

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD 9TH FEB.2021
7.00pm by zoom

Present: Cllr.Tyson in the chair, Cllrs.Laycock, Laing-Trengove, Gladstone, Back, Walters, Lewis, Enwistle, Holland, Bolland. Dist.Cllrs Kimber and Kemp County Cllr.McInnes, the Clerk

Apologies: None

Declarations of interest Cllr.Tyson – employee of WDBC

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PUBLIC SESSION

No members of the public present
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Covid 19 update/emergency matters

724. Hatherleigh Primary School were in need of further laptops for pupils to use during the lockdown and home schooling and for continued use when school returns. Resolved that Town Council would donate £1,000 (one thousand pounds) to purchase 5 Chromebooks. Cllr.Tyson asked if the Councillors would agree to her donating the sum of £400 from her mayors allowance, none of which had been used during the 2020 lockdown. All agreed.

725. Hatherleigh market – following matters raised by a resident concerning the Tuesday market regarding covid regulations, these had been noted. Dist.Cllr.Kimber reported that the police had visited the market today 9th Feb. following the residents concerns and found the management to be operating correctly.

726. Cllr.Back – nothing to report from Covid Volunteer Group.

APPROVAL OF MINUTES

727. The minutes of the meeting held 12th Jan 2021 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr.Walters seconded Cllr.Laycock. All agreed.

MATTERS ARISING FROM MINUTES

728. Mr. Moorcroft (min.689 refers) Cllr.Tyson reported that Mr. Moorcroft was still working.

729. Zip wire (min.692 refers) Cllr.Tyson reported that the two chains were now with Mr.Peter May of Tavistock for adjustment with an estimated cost of £100.00.

730. Website (min.693 refer) further bill received from Pynto for £10 for costs of a new title page. Cllr. Tyson reiterated she would continue to upload documents to the site.

731. Town Centre business survey (min.694 refers) Cllr.Holland reported:-

- a) she had chased up further businesses and had now received returns from 11 out of the 25 surveys delivered
- b) she would formulate and circulate a list of the responses which primarily showed better signage into town and town website was needed

- c) Cllr.Entwistle would continue to look at formulating a new website.

732. Millennium Corner (min.695 refers) Cllr.Laing-Trengove was meeting Mr.C.Peters on site 10th Feb. to discuss the best way forward for the area.

733. Councillors information for website (min.696 refers) Cllr.Tyson still awaiting information from Cllrs Lewis and Bolland.

734. Holsworthy Rd/Oaktree Cottage development (min.697 refers) following the preliminary meeting with the agents/developer for this site prior to them having a pre application discussion with WDBC, the Town Council had drawn up a reference list of their thoughts, Cllr.Back to circulate prior to this being submitted to the agents.

735. Bench outside school (in.698 refers) Cllr.Laing-Trengove would ask Mr.C.Peters if he had obtained a quote for the wood for this repair. With regard to the broken bench in the Square, Cllr.Tyson would take a photograph for the Clerk to submit to WDBC as the Square was their property.

736. Xmas tree (min.701a refers) Mr.Orchard had acknowledged the councils thanks for his donation of the tree and offered further help to Hatherleigh if needed.

737. Cudmore/Price letter (min.702 refers) Clerk reported nothing further heard from Mr.Cudmore since the Council's response letter was sent on 13th Jan.2021. Cllr.Back reported that HMMC had asked for a copy of this letter – all agreed that Clerk send a copy.

738. Precept claim 21/22(mi.714 refers) submission made to WDBC and receipt confirmed by them.

739. Access road from Co-op to Market (min.712a refers)| It was resolved that Clerk arrange a zoom meeting with DCC Highways, WDBC, Kingswood Homes, Dist.Cllrs and Town Councillors to discuss the way forward for this section of road.

740. Council allotment sign (min.715) Cllr.Back will repair as soon as weather improves.

741. Passaford Lane behind methodist church cemetery (min.721 refers) Clerk reported that the Enforcement officer did not recognise this address and still quoted "opposite Glebelands". Clerk had reported further action on the site and the officer would look into this matter again.

PLANNING MATTERS

742. Applications to consider:-

a) 0179/21	Mr.Mills	Lower Lewer	Barn conversion <i>Council supported the application</i>
b) 0250/21	Mr.West	The Manse	Tree works <i>Council supported the application</i>
c) 0139/21	Mr.Wonnacott	21a South Street	1st floor extension and new porch <i>Council supported the application</i>

743. Permissions granted:-

a) 4234/21	Mr.O.Gill	forestry building	Prior approval details required
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89

744. Refusals advised: none

745. Any other planning matters:-

a) The Retreat opposite Dev Track Holsworthy Road – following complaint made to Dist.Cllr.Kemp that a local resident was taking up space in the layby – County Cllr.McInnes

reported that under covid lockdown restrictions it was illegal to remove someone from a site.

