

HATHERLEIGH TOWN COUNCIL

MINUTES OF MEETING HELD TUESDAY 10TH APRIL 2018 7pm IN COMMUNITY CENTRE

Present: Cllr.Tyson chair, Cllrs.Laing-Trengove, Kimber, Bailey, Back, Trenaman (left meeting at 7.30pm) Dist.Cllr.Kimber, the Clerk, one member of the public

Apologies: Cllr.Gladstone & Laycock

Mrs.Kariss Madders signed her declaration of acceptance of office, witnessed by the Clerk, and was welcomed to the Town Council by Cllr.Tyson.

APPROVAL OF MINUTES

392. The minutes of the meeting held 13th March 2018, having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Back seconded Cllr.Bailey. All agreed.

MATTERS ARISING FROM MINUTES

393. Car park (min.357 refers) no response to date from WDBC.

394. Devon Air Ambulance (min.358 refers) Cllr.Back reported as follows:-

- Meeting held with Toby Russell of DAAT, Football Club and himself.
- Football Club had agreed to the site and quotes for ground work & installation of light were awaited.

395. Bench by School (min.360 refers) no quotes received to date.

396. Okehampton Rail (min.361 refers) Cllr.Tyson reported as follows on trip to Stratford upon Avon & Oxford on 21st April:-

- publicity leaflets had been well distributed and event advertised
- Representatives from GWR and DCC would be on the trip
- To date 25 residents of Hatherleigh were booked

397. Burial fees (min.362 refers) Cllr.Laing-Trengrove reported that the scale of fees had been simplified and amended to reflect fees elsewhere. Interment fees up from £300 to £325 for parishioners and up from £425 to £500 for non parishioners. Parts C & D had been simplified to just one charge for a plot rather than different charges. New scale of fees would be displayed on the website.

398. WDBC Mayors/Clerk meeting scheduled for 20th March had been cancelled due to bad weather.

399. Market table tops (min.397 refers) Cllr.McInnes had agreed that his £500 locality budget grant could be put towards the purchase of the tables. Clerk had completed and submitted the requisite form to DCC.

400. Bank signatory forms (min.378 refers) Cllr.Trenaman had acquired necessary forms which showed current signatories as Cllrs.Laing-Trengove, Laycock and Trenaman and previous councillors Cllrs.Gilbert and Winser.

Resolved that authorised signatories in the current bank mandate listed above be changed to read Cllrs.Laing-Trengove, Laycock, Trenaman, Kimber and Back, Mrs.R.A.Lock, Clerk.

401. Island Park fence (min.378 refer) Cllr.Bailey to repair the fence

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402. Footpath no 12 (min.380 refers) Cllr.Laing-Trengove reported no overgrown hedges obstructing the footpath.

403. Litter pick up (min.382a refers) no date finalised.

404. Bench/Ruby Trail (min.383 refers) Cllr.Laing-Trengrove reported that ownership of the verge has yet to be determined. Purchase and siting of a bench will therefore have to be put on hold.

405. Ruby Run (min.384 refers) Cllr.Tyson reported that due to lack of interest and volunteers this years event has been cancelled.

406. Kingswood Homes open event Newton St.Cyres (min.389 refers) Cllrs.Gladstone and Tyson reported on an interesting visit and were impressed with the quality and standard of the homes.

PLANNING MATTERS

407. Applications to consider: none

408. Permissions granted: none

409. Refusals advised: M.McDonald Garden Cottage LBC consent
replacement windows

ANY OTHER PLANNING MATTERS

410. Hancocks Garage - Cllr.Gladstone had received message from Mr.C.Hancock thanking council for the support for his planning application and confirmed that there was room for 35 cars plus turning space at his new proposed premises.

411. Mr.A.Wilkinson app no 1885/17 land at Runnon Moor Lane - Clerk read letter from Mr.Wilkinson outlining his continued concerns with regard to the application which has yet to be determined. In particular the submission made by Walsingham Planning at the Inspectors meeting of the JLP. Resolved that Clerk acknowledge receipt of the letter and note the contents thereof regarding his continued concerns.

412. Hatherleigh Market working group - Cllr.Tyson reported as follows:-

- market today had been busy with the fur/feather auction relocated in the sheep shed.
- She had informed Kingswood Homes that the market traders did not want small huts. Kingswood have returned to their original suggestion of a large canopy area 27m x 10m

- Meeting was held between trader reps., auctioneers & councillors to discuss the new working arrangements. Mr.Dumpleton now in full control of the market.
- Mr.Greg Vick had agreed that the Town Council should have the market charter.

FINANCIAL MATTERS

413. The Clerk presented the following accounts for payment:-

| | | |
|---------------------------------|---|----------|
| a) Mrs.Rewse | toilet cleaning 14.3 - 10.4.2018 <i>(living wage increase to £7.83 from 1st April)</i> | £ 213.30 |
| b) Mrs.R.Lock | wages | £ 154.60 |
| c) Mrs.R.Lock | expenses | £ 46.80 |
| d) Pynto Ltd. | web site hosting | £ 115.98 |
| e) Hatherleigh Comm.centre hire | | £ 22.55 |
| f) L & M Cole | grounds maintenance | £1263.24 |
| g) South Hams Dist.C. | payroll service | £ 120.00 |

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| | | |
|-------------------|------------------------|----------|
| h) Elizabeth Rose | playground inspections | £ 125.00 |
| i) DALC | subscription | £ 369.27 |
| j) Cllr.Tyson | mayors expenses | £ 21.60 |

Proposed Cllr.Kimber seconded Cllr.Back that the above accounts be paid. Cllrs.Laing-Trengove and Trenaman signed the cheques.

