

# HATHERLEIGH TOWN COUNCIL

## MINUTES OF MEETING HELD TUESDAY 9TH OCTOBER 2018 7pm IN COMMUNITY CENTRE

<b>Present</b>	Cllr.Tyson in the chair, Cllrs.Laycock, Laing-Trengove, Madders, Newman, Trenaman, Back, Dist.Cllr.Kimber, the Clerk, 2 members of the public
<b>Apologies</b>	Cllrs.Gladstone, Kimber and Bailey.
<b>Declarations of interest</b>	Cllr.Tyson employee of WDBC.

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### PUBLIC SESSION

Mrs.D.Lewis formation of a fund raising group to improve facilities at Community Centre play park

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### **APPROVAL OF MINUTES**

181. The minutes of the meeting held 11th September, having been duly circulated were signed by the chairman as being a true and correct record with one amendment ie. Min.166 2nd bullet point to read "Mr.Jones would sell the site" Proposed Cllr.Laycock seconded Cllr.Back. All agreed.

### **MATTERS ARISING FROM MINUTES**

182. Devon Air Ambulance (min.144 refers)

- Cllr.Back awaiting result of planning application
- Mrs.Munn is helping to organise a fund raising weekend with bands/raffle on 26th/27th October
- Sum of £869.28 fund raising by Mrs. Munn handed over to Town Council
- Press articles about the project had appeared in Okehampton Times and Holsworthy Post.

183. Bench/bin Ruby Trail (min.145 refers) both bench and bin were awaiting installation by Mr.Gilbert.

184. Island Park zip wire (min.146 refers) resolved that Cllr.Tyson contact Mr.P.May with a view to carrying out an inspection of the equipment.

185. Data protection declaration (min 150 refers) Cllr.Newman had now completed his declaration.

186. Play inspection course (min.153 refers) Elizabeth Rose will rearrange for the new year.

187. Bus Shelter Moorview (min.155 refers) Cllr.Trengove reported that she had removed small amount of rubbish from the shelter.

188. Refuse outside vets premises (min.157 refers) situation to be monitored.

189. Hatherleigh Market (min.166 refers) Clerk had received no reply from email sent to Mr.P.Jones.

190. Made Well sign (min.169 refers) Clerk had received no reply from DCC Highways on the erection of this sign. Resolved that further email be sent and WDBC also to be informed as it may be a planning issue.

191. Millennium Corner Mosaic (min.172c refers) Cllr.Laing-Trengove reported that Hatherleigh Pottery would

look at taking on the project of repairing the mosaic but would need to see the old pieces and a picture. Cllr.Laing-Trengove to contact Mr.John Roberts. Resolved that Cllr.Laing-Trengove meet Mr. Cole with a view to pruning the tree in the Millennium Corner to make access to the mosaic site easier.

**PLANNING MATTERS**

- 192. Applications to consider None
- 193. Permissions granted None advised
- 194. Refusals None advised

195. Any other planning matters:-

- a) Application for Biddicombe Park Road being heard at plans committee meeting of WDBC on 16th October.
- b) WDBC Mr.M.Jones had replied on the query relating to infilling. "There is no legal definition of what an infill plot is, and to a degree open to interpretation".
- c) Cllr.Laing-Trengove reported that Mr. Parsons wishes to divert footpath no.13 which affected his property Resolved that he is advised to write in with details to the Town Council.

**FINANCIAL MATTERS**

196. The Clerk presented the following accounts for payment:-

a) Mrs.Rewse	toilet cleaning		£ 219.24
b) Mrs.Lock	wages		£ 154.60
c) Mrs. Lock	expenses		£ 43.80
d) HM Rev & Customs	clerks tax		£ 115.70
e) Hatherleigh Comm.Centre	hire		£ 16.40
f) WDBC	4 litter bins 26 weeks emptying		£ 124.80
g) Hatherleigh Carnival Comm	grant		£ 420.00
h) Okehampton Comm.transport group	grant		£ 200.00
i) L & M Cole	grounds main	£1323.24	
	Mill.Corner/horse sculpture	£ 80.00	£1403.24
j) Mrs.Gladstone	reimbursement litter bin		£ 220.74
total			£2918.52

Proposed Cllr.Laycock seconded Cllr.Madders that the above accounts be paid. Cllrs.Trenaman and Back signed the cheques.

