

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD 13TH APRIL 2021 7pm by zoom**

**Present:** Cllr.Tyson in the chair, Cllrs. Walters, Lewis, Back, Laing-Trengove, Holland, Bolland, County Cllr.McInnes, Dist.Cllrs. Kemp and Kimber. The Clerk. One member of the public

**Apologies:** Cllrs.Laycock, Entwistle and Gladstone

**Declarations**

**of interest:** Cllr.Tyson – employee of WDBC

**Before the meeting commenced a minutes silence was held as a mark of respect for the late Prince Phillip, Duke of Edinburgh.**

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**PUBLIC SESSION**

Mr.Michael Everitt

- parking at Moor View – possible introduction of further double yellow lines to enhance public safety
- thanked councillors for their hard work during the pandemic

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**COVID 19/EMERGENCY MATTERS**

804. Cllr.Tyson reported on the route map for the easing of lockdown restrictions

805. Clerk reported on zoom meeting held by DALC with other chair/clerks of councils regarding future zoom/face to face meetings. As things stand zoom meetings will end on 7<sup>th</sup> May unless the pending court case is successful. Face to Face meetings must still be socially distanced, masks must be worn, paperwork should not be taken to the meeting, or any other paperwork passed around at the meeting nor pens/pencils shared. The venue must have their own risk assessment as must the council. Already resolved that we hold our annual general meeting on 4<sup>th</sup> May – further resolved that we hold the annual parish meeting on 4<sup>th</sup> May commencing at 6.30pm.

806. Cllr.Back reported on the covid volunteer group

- group were looking to wind down in June with only 4 of the 15 volunteers still helping residents
- Cllr.Tyson thanked all the volunteers for the work that they had done throughout the pandemic.

**APPROVAL OF MINUTES**

807. The minutes of the meeting held 8<sup>th</sup> March 2021 having been duly circulated were signed by the Chair as being a true and correct record Proposed Cllr.Lewis seconded Cllr.Walters. All agreed.

**MATTERS ARISING FROM MINUTES**

808. PCSO for Hatherleigh (min.765 refers) Clerk had sent three emails to PCSO Lisa Smith. These had not bounced back, or responded to despite the fact that Clerk asked for them to be passed on to any new PCSO for the area. Cllr.Lewis reported that she had been contacted by a police officer following pictures of the vandalism sent to Devon &

Cornwall Constabulary. All various acts of vandalism had been linked together including the graffiti incidents for record purposes. Police had confirmed they had CCTV footage from the fuel garage.

809. Zip Wire Island Park (min.769 refers) Cllr.Tyson reported as follows:-
- following recent ROSPA inspection they reported cables should be checked
  - TK Play on their visit to quote for the work, condemned the equipment – cogs needed complete replacement and cracks in support posts were appearing Equipment was installed in 2010 at approx cost of £7,000 with a 5 year warranty. Cllrs. had subsequently met on site and resolved to obtain two quotes for new zip wire.
810. Town Centre Business survey (min.770 refers) Cllr.Entwistle had informed councillors the upto date position via email
- a workers co-operative group had been established with 6 members.
  - Raise Digital were working on a new logo
  - the domain "[www.visithatherleigh.co.uk](http://www.visithatherleigh.co.uk)" had been registered
  - priorities are new signage and website.
811. Millennium Corner (min.771 refers) Cllr.Laing-Trengove reported:-
- wooden posts had now been removed
  - The ladies who looked after the flower beds were having problems with cats. To enable work to be continued Cllr.Laing-Trengove would treat the beds with chilli powder.
812. Bench outside school (min.774 refer) Mr.C.Peters had still not obtained a quote required for timber to repair the bench. Resolved that Town Council open an account with RGB Hatherleigh to enable Mr.Peters to source any materials needed for his work within the town.
813. Access road Co-op to Market entrance (min.775 refers) Resolved that clerk arrange a meeting between various parties for a Tuesday/Wednesday morning at 9.30am any week during May.
814. Road sweepers (min.788 refers) Cllr.Tyson reported that the road sweepers were back in action.
815. Community Orchard (min.788 refers) Cllr.Laing-Trengove reported:-
- a successful meeting was had with Mr. T.Hynes who said no further pruning would be required to the trees at this stage. Sheep fencing, rather than deer fencing, would suffice around the area
  - she would contact her solicitors concerning costs of drawing up a simple legal agreement to secure the orchard for the community in the future.
816. Passaford Bridge (min.791 refers) Cllr.Laing-Trengove had met with Mr.J.Baker on site who confirmed that DCC had built the bridge. Ownership of surrounding land yet to be ascertained.
817. Churchyard "dogs on leads" (min.793 refers) Cllrs.Laing-Trengove and Walters
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- reported that this was still happening but were speaking to those dog owners concerned.
818. CRAP (Community Roadside Action Party) (min.796b refers) suggesting the idea of having a Tidy Town Charter, would we support this. To be discussed at next meeting.
819. Hatherleigh Town Trail 2001 (min.798 refers) Information had been passed on to the History Society. Resolved that Clerk contact Mr.Dunstan to ask what file format this

