

## **HATHERLEIGH TOWN COUNCIL**

### **Minutes of the meeting held Tuesday 14th March 2017 7pm in the Community Centre**

**Present** Cllr.Tyson in the chair, Cllrs.Laycock, Back, Trenaman, Laing-Trengove, Kingstone (7.30pm)  
Gladstone (8.30pm), the Clerk, Dist.Cllr.Kimber, 1 member of the public Mr.B.Bailey

**Apologies** Mr.Wolverson

#### **CO-OPTION OF NEW COUNCILLOR**

381. Mr.Ben Bailey signed his declaration of acceptance of office, witnessed by the Clerk, and was handed his register of interests for completion, together with guidance notes and a copy of the Councils code of Conduct. Mr.R.Wolverson who had tendered his apologies for the February meeting and has again tendered his apologies for tonight's meeting withdrawing his application to be co-opted onto the council.

#### **MINUTES OF MEETING**

382. The minutes of the meeting held 14th February, having been duly circulated, were signed by the chairman as being a true and correct record with the following amendments - a)min.345 delete the words "old one to be removed" b) min.351 to read Cllr.Tyson c) min.355 to read "Devon Rights of Way. Proposed Cllr.Back seconded Cllr.Laing-Trengove. All agreed.

#### **MATTERS ARISING FROM MINUTES**

383. Cycle racks (min.342) TAP fund application in the sum of £800 submitted with a supporting letter from Meeth Parish Council had been approved in full at the Northern Links Committee meeting. There were only 7 cycle racks remaining (not 8) resolved that two of these be sited in Island Park, remaining 5 given to Community Centre. Cllr.Tyson to organise.

384. Bus shelter noticeboard (min.346) *(Cllr.Bailey declared an interest in this item and took no part in the discussion or debate)* Resolved that we proceed with this project with Gingerface in the sum of £450.00. Councillors to liaise with Cllr.Laing-Trengove on final design/contents of the picture.

385. Jubilee footpath (min.347) Clerk had submitted survey information form and grant application with DCC.

386. Traffic order (min.348) nothing heard from DCC.

387. IJP Runnon Moor Lane presentation (min349) Cllr.Tyson informed councillors that this site was no longer in the Joint Local Plan.

388. Salt bins (min350) WDBC held no definitive list of salt/grit bins. Maintenance and filling is based on historical practice and knowledge.

389. DCC/Mr.Farley (min.352) nothing further heard from either party on the question of Chapter 8 training.

390. Play park wooden bridge (min.353) condition of bridge would continue to be monitored.

391. Fallen tree Strawbridge (min.355) Cllr.Laing-Trengove reported that following a visit to the site by a tree surgeon, the entire tree had been cut down.

392. Island Park benches (min.356) Cllr.Tyson had circulated prices/designs for concrete benches and picnic tables. Following a discussion it was resolved that Cllr.Bailey obtain quotes from Winkleigh Timber for granite blocks which could be used as benches - quotes to be discussed at April meeting.

393. Devon Air Ambulance night landing site (min.357) Cricket Club had received quote from Western Power for the necessary work in sum of £2993.64 plus vat and approx £1000.00 for trench work. BT would then be required to reroute the phone wires and take down the poles. Clerk to ascertain from WDBC if planning permission was required.

394. Time capsule (min.358) the required brass plaque had been ordered in the sum of £65.63.

395. Documents held in safe custody at bank (min.363a) Clerk and the Chair signed a letter of consent to enable Cllrs.Trenaman and Laing-Trengove to inspect the parcels of documents and ascertain the exact contents.

396. Old Post office clock (min.368) Cllr.Tyson reported that Mr.A.Munn was carrying out some restoration work on the clock.

397. Broadband speeds (min.373) Cllr.Back had helped Mr & Mrs.Sanders with their queries.

398. Asset register (min.377) Clerk would circulate the current asset register for councillors to amend as necessary.

399. Car park meeting with WDBC (min.378) Dist.Cllr. Kimber reported that he was attending a meeting on this matter with C.Aubertin on April 11th and would report back accordingly.

### **PLANNING MATTERS**

400. Applications to consider:-

|              |               |   |
|--------------|---------------|---|
| a) Mr.R.Hill | 12 Bridge St. | cou tea room to picture framing business<br><i>Council fully supported the application which would enable another business to operate within the town</i> |
|--------------|---------------|---|

401. Permissions granted:-

|               |               |                                     |
|---------------|---------------|-------------------------------------|
| a) Mr ATaylor | Tally Ho      | discharge of cond.2 (odour control) |
| b) Mr.B Horn  | 1 Higher St.  | replacement sun/garden room         |
| c) N.Coombs   | 18 Higher St. | retaining wall                      |

402. Refusals advised:-

None

403. Any other planning matters:-

a) 23/25 Bridge St. - alleged unauthorised planning breach - officer had now been appointed to the case and ref no. is 014164

b) Joint Local Plan public consultation in Hatherleigh Community Centre on Monday 20th March 3pm-7pm

