

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 9TH JULY 2019 7pm IN THE COMMUNITY
CENTRE

Present: Cllr.Tyson in the chair, Cllrs.Walters, Laing-Trengove, Gladstone, Laycock, Back, Holwill, Lewis. Dist.Cllrs Kimber and Kemp, the Clerk, two members of the public

Apologies: Cllr.Newman

Declarations of interest: Cllr.Tyson – an employee of WDBC

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PUBLIC SESSION
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Mr.M.Everett – spoke on parking issues in and around road junctions and corners at Moor View, and parking issues between the School and Auction Rooms.

APPROVAL OF MINUTES

69. The minutes of the meeting held 11th June 2019, having been duly circulated, were signed by the Chairman as being a true and correct record with the following amendments (a) min. 59b to read “21 High St” (b) min.47a to read “Ms.Morgan”. All agreed.

MATTERS ARISING FROM MINUTES

70. Car park lights (min.36 refers) still one light on exit not working, with tree foliage shading lights. Clerk to report again to WDBC.

71. Buddle Lane Spring (min.37 refers) following further investigation into community assets and their registrations – as Buddle Spring did not fit into this criteria, it was resolved not to proceed with the matter any further.

72. “No dogs” Island Park (min.38 refers) Cllrs.Laing-Trengove and Newman had erected the three signs at Island Park, and following an inspection of the wooden bridge found it's condition to be satisfactory. Resolved that condition should be monitored.

73. Co-option of new councillors:-

- a) Cllrs.Holwill and Lewis signed their declarations of acceptance of office, duly witnessed by the Clerk. They were provided with a register of interests to complete, and a copy of the Council's Code of Conduct
- b) Following the informal interview with Mr.Ian Crockatt prior to this meeting, it was resolved that he should be co-opted onto the Council. Clerk to inform him.

74. Town sign (min.40 refers) Clerk had obtained quote of £675 for a new 6ft x 4ft aluminium powder coated sign with fittings and agreed wording. Resolved that Cllr.Holwill obtain further quote from Map Marketing.

75. Parking Oakfield Rd/Church Lane (min.41 refers) reported that vehicle in question had ceased parking outside 5 Oakfield Road. Clerk had obtained from police “Parking on Pavements” leaflets which were distributed to councillors.

76. Toddler park (min.43 refers) Cllr.Lewis reported:

- Community Centre still reluctant to hold grant funding moneys because of vat concerns. However on enquiries made to the Charity Commission,it would seem that moneys would not be held in their account long enough to trigger vat concerns.

- Clerk to ascertain audit fee scales in respect of Town Council balances

- Resolved that Cllr.Lewis look into the possibility of siting new play equipment on Island Park

77. Skatepark repairs (min.44 refers) Cllr.Tyson reported she had inspected the repairs carried out by M.Hewitt and pinpointed one area of concern and others that may need attention. These could be carried out for £150.00. Resolved that these extra repairs be carried out.

78. Dogs on allotments/Made Well property (min.46 refers) no response from Mr.Barkwell on 2nd letter sent. Cllr.Laing-Trengove reported that he had apparently built a cage for his dogs when on the property; She would monitor the situation.

79. Barns opposite DevTrack (min.50c refers) Dist.Cllr.Kimber reported work was in progress on this matter.

80. Playdale Playgrounds (min.51e) refers. Cllr.Tyson reported that on receipt of cheque Playdale had sent the parts and she would contact Mr P. May to carry out the repairs.

81. WDBC cheque payments (min.54b refers) Clerk reported that WDBC had still not received the correct paying in books from Lloyds Bank.

82. Festival/toilet cleaning (min.54c refers) Mrs.Rewse confirmed she had made a private arrangement with the Festival Committee for extra cleaning/opening hours during the festival, which would be at no extra cost to the Council. Council agreed a donation to the festival of £150.00.

83. The Square flower beds (min.55 refers) Cllr.Laing-Trengove reported that some ladies of the town had replanted the beds. Resolved that Dist.Cllr.Kimber contact Mr. Dumpleton to see what shrubs he had in mind for long term planting.

84. Horse sculpture (min.57 refers) Cllr.Laing-Trengove had contacted the Beaford Centre who said they were working with the School as to the condition/future of the sculpture.

85. Rats around town (min.58 refers) Cllr.Tyson reported that the Environmental Health Officer would visit the town. Residents must report sightings of any rats on the WDBC website.

86. Grass cutting Moor View verge (min.60 refers) Cllr.Tyson reported that ownership of this strip of land could not be ascertained, and the residents of nos. 40 – 46 were not happy with Living on the Verge being involved, so had decided that they would each be responsible for the area in front of their respective properties.

87. North Devon Biosphere (min.66c refers) Cllr.Tyson reported that £11,000 had been raised in 35 days for this project and our offer of donation had not been taken up. Dist.Cllr.Kemp reported that she was having a meeting with Andy Bell and other interested partnerships and would report back to the Council.

