

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD TUESDAY 21ST JANUARY 2020**  
**7.00pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs.Laycock, Laing-Trengove (left meeting at 8pm)  
Crockatt, Walters, Back, Gladstone, Lewis. Dist.Cllr.Kemp. The Clerk

**Apologies:** Cllr.Holwill, Dist.Cllr.Kimber

**Declarations**

**of interest:** Cllr.Tyson – employee of West Devon Borough Council

**APPROVAL OF MINUTES**

309. The minutes of the meeting held 10<sup>th</sup> December, having been duly circulated were signed by the Chairman as a true and correct record with one amendment – *in public session penultimate line to read “Mr.Johns”*. Proposed Cllr.Laycock seconded Cllr.Laing-Trengove. All agreed.

**MATTERS ARISING FROM MINUTES**

310. Toddlers play park (min.274 refers) Cllr.Lewis reported as follows:-

- Community Centre requested letter from Town Council to confirm that they were holding any play park moneys on behalf of the Town Council
- 1st stage of new equipment would cost £15,700. Funds received from National Lottery, Carnival, Crowd Funding and Town Council. Awaiting response from Moor Management.
- Equipment requires seven weeks to be treated.
- Suppliers require £5,295 prior to delivery and balance on completion

311. Grass verge Moor View (min.275 refers) Further discussion took place on the matter following further information received from WDBC. If WDBC do not include this area in their new grass cutting contract which commences 1st April 2020, it was unanimously resolved that the Town Council should take over responsibility for the grass cutting of this public open space. Letter to be sent to the residents concerned informing them of this and requesting that they remove all erected ropes/tapes from the area to enable such works to take place.

312. NHS South West Ambulance Service (min.276 refers) detailed response received over Town Council's concerns over 1st Responders cover in the Town.

313. Xmas Eve (min.280 refers) Councillors reported an excellent evening. Concern over the printing of the carol sheets. Cllr.Lewis suggested that words be displayed on “big screen” in the Square.

314. Car park (min.285 refers) response from WDBC that average takings on a Tuesday morning between hours of 9am – 1pm in the car park was £55.00. Resolved that if WDBC confirm acceptance of £55.00 per week for the foreseeable future then the Town Council would reimburse such takings. Clerk to confirm with WDBC and Cllr.Tyson to inform the market manager.

315. L & M Cole School flower bed (min.288 refers) breakdown of quote for this work as follows: - all materials £440 labour £590 total £1030. (details held with finance papers). Resolved to accept this quote. Clerk to inform Mr. Cole.

316. Town Council vacancy (min.290 refers) notices of co-option dated 22<sup>nd</sup> Jan.2020 and signed by the Clerk to be displayed on council noticeboard and placed on website. Clerk to send copy to WDBC.

317. Steps in Square (min.294 refers) Resolved that letters be sent to Carnival and Festival committees requesting that for health and safety reasons could they ensure that for any of their events held in the Square, that the edge of all steps in the Square are marked with fluorescent tape.

318. War Horse Sign in Square (min.296 refers) this sign has still not been reinstalled, although protruding metal point had been taped over. Resolved that the Clerk write to the Carnival Committee requesting that the sign is replaced immediately.

319. Zip wire (min.297 refers) ongoing matter.

320. George Hotel (min.301 refers) detailed response received from Star Pubs and Bars with regard to the Council's concerns over the future of The George Hotel.

### **PLANNING MATTERS**

321. Applications to consider: None

322. Permissions granted:  
a) 3506/19/CLE Mr.Thomas Hatherleigh Place – tree works

323. Refusals advised: None

324. Any other planning matters: None

325. Hatherleigh Market – letters received from:-

- a) Highhampton Parish Council expressing their concerns over present market conditions. Resolved that copies of this letter be sent to the Market Manager and Kingswood Homes
- b) Jan Ramirez concerning the design of the new houses. Clerk to reply that we note her concerns.

### **FINANCIAL MATTERS**

326. The Clerk presented the following accounts for payment:-

a) Mrs. Rewse	toilets 11/1219-21.1.20	£ 353.03
b) Mrs.Lock	wages	£ 366.43
c) HMRC	clerks tax	£ 274.48
d) Hatherleigh C.Centre	hire	£ 16.40
e) L & M Cole	g/m £1244.49 Island Park £30.00	£1274.49
f) T.Cook Ltd.	Xma lights	£ 16.50
g) Ms.C.Tyson	mayors expenses	£ 143.92

Proposed Cllr.Lewis seconded Cllr.Crockatt that the above account be paid. Cllrs.Laycock and Back signed the cheques

327. Moneys received:-

a) R.Gregg Funeral Dir.	Burial fee	£ 500.00
b) Xmas shop boxes	collections for xmas light	£ 178.00

328. Precept consideration – Clerk had circulated to all Councillors bank balances and resume of expected increases in some expenses to the council and other future expenditure for the Council. There would be no council tax support grant for this coming financial year, so the amount claimed would be entirely precept. After due consideration Council resolved to maintain the precept at £25,000 (twenty five thousand pounds).

