

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD TUESDAY 12TH NOVEMBER 2019 7.00pm**  
**IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs. Gladstone, Laycock, Laing-Trengove, Walters, Crockatt, Back, Lewis, Holwill. Dist.Cllr.Kimber and the Clerk

**Apologies:** Cllr.Newman

**Declarations of interest:** Cllr.Tyson – employee of West Devon Borough Council

***APPROVAL OF MINUTES***

223. The minutes of the meeting held 8<sup>th</sup> October 2019, having been duly circulated were signed by the Chair as being a true and correct record with the following amendment: - min. no 189 to read “a local volunteer had completed the works”. Proposed Cllr.Laing-Trengove seconded Cllr.Back. All agreed.

***MATTERS ARISING FROM MINUTES***

224. Car park lights (min.174 refers) all four lights now working.

225. Buddle Lane Spring (min.175 refers) Cllr.Laing-Trengove had now registered this with the Historic Environment Register.

226. Parking Oldfield Rd (min.176 refers) on going concern but not the responsibility of the Town Council.

227. Toddler Play Park (min.177 refers) Cllr.Lewis reported no news on any grant applications.

228. Horse Sculpture (min.180 refers) letter of thanks from School Headmaster thanking the Town Council for their donation towards the repair work. Cllr.Lewis reported that Year 6 pupils wish to paint the sculpture at some stage. Council had no objections to this.

229. Rats around town (min.181 refers) reported further sightings of rats around the town. Resolved that Cllr.Tyson puts article in Parish Pump concerning vermin.

230. Grass verge Moor View (min.182 refers)

a) WDBC had confirmed that the plot of land in question was not in their ownership and they had ceased cutting it in April 2019

b) Live West Housing Assoc. only own property no. 46 and would only adopt and be responsible for land in front of their own properties

c) Following long discussion on the matter, it was resolved that as this is an “open space” within the town, the Town Council are considering taking on responsibility for the area. Matter deferred until January 2020.

231. Local Rubbish Champion (mi.183 refers) Cllr.Gladstone reported that all residents should have received details of the new waste collection which commences 2<sup>nd</sup> December.

232. Parking 21 High Street (min.184 refers) Cllr.Tyson had spoken to Mrs. Hall who thanked the Town Council for their efforts in trying to resolve the problem.

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233. Cricket Club (min.185 refers) letter of support for grant applications sent.

234. Standing Orders (min.186 refers) electronic copies of the new standing orders had been sent to all Councillors. Resolved that these now be adopted.

235. Devon & Somerset Fire & Rescue service (min.187 refers) result of public consultation now due January 2020. In connection with this 3 councillors reported on incidents within the town recently when ambulances were called – all resulting in long delays. Resolved that details of these incidents be sent to the Devon Ambulance Service NHS and stressing the importance of the First Responder being reinstated in the town.

236. Maintenance worker (min.193 refers) Two applications had been received – Mr.Peter Rockett and Mr.Christian Peters. Councillors considered both applications and by a majority decision it was resolved to offer the position to Mr.Christian Peters. Clerk to inform Mr.Peters and ask him to attend the Jan. meeting when further details could be drawn up and discussed. Clerk to write to Mr.Rockett thanking him for his interest in the position.

237. Crime (min.194 refers) No officer or PCSO could attend tonight's meeting but a crime report for the parish of Hatherleigh for the period 11<sup>th</sup> Sept - 12<sup>th</sup> Nov. 2019 had been sent and read as follows:-

- 3 common assaults
- 5 communication crimes (sending offence letters or communications)
- 2 use of threatening words/behaviour
- 2 dogs not under proper control
- 1 harassment
- 2 burglaries
- 1 driving whilst disqualified
- 1 action fraud

238. Public toilets (min.204 refers) repairs have now been carried out. However Mrs.Rewse reported damage to the premises over carnival weekend and had sent photos of this damage to WDBC. Clerk had also forwarded these to the Carnival Committee.

239. Dog poo bin Runnon Moor Lane (min.206 refers) Cllr.Tyson reported this has now been installed.

240. Defibrillator at Co-op (min.207 refers) Cllr.Back was concerned that the numbers on the number pad were not legible – he would report this to the Fire Station.

241. Car park (min.208 refers) resolved that this matter be deferred until more details are known about the market car park.

242. Island Park working day (min.211a refers) Cllr.Tyson reported:-

- Top Cut had carried out a lot of clearing work
- Resolved that the ash tree at entrance to Island Park be taken down because of ash dieback and notice to be put on tree giving this information
- Ash tree leaning over the road would be trimmed back
- Working party would be arranged after tree works completed

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243 Toilet Twinning (min.212 refers) we had now joined the scheme and Cllr.Tyson had received framed certificate which would be displayed in the toilets.

244. Hatherleigh Eco Share meeting 16<sup>th</sup> Nov. (min.213 refers) Cllr.Gladstone confirmed many activities and stalls had been organised and encouraged people to attend.

245. Action Plan for Town Centres (min.214 refers) Cllr.Tyson reported that Mr. T.Jones from WDBC was compiling a structure document and then joint meeting with the Town Council would be held.

246. Co-operative Funeral Directors (min.219 refers) Cllr.Laing-Trengove had returned these papers to the directors as action should come from the Church.