PLANNING MATTERS

88. Applications to consider:-

a) Mr.Turley land adj.Edgemoor Runnon Moor Lane

2 bungalows.Reserved matter
app no 1777/19/ARM (1553/17
withdrawn)

*Council were concerned that Plot No 1
would impact the tree roots with a TPO on it*

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89. Permissions granted:-

a) Ms. Morgan Park Gribbleford

Sunroom

90. Any other planning matters:-

a) Mr.Watts – Biddicombe application no.1635/18/OPA – reported he is dealing with the Local Government and Social Care Ombudsman who has after initial screening decided there may be some issues over the way

that the application was dealt with. He asked for details of any councillor at the meeting of June 2018 that declared an interest in the application or another reason to abstain from the vote and discussions on it. Clerk had confirmed that no declarations of interest had been declared – if any had it would have been recorded and included in the comments made on the application.

FINANCIAL MATTERS

90. The Clerk presented the following accounts for payment:-

a) Mrs.Rewse	toilets 12.6.-9.7.2019	£ 238.09
b) Mrs.R.Lock	wages	£ 154.60
c) Mrs.R.Lock	expenses	£ 40.00
d) HMRC	clerks tax	£ 115.80
e) Wheelscape Repairs	skatepark repairs	£ 894.00
f) Mat Electrics Ltd.	DAA night landing contract	£ 107.94
g) Hatherleigh Comm.Centre	hire	£ 16.40
h) L & M Cole Landscapes	grounds maint. £1263.24	
	Island Park £ 60.00	£1323.24
l) Hatherleigh Festival	donation	£ 150.00

Proposed Cllr.Laycock seconded Cllr.Gladstone that the above accounts be paid. Cllrs.Laing-Trengove and Back signed the cheques.

91. Moneys received:-

a) HM Customs	vat repayment	£2134.88
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92. Any other financial matters:-

a) Clerk requested that Cllr.Back order two new cheque books

DISTRICT COUNCILLORS REPORTS

93. Cllr.Kemp – reported on new rubbish collections being introduced in October and that WDBC were looking for “Local Rubbish Champions”. Cllrs.Laycock and Gladstone put their names forward as interested parties.

94. Cllr. Kimber – street signs – he would ask WDBC if the Town Council could touch up the existing metal signs rather than have new plastic signs.

MAINTENANCE/TRAFFIC ISSUES

95. Mrs.N.Hesketh – complained on Jubilee Footpath being overgrown. Cllr.Laing-Trengove reported that she had walked the path and it is not too overgrown to get through, but needs cutting back at the south end and the old metal fence needs attention She has reported this to John Baker who said the fence could be replaced with a wooden one, but not metal. Resolved that Council ask for a new wooden fence. Clerk to inform Mrs.Hesketh of the position.

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98. DCC Highways – had instructed “No waiting any time” between properties 20 and 18 South Street.

99. Mrs. Hall – 21 High Street – further complaints about parking in High Street.

100. Toilets – faults reported by Dist.Cllr.Kimber. Mrs. Rewse was monitoring these faults and would report to WDBC.

101. Weeding – Cllrs. Laycock had cleared around the school. Cllrs.Back and Laing-Trengove around Millennium Corner.

102. Cllr. Holwill – had reported on Gov.co.uk the sighting of an Asian hornet.

103. Cllr.Laycock – drains at junction with the Northlew Road would need to be monitored during any further wet weather.

104. Cllr.Lewis – trouble with cars parking on the dropped kerb outside the chapel. CllrTyson advised taking a photograph and submitting to DCC website.

105. Cllr.Tyson – resident had enquired about booking a plot in the graveyard for someone not residing in Hatherleigh. All enquiries should be addressed to Ian Trenaman.

106. Hanging baskets – various problems reported – some brackets placed too high on lamp posts making watering difficult. Basket outside Old Bank House has already died.

MAINTENANCE WORKER

107. Resolved that Cllr.Tyson draw up draft job specification to be considered at the September meeting.

MEETINGS ATTENDED

108. Cllr. Walters – Okehampton Rail meeting – had circulated detailed notes to all councillors.

109. Cllr.Laing-Trengove

– Community Centre:-

- bookings looking good
- boxing tournament planned
- broadband to be installed in meeting room
- apex gable end window to be modified

110. Cllr.Tyson – had circulated notes of Northern Links Meeting to all councillors.

CORRESPONDENCE

111. Hatherleigh Cricket Club – invitation to sponsors lunch on 11th July. Cllrs. Tyson and Holwill to attend.

112. Made Well – opening of play area on 20th July. Neither Cllrs. Tyson or Laycock could attend.

113. Clerk had received one further letter of interest for becoming a Town Councillor.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

114. Copies of existing Standing Orders and one other Parish Council were handed to Cllr.Tyson for scrutiny.

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115. Cllr.Laycock asked if a pupil of Marland School who was interested in politics and local government could attend a town council meeting.

116. Cllr. Back asked if the role of a Locality Officer with WDBC is proactive or reactive in nature. Cllr.Tyson gave a brief account of the role of a Locality Officer.

117. Cllr.Tyson:-

- a) reminder to all councillors to supply photograph and short profile for the web site
- b) future agenda item “Toilet Twinning”

118. Date of next meeting Tuesday 10th September 7pm

there being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.30pm

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