COUNCILLORS***

77. Cllr.Laycock:-

- a) Festival – programmes now being printed.
- b) Ruby Run – excellent day. She had been registration secretary, started the race off in Hatherleigh and then went to Holsworthy.

### ***CORRESPONDENCE***

78. WDBC Operation London Bridge – confirmation that district council had plans in hand. Obviously not published at this time but takes into consideration roles that town and parish councils would play. Cllr.Trenaman to inform the church,

79. DALC – training courses for new councillors. Interested councillors to contact the clerk.

80. Invitations for Chairman for Tiverton civic dinner and Northam civic service.

81. Merchant Navy Day – Seafarers UK – information in reading file.

### ***ITEMS OF INTEREST/FUTURE AGENDA ITEMS***

82. Cllr.Tyson requested that Cllrs.Kimber, Kingstone, Bailey and Trenaman supply information about themselves for the website.

83. Date of next meeting 11<sup>th</sup> July 2017.

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.25pm.

Signed.....chairman.....dated