### **PLANNING MATTERS**

247. Applications to consider:-

a) Kingswood Homes                      Hatherleigh Market                      gas tanks installation & compound works  
*Council supported the application*

248. Permissions granted:-

a) 1915/19/TCA	Mr.Tenant	17 Park Road	tree works
b) 2111/19/TCA	St.Johns	Baptist chapel	tree works
c) 3266/19/ARC	P.Jones (KH)	Market	approval reserved conditions
d) 3301/19/ARC	P.Jones (KH)	Market	approval reserved conditions
e) 3535/19	Open Reach	Orchard Barn	broadband equipment
f) 2678/19	Mr.Parsons	Grove Fishleigh	garage,workshop,office
g) 2748/19	Mr.Dunn	4 Pearse Close	tree works

249. Any other planning matters: none

250. Hatherleigh Market

a) street naming has now been agreed – Old Market Way, Mowhay Gardens, Alder View and Lew Walk  
b) Kingswood Homes – meeting with Kingwood Homes, Dist.Cllr.Kimber & Cllr.Tyson – notes of meeting had been circulated. Concerns expressed over car parking charges. Town Council could consider financial assistance for the new market building. Further meetings with the developers would be attended by different councillors.

### **FINANCIAL MATTERS**

251. Clerk presented the following accounts for payment:-

a) Mrs.Rewse	toilets 9 <sup>th</sup> Oct-12 <sup>th</sup> Nov + carnival	£ 345.56
b) Mrs.R.Lock	wages	£ 366.43
c) Hatherleigh C.Centre	hire	£ 16.40
d) WDBC	litter bin emptying	£ 142.74
e) Toilet Twinning	subscription	£ 63.00
f) Hatherleigh PTFA	donation horse sculpture	£ 100.00
g) Mrs.F.Forrester	grant flower bed plants	£ 150.00
h) S..W.Ambulance	defibrillator for Moor View	£2160.00
i) HMRC	clerk's tax	£ 275.22

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Proposed Cllr.Laycock seconded Cllr.Walters that the above accounts be paid. Cllrs Back and Laing-Trengove signed the cheques.

252. Moneys received none

253. Any other financial matters:-

a) Okehampton Community Transport Group acknowledgement of donation  
b) WDBC advised that as from 1<sup>st</sup> April 2020 they were withdrawing 100% of the council tax support grant. This would effect the amount of precept claimed.

### **DISTRICT COUNCILLOR'S REPORT**

254. Cllr.Kimber reported as follows:-

- working of Supplementary planning documents for the new joint local plan
- new recycling scheme commences 2<sup>nd</sup> December
- customer service satisfaction survey showed some improvement

- declared a climate and bio diversity emergency
- looking at partnership funding
- looking at how to contact/help vulnerable residents

### **MAINTENANCE/TRAFFIC ISSUES**

255. Various reports of damage to toilets, Island Park and the car park over the weekend. However councillors considered these to be minor.

256. Cllr. Walters – had the Town Council every thought about taking over The Square from WDBC. Other councillors reported that this had been considered but it would be too much of a liability to take on.

257. Cllr.Laycock – potholes by the sportsfield had been repaired.

258. Cllr.Laing-Trengove – Belvedere Lane – some flood prevention work had been carried out but had not solved the problem.

259. Cllr.Holwill – reported that Mr. S.Helen would repair the benches by the Co-op and outside the school for a total cost of £300.00 . Resolved to accept this quote and Cllr.Holwill to inform Mr.Helen.

260. Cllr.Tyson – had reported and sent photos of blocked drain opposite the garage.

### **CLIMATE CONTROL**

261 Matters discussed:-

- Earth Protection Town – resolved that requesting an interest in this scheme be deferred
- Clerk to forward to all councillors emails received concerning climate control
- Cllr.Gladstone stressed the importance of setting up our initial ideas to take the matter forward
- Agenda item in January

### **XMAS**

262. Late night shopping Monday December 2<sup>nd</sup>

- posters had been printed (extra copies to be provided by Cllr.Holwill) and would be

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distributed by Cllr.Laing-Trengove when she gives out collection boxes to the shops and pubs and Cllr.Tyson to place on all noticeboards

- Band had been booked
- Carnival queen to switch on the xmas tree lights
- Clerk to request with Mrs.Rewse that toilets remain open until 8pm and also same time for xmas eve
- Clerk to contact Roz Chard, the town crier, and ask her to attend Hatherleigh on 2<sup>nd</sup> December at 5.30pm to cry the evenings events. Cllr.Lewis confirmed that the junior town crier would be available to help (Harry Lewis)

263. Xmas eve:

- R.Tidball would be asked to organise the mulled cider (to liaise with Cllr.Crockatt)
- band booked
- Cllr.Tyson to order mince pies from the Co-op
- The Vicar would take the service in The Square
- Cllr.Lewis would organise the carol sheets
- Cllr.Laycock would introduce the evening, as Cllr.Tyson would be away.

264. Cllr.Tyson to book the Council's xmas buffet on 10<sup>th</sup> December at the Tally Ho.

**MEETINGS ATTENDED BY COUNCILLORS**

- 265 Cllr.Gladstone – Moor Management
- token payments to be made 4<sup>th</sup> December
  - AGM to be held 27<sup>th</sup> November at Old Schools

266. Cllr.Walters – Connect Bude – leaflets available for councillors to read.

267. Cllr.Laing-Trengove – Community Centre – problems with new arch gable window.

268. Cllrs.Laing-Trengove and Crockatt – DCC Highways meeting – again leaflets available for councillors to read.

**CORRESPONDENCE**

269. North Tawton – open meetings at North Tawton Rugby Club on 21<sup>st</sup> Jan. and 11<sup>th</sup> Feb.2020 concerning proposals for a new community sports centre in North Tawton.

**ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

270. Cllr.Walters – had the Town Council ever considered having joint meetings with other town organisations for specific projects?

271. Cllr.Gladstone – new jewellers opened in the Arcade in Okehampton which carried out repairs to regalia.

272. Date of next meeting Tuesday 10<sup>th</sup> December 7.00pm

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.55pm.

Signed.....Chairman.....dated