HATHERLEIGH TOWN COUNCIL Minutes of Annual General meeting held Tuesday 9th May 2017 7pm in the Community Centre

 Election of Chair/M Election of Vice Ch 		proposed Cllr.Laing-Trengove 2 nd Cllr.Bailey. All in favour Cllr.Tyson duly signed her declaration of acceptance of office witnessed by the Clerk proposed Cllr.Laing-Trengove 2 nd Cllr.Bailey. All in favour
Present: Cllr.Tyson in the chair, Cllrs. Laycock, Laing-Trengove, Bailey, Kingstone, Trenaman, Bac Gladstone (7.15pm) Dist.Cllr.Kimber, the Clerk 2 members of the public Apologies: None		

3. Co-option of new councillor – Mrs.Andrea Kimber signed her declaration of acceptance of office witnessed by the Clerk, and was handed her declaration of register of interests for completion, and a copy of the Council's code of conduct. The Chair welcomed Mrs.Kimber to the Council

4. Election of Councillors to organisations/outside bodies:-

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a) Sportsfield	Cllr.Trenaman
b) Moor Management	Cllrs.Laycock, Gladstone, Back
c) DCC P3 scheme	Cllr.Laing-Trengove
d) Northern Links	Cllrs.Tyson, Back
e) Community Centre	Cllrs.Kingstone and Kimber
f) Ruby Run	Cllr.Laycock
g) Allotment Assoc	Cllr.Back
h) Website manager	Cllr.Tyson
I) Play Equipment inspectors	Cllrs.Tyson, Laing-Trengove and Bailey
j) Oke Rail	Cllr.Gladstone

APPROVAL OF MINUTES

5. The minutes of the meeting held 11th April 2017 having been duly circulated were signed by the Chairman as being a true and correct record with one amendment – min 450a to read "Cllrs.Tyson and Winser" All agreed.

MATTERS ARISING FROM MINUTES

6. Cllr.Bailey (min.429) Clerk had submitted his register of interests to WDBC.

7. DCC/Mr.Farley (min.430) Mr.Farley was attending a Chapter 8 training event in July.

8. Island Park granite benches (min.431) Cllr.Bailey had circulated pictures of the granite blocks. Resolved that Clerk send cheque to Lantoom Quarry and Cllr.Bailey would organise delivery. Cllr.Tyson reported that the Moor Management had granted a further £1894.00 to the skatepark project. Resolved that two cast concrete picnic units be purchased from Broxap in the sum of £3032.40 (vat £505.40 and carriage £779). Clerk to remit cheque and Cllr.Tyson to place the order.

9. Devon Air Ambulance night landing site (min.432) Cllr.Back to again contact Cricket Club on the matter.

10. Time capsule plaque (min.433) Cllr.Laing-Trengove reported this was now in place.

11. Asset register (min.435) Clerk reported that for the purpose of the 2016/17 audit return forms she has used the existing register plus assets purchased through the year. Resolved that the historic register be updated for future records and purposes.

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12. Hatherleigh car park (min.436) Clerk reported that Mrs.Aubertin of WDBC would be attending the June 13th meeting. Resolved this would be the first agenda item.

13. Joint local plan response (min.442c) Cllr.Tyson had submitted the council's response as Clerk's computer had crashed. Clerk has since received receipt.

14. Graveyard work (min.445a) the fence had been repaired and extra work on the footpath was being carried out.

15. Hatherleigh Millennium plaque (min.446a) still no definite quote for repairs received.

16. Dog poo bin Oldham Road (min,446a) this has now been emptied.

17. "No ball games" sign (min.446b) area in question was not owned by WDBC. Dist.Cllr.Kimber to inform residents they should contact Millwood Homes.

18. Traffic management map (min.448) sub committee plus other councillors would meet Wed.17th May at 7pm to earmark areas which we would wish to be covered by any traffic regulation order.

19. Weeds (min.450b) following comments made at the annual parish meeting on this subject it was resolved that:-

a) one more article would be placed in the Parish Pump asking people to take pride in the town

b) Cllr.Trenaman to obtain quote for Bridge St and Market St. to be cleared off weeds.

20. Toilet cleaning (min.453 refers) newly appointed cleaner Mrs.Rewes takes over May 10th. Cllr. Laing-Trengove had obtained a key from Mr.Leahy, who informed the council that further keys were held by Hancocks Garage and postal workers. Mr.Leahy had arranged to meet Mrs.Rewes at the premises on May 10th.

21. Community Centre (min.455) Clerk had sent letter to the trustees which now brought the matter of any historic outstanding moneys to a close.

22. Visit Dartmoor Project (min.456) Clerk had confirmed our interest in the project. Cllr.Laing-Trengove to submit required information.

