

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD 22<sup>nd</sup> JUNE 2021 7.30pm IN COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs. Walters, Back, Laycock, Laing-Trengove, Lewis, Holland, Bolland, Entwistle, Dist.Cllrs.Kimber and Kemp, the Clerk  
2 members of the public – Mr.J.Hall, V.Bonass

**Apologies:** Cllr.Gladstone, County Cllr.McInnes

**Declarations**

**of interest:** Cllr.Tyson – employee of WDBC

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**PUBLIC SESSION**

Mr.J.Hall – outlined his idea for the Co-Op store to issue free parking for customers whilst using the store. He was awaiting responses from both the Store and WDBC. He would keep the Town Council updated

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**COVID 19 UPDATES**

48. Nothing new to report, all were waiting anxiously for 21<sup>st</sup> July when restrictions may be lifted.

**APPROVAL OF MINUTES**

49. the minutes of the Annual Parish meeting held 4<sup>th</sup> May 2021 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr.Back seconded Cllr.Walters. All agreed.

50. The minutes of the Annual General Meeting held 4<sup>th</sup> May 2021 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr.Holland seconded Cllr.Entwistle. All agreed.

**MATTERS ARISING FROM THE ANNUAL PARISH MINUTES**

51. There were no matters arising.

**MATTERS ARISING FROM ANNUAL GENERAL MEETING**

52. Zip wire (min.809 refers) Main points to arise were:-

- a) TK Play had condemned the zip wire and had given quote for new product
- b) Broxap will not touch the zip wire and recommended we contact Rhino Play for a quote. Cllr.Tyson meeting with Rhino Play on 12<sup>th</sup> July together with Cllr.Lewis
- c) Cllr.Tyson had circulated a list of options relating to Island Park play equipment. Proposed by Cllr,Laycock seconded Cllr.Walters that we wait until second quote for zip wire is obtained and then make a decision. Meanwhile the zip wire has been disabled and cannot be used.

53. Town Centre business survey (min. 6 refers) Cllrs Holland Entwistle reported as follows:-

- a) Jag Signs have quoted £1.719.85 plus vat for 3 short signs, fixing posts and installation. These would replace the signs on Holsworthy Road, abattoir and football field
- b) Town Map - this item would wait until the market site development has been completed
- c) Still working on town logo and website

d) Following on from the meeting with Devon Communities Together (see min.67) - feedback from the survey would be published in The Pump for residents to see

e) Cllr.Tyson had circulated to all councillors an email received from Mr.C.Dumpleton regarding a new website. Resolved that the clerk acknowledge receipt and confirm it had been circulated to all councillors and the contents noted.

54. Bench outside school (min.8 refers) ongoing matter. Cllr.Laing-Trengove to ask again that Mr.Peters purchase the timber to repair the bench.

55. Access road to Bridge St. to market meeting(min.9 refers) this had taken place 19<sup>th</sup> May with reps. from DCC, WDBC, Kingswood Homes and four councillors. Main points to arise were:-

a) WDBC were under no obligation to upgrade the road

b) Possible removal of parking bays and installation of yellow lines

c) DCC said it could possibly cost £500,000 to upgrade to adoptable level.

Following a discussion on the matter it was resolved that Clerk contact WDBC and DCC to ascertain if there have been any firm figures drawn up for assessment of this road improvement by either party

d) Cllr.Tyson reported that during preparations for this meeting the highways problems in Bridge Street, Island Park entrance and Moor View could not be discussed but were brought to the attention of DCC via email. Rachael Dixon of DCC had been contacted on these separate matters and response received (min.75 refers).

56. Community Orchard (min.10 refers) ongoing matter.

57. Passaford Bridge (min.11 refers) Cllr.Laing-Trengrove would contact Mr.Baker again.

58. Moor View verge (min.14 refers) ongoing matter.

59. Passaford Lane (min.15 refers) retrospective planning application now submitted.

60. Island Park play equipment (min.19 refers) Cllr.Tyson had ordered the necessary protective paint for granite boxes/picnic benches and graffiti spray remover. Again final decision about play equipment would wait until second zip wire quote received.