document was in and could the History Society amend it.

820. Beating of the Bounds (min.801 refers) Moor Management had suggested August bank holiday Monday. Cllr.Laing-Trengove would liase with Mr.I.Trenaman and Cllr.Tyson would talk to Mr.Cleverdon. Clerk had referred back to the old minutes and ascertained that a sub committee of Cllrs.Gilbert, Bater, Calkin, Trenaman and Bush co-ordinated the event – none of these are now on the council. A risk assessment would have to be drawn up. £18 of 2p and £7 of 10p were thrown into the river. Agenda item next meeting.

### **PLANNING MATTERS**

821. Applications – none to consider

822. Permissions granted:

- |            |                 |                    |                |
|------------|-----------------|--------------------|----------------|
| a) 3834/20 | Mr.Morgan       | 31 Park Road       | Satellite dish |
| b) 1017.21 | Kingswood Homes | Hatherleigh market | dis. Cond.24   |

823. Refusals advised:-

- |            |           |             |                 |
|------------|-----------|-------------|-----------------|
| a) 0179/21 | Mr. Mills | Lower Lewer | barn conversion |
|------------|-----------|-------------|-----------------|

824. Any other planning matters:-

- Moor View roped off verge – Clerk had asked for an update from the Enforcement officer as concerns had been raised that a wooden permanent fence was to be erected at the site
- Passaford Lane (behind methodist cemetery) resolved that Clerk contact enforcement officer and report that a septic tank has now been installed on site
- Sportsfield Committee/Football Cub have informed the council that they have offered to dedicate a public footpath from Longham Bridge on A386 to Passaford Lane. This dedication will be by means of a Public Path Creation Agreement between DCC and landowners under Sec.25 of The Highway Act 1980.

825. Hatherleigh Market

- Kingswood Homes requested suggestions for further 3 street names. Resolved that Council submit the name Farmers Way for the outstanding street name to be agreed. This was the site of a livestock market and the whole area was connected with farming and the Town Council consider that Farmers Way compliments the name Old Market Way. If this name is rejected the Town Council would like to know the reason why. Other names agreed were St.Johns View and Beckamoor Gardens.
- Cllr. Tyson reported that the Market Manager was still looking for volunteers to help on the day.
- With development progressing agreed now is the time to join NABMA (National Assoc.of British Markets) for support and advice. Cllr.Tyson to implement.

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### **FINANCIAL MATTERS**

826. Clerk presented the following accounts for payment:-

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|------------------|-------------------------|----------|
| a) Mrs. Rewse    | toilet cleaning         | £ 466.52 |
| b) Mrs.R.Lock    | wages                   | £ 366.43 |
| c) Pynto         | website                 | £ 80.00  |
| d) Ms.C.Tyson    | zip wire components     | £ 91.20  |
| e) DALC          | membership              | £ 379.42 |
| f) WDBC          | toilet cleaning costs   | £1526.00 |
| g) WDBC          | car parking Jan.-Mar.21 | £ 715.00 |
| h) C.Peters      | street caretaker        | £ 142.74 |
| l) MAT Electrics | DAA light contract      | £ 107.94 |

j) HMRC

clerks tax

£ 830.34

Proposed Cllr.Walters seconded Cllr.Lewis that the above accounts be paid. Cheques were signed by Cllrs.Back and Laing-Trengove.