746. Hatherleigh Market – Cllr.Tyson reported:-

- a) she had renewed the Free Parking notices for the Tuesday market
- b) WDBC Covid Officer had visited the market
- c) Kingswood Homes were awaiting an engineering report before attending a meeting with the market working group.

FINANCIAL MATTERS

747. The Clerk presented the following accounts for payment:

a) Mrs. J. Rewse	toilet cleaning	£ 383.68
b) Mr.C.Peters	street caretaker (10 hours)	£ 87.20
c) WDBC	5 weeks Tuesday car park	£ 275.00
d) DCC	grant Hatherleigh School laptops	£1000.00
e) Mrs. R.Lock	wages	£ 366.43
f) Pynto	website	£ 10.00
g) L & M Cole	P3 works	£ 690.00

Proposed Cllr.Laycock seconded Cllr.Lewis that the above accounts be paid. Cheques signed by Cllr. Back and Laing-Trengove.

748. Moneys received: none

749. Any other financial matters:-

- a) Community Centre thanked the Town Council for their support in paying for hire when not actually used the premises
- b) S.W.Ambulance – invoice sent for £1,200 for a new defibrillator. Clerk checked with Mrs.C.Munn – this was correct and would be paid next month
- c) L & M Cole Landscapes contract prices for Jan – Dec 2021. increase of 1.5%
 - Grounds maintenance £4049.25
 - 20 hanging baskets £ 448.50
 - Sportsfield £ 637.27 13 cuts with £46 per extra cut

Council resolved to accept these new contract prices.

DISTRICT /COUNTY COUNCILLORS REPORTS

750. Dist.Cllr. Kimber reported with regard to the cycle path from Madewell to Petrockstowe – plans were being drawn up to realign the route without going through the ancient woodland.

751. Dist.Cllr.Kemp – following questions concerning recycling of cardboard and cans she would investigate the current situation.

752. County Councillor McInnes reported:-

- a) possible return to school on 8th March
- b) police were being more pro-active concerning lockdown breaches

- c) County Council community grants were still available
- d) 825 children in care across Devon at the moment. Increase in domestic violence. All old peoples homes in Devon had been visited apart from those with covid 19 cases. Lockdown had had a knock on effect on children and social services
- e) Highways Officer Darryl Jagger was leaving DCC.

MAINTENANCE/TRAFFIC ISSUES

753. Cllr.Laycock reported:-

- a) dog poo bin at Runnon Moor Lane is overflowing
- b) BT kiosk (still with working phone) has many “book swap” items covering the floor. Resolved that councillors would remove the books from the kiosk as their condition was deteriorating. Cllr.Laycock would display a poster reporting that the Community Centre had a large bookcase for any book swap items.

754. Cllr.Laing-Trengove reported that many signs around the town needed cleaning Cllr.Back would monitor the situation when weather improved.

755. Cllr.Gladstone reported that the pavement by Moor View/Runnon Moor Lane by the fence needed attention. Cllr.Tyson to ask Mr.Peters to look at the problem.

756. Cllr.Tyson reported:-

- a) Mr.S.Farley, the Road & Snow Warden was retiring. Resolved that she contact Mr.Peters to see if he was interested in being Chapter 8 trained and taking on this voluntary position
- b) Resident had raised concerns over road safety by the vets and Mill House. Resolved that this matter be discussed at the joint meeting with DCC Highways
- c) Road into Hatherleigh from the Okehampton direction needed the road sweeper to clear some areas. Clerk to contact WDBC.

COMMUNITY ORCHARD

757. Cllrs. Holland and Laing-Trengove reported:-

- a) Still awaiting a draft legal document concerning the adoption of the orchard by the Town Council
- b) Area needed to be fenced ideally with deer proof fencing. Awaiting a quote from Mr.Richard Cobb
- c) Help would be needed in removing tree guards etc from the area
- d) a wild flower area was intended to be created
- e) Clerk to forward to Cllr.Laing-Trengove information received from County Cllr.McInnes on community grant funding.

DATE OF ANNUAL GENERAL MEETING

758. Following advice from DALC (circulated to all councillors) that after 7th May 2021 council meetings will be face to face. However several organisations are lobbying the Govt to extend this date. They advise that councils hold their AGMS prior to 7th May (there is no requirement to hold an annual parish meeting). Resolved that the AGM therefore be held by zoom on Tuesday 4th May 2021.

MEETINGS ATTENDED BY COUNCILLORS

759. Cllr.Walters – Okehampton Rail – all notes had been circulated.

760. Cllr.Back – Covid Volunteer group.

91

CORRESPONDENCE

761. DALC email concerning Handford Parish Council containing advice on how to or not to run parish council meetings - circulated to all councillors.

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

762. Councillors expressed their thanks to Cllr.Lewis for the latest edition of the Parish Pump which she had edited and produced.

763. Date of next meeting Tuesday 9th March 2021 7pm

There being no other business, the chair thanked those present for their attendance and closed the meeting at 8.55pm

Signed.....chair.....dated