PLANNING MATTERS

23.	Applications to consider:-		
a)	Devon County Council	Hatherleigh School	retention of 2 temp.buildings council supported the application
b)	D.J.Maxwell	Kerswell Farm	LBC replacement ext.lobby,porch minor alts. to farmhouse council supported the application but with the comment that there is a proposal to breach the 16 th century fabric to form steps to a studio
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c)	Ms.C.Tyson Cllr.Tyson left the room and took no	Coldharbour Wood	erection of barn Council supported the application

- 24. Applications granted none advised
- 25. Refusals none advised
- 26. Any other planning matters:-

a) Cllr.Tyson brought to the attention of the Council the leaflet that had been posted to Hatherleigh residents concerning a future potential development at Runnon Moor Lane

b) Kingswood Homes, the potential developers of the market site had submitted a comment on the JLP
 c) Clerk reported no further information regarding the alleged breach of planning regarding 23/25 Bridge Street.

FINANCIAL MATTERS

27. The Clerk read and the Council agreed and approved the governance statement which was duly signed by the Chair and the Clerk.

28. Adoption of accounts – proposed Cllr.Gladstone seconded Cllr.Trenaman that the accounts be adopted. All agreed. The internal auditor having signed off the accounts for the Audit Commission.

29. Internal Auditor notes:-

a) cheque no. 002459 for £75 dated 8th Nov.2016 to SLCC was not included in the minutes. Invoice is on file, cheque duly signed by two councillors. For clarification purposes this has now been minuted.

b) £300 paid electronically into the bank on 30th Nov.2016 relating to a burial fee but with no paperwork. Clerk to ensure that in future all burial fee payments have the relevant paperwork.

30. Earmarked reserves – it was agreed as follows:-

a) reserve account money in sum of £5635 be earmarked for any traffic regulation order

b) sum of £20,000 be earmarked for future car park proposals. Resolved that this sum be either

deposited in the "sheep image" account which will have a change of name, or open in a new reserve account.

31. the following documents to be displayed on the councils's website:-

- a) notice of commencement of public rights
- b) declaration of status of published accounts
- c) accounting statement
- d) annual governance statement
- 32. Moneys received:-

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	a) WDBC	lst precept payment	£11,723 precept
	,		£ 1,554 council tax support grant
	b) WDBC	TAP fund – cycle racks	£ 800
33. Clerk presented the following accounts for payment:-			
	a) Mrs.Leahy	toilets 12.4/9.5.17	£ 240.00
	b) Mrs.R.Lock	wages	£ 154.60
	c) Mrs.R.Lock	expenses	£ 48.90
	d) Hatherleigh Comm.Centre	hire	£ 41.00
	e) Mrs.Gist	internal audit fee	£ 42.00
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f) AON UK Ltd.	Ins.prem. (long term 2019)	£1330.76
g) Hatherleigh Parish pump	12months advert	£ 132.00
h) Broxap	2 concrete picnic units	£3032.40

Proposed Cllr.Gladstone seconded Cllr.Kingstone that the above accounts be paid. Cllrs.Laing-Trengove and Trenaman signed the cheques.

33. Clerk to arrange for a new cheque signatory form to be completed.

TRAFFIC/MAINTENANCE ISSUES

34. L & M Cole Landscapes – request to purchase bark for flower beds in sum of £72. All agreed.

35. Church graveyard – resident had complained that the grass was not picked up once cut. Dist.Cllr. Kimber to point out to the resident that the problem was in the old graveyard and therefore the responsibility of the church.

36. Cllr.Bailey – Jubilee footpath – reported that the grass was not raked up/taken away after the path was cut and left covering the footpath. Resolved that clerk write to Mr.Edwards.

37. Tree ring cabinet – Cllr.Tyson reported that this need renovation work. Mr.A.Gilbert would do the work for approx.£80-£100. Resolved that this work is carried out.

DISTRICT COUNCILLOR'S REPORT

38. Cllr.Kimber reported as follows;-

a) WDBC asset management team had met regarding valuation for Hatherleigh car park. To discuss this at the June meeting when Mrs.Aubertin would be in attendance

- b) working continuing on JLP
- c) planning portal website currently having problems
- d) ongoing merger talks with South Hams

MEETINGS ATTENDED BY COUNCILLORS

39. Cllr.Gladstone

a) Festival – limited activities this year. There would be no Ruby market on 22nd July

b) Oke Rail - new leaflets available

40. Cllr.Laing-Trengove – Moor Management – general discussions on maintenance and further moneys were given to local organisations

41. Cllr.Tyson – Community Centre – had received £1,700 from Co-op Community Awards Scheme. Looking at idea of special rates for childrens parties. Monday 15th May was a "maintenance day".

CORRESPONDENCE

42. South Molton and Northam invitations for mayor. Clerk to respond cannot attend either function.

43. WDBC – county council election poster to be posted on noticeboard.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

44. Allotment Law summary handed to Cllr.Back

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45. Cemetery matters handed to Cllr.Laing-Trengove

46. Cllr.Laing-Trengrove reported that The Belvedere was closed again

47. Cllrs.Tyson and Laing-Trengove had attended Torrington Mayfair celebrations. Cllr.Tyson encouraged people to shop at the Co-operative store as 1p in every £1 is donated to community groups.

48. Date of next meeting Tuesday June 13th.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.40pm.

Signed......dated