329. Any other financial matters:-

a) L & M Cole Landscapes ground maintenance for 20/21. There would be a 2% increase on last year. Ground maintenance £4064.41 less The Square and Millennium Corner work of £75.00 – new ground maintenance cost of £3989.41. Hanging baskets cost of £447.03 and cutting of Hatherleigh Sportsfield 13 cuts cost of £637.27 plus £46.00 for any extra cuts. Resolved to accept these prices.

### ***DISTRICT COUNCILLOR'S REPORT***

330. Cllr.Kemp spoke on the preparation and future of Town Plans. Resolved that a WDBC officer addresses the Council on this matter at a future date.

### ***MAINTENANCE/TRAFFIC ISSUES***

331. Market St. drainage works 13<sup>th</sup> – 26<sup>th</sup> March – copy of notification in reading file. Nearby residents had received notification.

332. Xmas lights damage – damage sustained to the xmas tree lights on New Years eve. Culprit came forward and the sum of £141.00 would be paid to the Town Council for the damaged light.

333. Stagecoach Route consultation – consultation link sent to all councillors.

334. Cllr.Laing-Trengove reported as follows:

- Belvedere Lane – stone walkway would be constructed
- Broken fence on Victoria footpath – this to be replaced with new metal fence
- Ditch at Yolaberry requires digging out – she would report this to DCC
- Van at Oakfield Road – this was not blocking the footpath – therefore police matter

335. Cllr.Tyson – would continue to report to DCC the blocked drain by the garage.

336. Cllr. Crockatt – considered that road sweeping (sweeping in Market St. at 7am) in the town was a pointless exercise due to the number of parked cars. Clerk to raise concerns with WDBC.

337. Cllr.Walters – sheep getting into the graveyard from the footpath – a new stile was needed. She would report this to Cllr.Laing-Trengove.

### ***CLIMATE CONTROL***

338. A long discussion took place on this subject:-

- Cllr. Lewis reported on a meeting of the Hatherleigh Environmental Forum which had been very positive. Next meeting was 25<sup>th</sup> Feb. 7 – 9pm in the Church.
- Cllr.Gladstone reported she had attended an “Environmental Day” in Okehampton - leaflets on many ideas placed in the reading file. With regard to Hatherleigh becoming a Earth Protection Town she felt this the Council were not ready for this at this time.
- Council resolved to declare a climate emergency and would await publication of ideas from both DCC and WDBC as to how they were going to take the matter

forward. Meanwhile the Council would support individual ideas as to how matters could be improved in Hatherleigh.

**MEETINGS ATTENDED BY COUNCILLORS**

339. Pre meeting by Councillors with the new street cleaner. Cllr.Tyson had walked around the town with Mr.Christian to identify areas that required work – these included Bridge St. Market St School entrance, Island Park footpath and bus shelters. Following a discussion the following was resolved:-

- start date 1<sup>st</sup> February 2020 with initial 4 hours per week @ £8.21 per hour (rising in April). Hours to be reviewed when necessary. Mr.Christian would invoice the Clerk at the end of each month for payment at following months meeting
- Clerk to find out details of Chapter 8 Training from DCC and also Play Park inspection course.
- First agreed job to be carried out was the footpath opposite Island Park.

**CORRESPONDENCE**

340. WDBC Mayoral awards – nominations to be in by 28<sup>th</sup> Feb. Agenda item next month

341. Torrington Town Council – invite for Torrington Cavaliers bonfire 29<sup>th</sup> August

342. DALC nominations to attend Royal Garden Party – no names put forward

343. Mr.P. Marshall – enquired about logs from felled ash tree by the Medical Centre. Clerk to inform him they are on private property and belong to Mr. Barkwell.

**ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

344. Cllr.Laycock – apologies for next months meeting

345. Cllr.Crockatt – agenda item Town Business initiatives

346. Date of next meeting February 11<sup>th</sup> 2020

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.50pm.

Signed.....chair.....dated