197. Moneys received:

- a) Mrs.C.Munn DAA night landing project £ 869.28

198. Any other financial matters:-

- a) HM Rev & Customs - new way for councils/organisations to reclaim vat with unique ref.number
- b) Aviva Community Fund - details to be given to Mrs.Lewis
- c) Hatherleigh Cricket Club grant request - it was resolved that a grant of £500 to be awarded to the cricket club
- d) Additional information on HTC finances would be given quarterly commencing start of next financial year.

**HATHERLEIGH CAR PARK**

199. Further discussions took place with regard to the way forward for the future of the car park

It was resolved that no further action to be taken until the outcome of the implementation of yellow lines and the market planning application are known.

### **HATHERLEIGH TOILETS**

200. A meeting had taken place between the town council and C.Aubertin and R.Sampson from WDBC. Main points to arise were as follows:

- they would hand over ownership in perpetuity of the toilet block to the Town Council, and pay the transfer cost
- business rates - possible reduction if town council only owned one property in the town
- WDBC would still pay a grant towards the cleaning costs
- Town Council could make a 25% contribution per annum of costs of the toilets (£4773.00 - 25% being £1,194.00) If no contribution is made then possibility that toilets would close

Following a discussion on the matter and considering the financial implications in either option, it was resolved that as the toilets were important to the town, both for residents and visitors, the Town Council would agree to make a 25% annual contribution towards the costs to ensure that they remained open.

### **TRAFFIC/MAINTENANCE ISSUES**

201. Disabled toilet had been reported as out of order, but had now been repaired.

202. Cllr.Newman - reported large amounts of empty beer/wine bottles being left at the side of the recycling bin. Resolved that he monitor the situation.

203. Cllr.Laycock - Ruby Way small gate by cattle grid - one post was rotting from the top. Cllr.Laing-Trengove to report.

204. Cllr.Tyson:-

- poppy wreath to be ordered
- condition of noticeboard in Millennium Square was poor. Noticeboards to be agenda item next month
- Advertising signs on bridge - agreed that she should take them down
- she had removed some graffiti from the bus shelter by the Co-op
- Drain blocked in Sanctuary Lane - she would report to Mr.S.Farley
- Sand supply at Community Centre needs replenishing - she would report to Mr.S.Farley.

### **DISTRICT COUNCILLOR'S REPORT**

205. Dist.Cllr.Kimber reported as follows:-

- a) budget okay for next financial year
- b) £50 million cap on borrowing
- c) new waste collection contract next year, looking to have 3 weekly collections for black bags
- d) Query on new town map - confirmed by Cllr.Laing-Trengove that matter on hold until outcome of market and doctors surgery known.

### **XMAS CELEBRATIONS**

206. 3rd December late night shopping and switching on of lights:-

- Mrs.Fishleigh had booked Old Schools and Father Xmas (necessary hire consent signed by Cllr.Tyson)
- Cllr.Tyson to book band for both 3rd and 24th December and ask Carnival Queen to switch on the lights.
- Cllr.Tyson would prepare necessary posters
- Cllr.Laing-Trengove to distribute collection boxes to shops and ascertain which ones were staying open for late night shopping.

24th December carol service

- Cllr,Trenaman confirmed that Mr.G.Cleverdon would take the service
- Cllr.Trenaman would organise the carol sheets and Cllr.Madders offered to print copies if needed
- Catering arrangements to be organised later

**DECEMBER MEETING DATE**

207. It was resolved that due to the absence of the Clerk for the scheduled December meeting that a meeting would be held on Tuesday 27th November, with the 13th November and 11th December being cancelled. Clerk to rebook meeting room in the Community Centre.

**MEETINGS ATTENDED BY COUNCILLORS**

208. Cllr.Laycock - Moor Management.

209 Cllr.Laing-Trengove - meeting with John Baker Footpath Officer concerning problems on the footpath by cricket club/river, the Lake/Kingsfield path and Passaford Bridge.

210. Cllr.Tyson - had forwarded minutes of the Northern Links Committee.

**CORRESPONDENCE**

211. AGM Bude Connect AGM - information circulated.

212. Hatherleigh history papers - Clerk had received large parcel of historic papers about Hatherleigh - source unknown. All papers handed to Cllr.Laing-Trengove.

**ITEMS OF INTEREST**

213. Cllr.Tyson reminded Councillors about Remembrance Day parade. Meet at 10.15am at Claremont.

214. Parish Pump were holding a meeting on 8th November to discuss the future of The Pump.

215. Date of next meeting - to be determined on availability of Community Centre

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.15pm.

signed.....Chairman.....dated