414. Moneys received:-

| | | |
|-------------------------|----------------------|------------------|
| a) DCC | P3 grant | £ 700.00 |
| b) Co-operative Funeral | burial fee G.Orchard | £ 425.00 (18/19) |

DISTRICT COUNCILLOR'S REPORT

415. Dist.Cllr.Kimber reported as follows:-

- increase in car parking charges had been agreed
- change of collection dates for waste contract
- ongoing discussions on future of Kilworthy Park
- wage structure had been debated

COUNCIL VACANCY/CO-OPTION

416. Resolved that Mr.Jeff Newman be co-opted onto the Council. Clerk to send confirmation of this appointment.

TRAFFIC/MANAGEMENT ISSUES

417. New street lamps/hanging baskets (min.382e refers) quote received from Mr.A.Gilbert for £513.60 for 26 black heavy duty hanging basket brackets 14" long to include all materials and fixing. Resolved that Mr.Gilbert be asked to proceed with the brackets and to liaise with Mr.M.Cole with regard to the hanging baskets.

418. Clerk reported a complaint from a resident of Okehampton - she had visited Island Park with her grand daughter and was dismayed at the poor and muddy state of the area and why no paths had not been included in the play area.

419. Cllr.Tyson reported:-

a) new ticket machine in the car park - notices gave conflicting times for free parking. Dist. Cllr.Kimber to be asked to investigate.

b) continued bad parking in Park Rd/Red Lane area of town. Clerk to report to PCSO

c) Blocked drains - should be reported direct to Mr.S.Farley

d) Island Park play inspection report showed:

- "no dog" sign faded
- fence broken
- Zip wire slider should be checked (Mr.Farley to be asked if he is able to check)
- Wood chip under climbing frame needs attention (Cllr. Tyson & Laing-Trengove to organise)

e) Toddler Park Community Centre:-

- no "no dog" sign
- gate should be self closing
- wooden train rotting

Cllr.Madders agreed to carry out inspections for this play area.

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420. Cllr.Kimber - further quote received from Oaklands for the pollarding of the lime trees by the cricket field in the sum of £2,400.00.

421. Cllr.Laing-Trengove:-

a) some road signs needed cleaning - Cllr.Back to organise

b) Hatherleigh sign on the Holsworthy road still not been reinstated. Dist.Cllr.Kimber to organise collection.

c) town benches - she would contact the Rotary Club about the maintenance inventory.

422. Cllr.Madders:-

a) Loading bay markings opposite Post Office - we were waiting for DCC to mark out the bay

b) Church Lane - overhanging trees obstructing pavement. Cllr.Laing-Trengove to investigate

423. Cllr.Bailey:-

a) litter bin outside school broken. Dist.Cllr Kimber to check whether this is WDBC property

b) new bin required Oakfield Road. Resolved that Cllr.Bailey order a new bin

ANNUAL PARISH/AGM MEETINGS

424. Meetings would take place on Tuesday 8th May - 6.30pm Annual Parish 7pm Annual General.

MEETINGS ATTENDED BY COUNCILLORS

425. Cllr.Kimber - Community Centre:-

- considering extension of opening times
- no name change made

426. Cllr.Bailey - Festival:-

- successful Kids Rave
- "100 years of Hatherleigh" to be the theme for this years festival

427. Cllr.Back - Allotment Assoc:-

- Association is solvent
- new sheds being installed
- 100% take up of allotments, with one name on waiting list

CORRESPONDENCE

428. Hatherleigh Carnival - request to use the toilet from Friday 9th Nov (open all night) until Sat. 10th Nov until midnight. They can provide "someone to refresh during the day". Resolved that we ask what exactly their refresh would include.

429. Festival - request to use toilets Cllr.Tyson to ascertain exact dates/times.

430. Torrington Mayfair invite - handed to Cllr.Tyson.

431. Torrington Mayors charity Sunday lunch Langtree for North Devon Hospice. Cllr.Tyson & Laing-Trengove would attend.

432. Barnstaple mayor making ceremony Thursday 24th May - Cllr.Tyson could not attend. Clerk to reply.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

433. Agenda item - Data Protection Officer

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434. Cllr.Tyson:-

- Okehampton civic dinner now rearranged for 27th April as a fundraiser buffet for FORCE, a cancer charity Cllr.Gladstone would be her guest.
- WDBC had initiated a new lottery scheme
- She was taking up a full time position with WDBC as a Mobile Locality Officer commencing 23rd April 2018

435. Date of next meeting Tuesday 8th May 6.30pm Annual Parish 7pm Annual General

there being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.30pm.

Signed.....chairman.....dated

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