### **FINANCIAL MATTERS**

404. The Clerk presented the following accounts for payment:-

|                            |                             |          |
|----------------------------|-----------------------------|----------|
| a) Mrs. Leahy              | toilets 15/2 - 14/3 2017    | £ 230.40 |
| b) Mrs. Lock               | wages                       | £ 154.60 |
| c) Mrs. Lock               | expenses                    | £ 47.56  |
| d) Hatherleigh Comm.Centre | hire                        | £ 16.40  |
| e) L & M Cole Landscapes   | P3 work                     | £ 520.00 |
| f) DALC                    | affiliation fee             | £ 361.58 |
| g) M.T.Mills               | installation of cycle racks | £2073.60 |

Proposed Cllr.Back seconded Cllr.Trenaman that the above accounts be paid. Cllrs.Laycock and Laing-Trengove signed the cheques.

406. Moneys received: None

407. Any other financial matters:-

a) Clerk has now completed the pension regulators declaration of compliance form.

### **COUNCIL VACANCIES**

408. Clerk reported as follows:-

a) Mr.Wolverson had not attended the previous two meetings of the town council and therefore had not been co-opted onto the Council. He has withdrawn his application to be a councillor. Cllr.Gladstone brought to the attention of the council a letter circulated in the town by the Lib.Dem.party stating that "their candidate for the DCC election in May was Mr.Wolverson who sat on Hatherleigh Town Council." Clerk to respond to this letter and set out the correct position.

b) Clerk had e.mailed Mrs.C.Kemp setting out the qualification criteria to sit on the council.

c) Nothing further heard from Mr.C.Fear following a preliminary enquiry.

### **TRAFFIC/MAINTENANCE ISSUES**

409. Dog bin at Oldham play area had been vandalised and covered up by the dust cart operators. Clerk to inform WDBC that this bin was put in place by the developers not the Town Council.

410. DCC Highways notification of road closure - 5th-9th June South Street - junction of Cobb Meadow and South Street for alterations to supplies by Western Power.

411. Cllr.Laycock:-

a) concrete bollard by Pyles still lying flat – Cllr.Trenaman to rectify

b) Diversion and road closed signs still lying around the town - Clerk to contact DCC Highways again.

412. Cllr,Laing-Trengove to carry out bench count/survey.

413. Cllr.Gladstone reported that the Runnon Moor Lane path was no longer flooding.

414. Cllr.Tyson-

a) complaint about dog fouling from private landowner on the Industrial Estate - she would advise him to put something in the Parish Pump.

b) Hannaborough Lane junction - complaints from two farmers that deliveries to their properties were being affected because lorries could not access the lane (apart from driving on grass verge) because of parked cars that were visiting the Nursing Home. Cllr.Gladstone would talk to the owners about this problem and report back to the council.

### **TOILET CLEANING**

415. Cllr.Kingstone was awaiting two quotes from cleaning companies.

416. Cllrs.Laycock and Laing-Trengove had drawn up draft job description which was discussed and amended accordingly. Copies would be sent to both Mrs. Leahy and Mrs. Rewse.

417. Cllr.Laycock reported that one ladies toilet was not flushing and was locked, and one seat needed replacing. Clerk to report to WDBC.

**DISTRICT COUNCILLOR'S REPORT**

418. Cllr.Kimber reported as follows:

- a) WDBC voted unanimously in favour for the JLP which included an amendment to 258 - the rural economy
- b) Community lead housing schemes were being discussed
- c) Talks about a merger with South Hams but WDBC councillors not in favour
- d) Business rates discussed
- e) £1 million shortfall in 18/19 budget - discussions about PWBL investment plans
- f) Teenage market initiative project

**ANNUAL PARISH/ANNUAL GENERAL MEETINGS 2017**

420. It was resolved that the Annual Parish Meeting would be held on Tuesday May 9th at 6.30pm with the Annual General meeting at 7pm.

**MEETINGS ATTENDED BY COUNCILLORS**

421. CllrTyson:-

- a) Northern Links - as reported elsewhere in these minutes TAP fund application had been agreed. Mr.J.Fewing was looking into the question of the white line outside the chapel.
- b) Community Centre - they had agreed that the Council could display materials on the wall of the meeting room. The Trustees were trying to set up a "Friends of the Community Centre" group
- c) Community Spaces - former Nat.West. premises had been purchased by Mr.Barkwell to be a home for the Silver Band, with the front section being for community use.

422. Cllr.Back reported that the AGM of the Allotment Association was on 12th April.

**CORRESPONDENCE**

423. Kingswood Homes - meeting had now been set up for Wed.5th April 7pm in the Community Centre.

424. Northam and Torrington Mayfair invitations for Cllr,Tyson.

425. Plymouth & South Hams Joint Local Plan meeting Monday March 20th 3pm - 7pm in the community centre.

Clerk had printed two copies of notice for display in the town.

**ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

426. Festival Committee had informed the council of various road closures applied for.

427. Community Centre to be agenda item in April.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 10.10pm

Signed.....chairman.....dated