827. Moneys received            None

828. Any other financial matters:-

a) Clerk reported that BHIB insurance renewal was due 1st June in the sum of £1,237.68 (£1,224.57 for 20/21) Clerk requested that cheque be drawn this meeting to ensure payment is made by 1st June. All agreed. Cheque added to above list.

### **COUNTY/DISTRICT COUNCILLOR REPORTS**

829. County Cllr.McInnes reported:-

a) return of pupils to school had gone very smoothly  
b) DCC were working with the bus company to ensure that times were linked to the new train timetable following announcement of return to Okehampton rail services.

830. Dist.Cllr.Kimber – reported that the dog poo bin at Moor View had still not been repaired. Cllr.Tyson responded that this was a matter for the Maintenance Company of the housing estate. She would however chase up the matter.

### **MAINTENANCE/TRAFFIC ISSUES**

831. Cllr.Lewis – enquired if the car parking spaces by the school were allocated to any of the houses. Both the town council and the County Councillor thought not but suggested she check with Cllr.Laycock.

832. Cllr.Laing-Trengove:-

a) new fence for Jubilee footpath had still not been completed  
b) new graveyard – on talking with Mr.C.Lock and reading Okehampton Town Councils cemetery documents she considered that ours needed revamping. She would liaise with Mr.Trenaman and requested that this be an agenda item next meeting.

833. Cllr.Tyson reported details from RoSPA inspection as follows:-

a) Island Park basket swing needs replacing or repairing  
b) Rota bounce seat needs replacing  
c) All wooden items within the play area need treating to improve longevity  
d) the trip hazard at entrance gate needs rectifying

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e) TK Play considered the zip wire should be condemned and replaced. Following a meeting with councillors on site it was agreed that we obtain two quotes for a new zip wire and replacement basket swing

f) Cllr.Tyson would make enquiries to see if when the ash trees are taken down they could be wood chipped and used as bark around the climbing frame

g) Mr.C.Peters was attending a Play Inspection course on 15<sup>th</sup> April in Barnstaple (as some of the above work could be carried out by him on qualification). To this end it was resolved that the Council pay for his time and travelling expenses in attending this course

h) Litter bins in Island Park – situation would be monitored to see if twice weekly emptying was required.

l) Following recent graffiti incidents around the town resolved that Cllr.Tyson order a supply of “spray on graffiti remover”.

**MEETINGS ATTENDED BY COUNCILLORS**

834. Cllr.Back – reported there was now a waiting list of 8 names to have an allotment. He had met Mrs.Barkwell to ascertain if there was any spaces at Madewell for additional allotments. The response being that this would depend on the route of the proposed section of the Tarka Trail. To be an agenda item next meeting.

**CORRESPONDENCE**

835. Letter from children concerning raising money for the zip wire (which they thought had been vandalised). Cllr.Tyson had written to them on this matter and would write again with the updated information on the zip wire.

836. Island Park -communication from Mr. & Mrs. Greenwood concerning road safety issues on stretch of Bridge St. from Pyles Auction rooms past the fire station and garage and Island Park entrance. Clerk had responded that at a meeting to be arranged with DCC Highways we would bring this matter to their attention.

837. Request that letter of thanks be sent from the Town Council to Oke Rail thanking them for all their hard work and achievements regarding the opening of the Okehampton to Exeter Line. Resolved that Cllr.Walters would send this letter.

838. Date of next meeting Annual Parish meeting 6.30pm 4<sup>th</sup> May and Annual General meeting of the Council 7pm on 4<sup>th</sup> May both via the zoom application.

There being no further business, the Chair thanked those present for their attendance and closed the meeting at 9.40pm

Signed.....Chair.....date