61. Millennium Plaque (min. 32 refers) Mr.Burrow had forwarded to the council a quote from Ironside Ltd. in the sum of £1,200 to refix and secure the plaque to the gable end wall of his house. Resolved that as the work to be carried out was urgent to secure the safety and future of the plaque - therefore Council would pay the sum of £1,200. Clerk to forward cheque and request a receipted invoice for this work.

62. Beating of the Bounds (min.37 refers) this to be an agenda item for the July meeting.

### **PLANNING MATTERS**

63. Applications to consider:-

a) 1081/21/LBC	Mr.P.Back	24 High St	Replacement roof <i>(Cllr.Back left the room and took no part in discussion or decision)</i> <i>Cllr.Laing-Trengove declared interest as neighbour</i> <i>Council supported the application</i>
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b) 1646/21	Mr.Brown Martin Red Lane	3 bay hay barn <i>Council supported the application</i>
c) 0973/21	V.Bonass/S.Whitehead	Create woodland, meadow & wet

- land area, campsite/parking area  
temp.permission to live in cabin &  
erect greenhouse/poly tunnel  
*Council supported the application  
with one abstention*
- d) 2433/21 Mr. Reed 10 High St. garden outbuilding/new roof  
*Council supported the application*
- e) 2337/21 Holmes Farm barn to dwelling – information only
- f) 2007/21 Mr.Beresford Hatchmoor Ind.Estate new unit adjacent to Kier  
*Council supported the application*

64. Permissions granted:-

- a) 1197/21 Mr.Dawson 8 High St. internal alts./replacement rear doors  
and windows

65. Refusals advised:-

- a) 0034/21 Mr.Bowman Edgemoor trees works
- b) 0467/21 Mr.Paddon 7 High St 2 storey rear extension

66. Any other planning matters: None

67. Hatherleigh Market –

- a) Cllr.Laing-Trengove reported that the market today 22<sup>nd</sup> June in the temporary marquee went really well and there was a good atmosphere.
- b) the old sheep shed - had been cleared and tables stored in a container. Dismantling had started.
- c) Cllr.Tyson reported information from WDBC with regard to the new pannier building. If we added timber panels and doors – non material amendment application could likely be made rather than a full planning application – this would cost £117.00
- d) Cllr.Tyson reported on all her efforts in following up capital and revenue funding bids – all the information of which had been circulated to all councillors for their consideration and actions supported via email. A copy of the project pannier document is attached to these minutes for reference purposes. These included applying for funding for a project manager/business plan. Figures of £150,00 - £300,000 had been talked about – but Councillors considered we could not obtain quotes for additional work to the building if we did not know the dimensions of the shed building. Cllr.Tyson had tried obtaining these dimensions. It was resolved that both Cllr.Tyson and the Clerk contact Kingswood Homes again to obtain building dimensions – this would enable us to obtain 3 quotes for required works ourselves rather than using a project/business manager.
- e) Market Working Group meeting took place with Graham Wilson and Chris New from the market Assoc (NABMA) on 14<sup>th</sup> May where the current situation was discussed. Follow up email advised that the Town Council considers the role it can play in the future.
- f) Following engagement with Devon Communities Together regarding market advice a business focus group meeting was arranged for 10<sup>th</sup> June to update on the works of the market working group and business working group. Invitees included WDBC, DCC, HTC, and Hatherleigh business reps. A report of the meeting had been produced by DCT and

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forwarded to everyone concerned.

- g) Cllr.Tyson asked that all councillors give serious consideration of the council's role as to the future management of the market. Agenda item next meeting.

**FINANCIAL MATTERS**

68. The Clerk presented the following accounts for payment:-

a) Mrs. Rewse	toilet cleaning	£ 667.59
b) Mrs. Lock	wages	£ 366.43
c) C.Peters	street caretaker	£ 249.48
d) P. Back	RGB allotment signs fittings	£ 14.54
e) Mrs.R.Lock	ROSPA play inspection fee	£ 185.40
f) WDBC	car parking Nov.2020	£ 220.00
g) C.Tyson	grafitti remover	£ 27.15
h) C.Tyson	Rawlins concrete paint	£ 149.88
i) L & M Cole	grounds main. £1283.75	
	Island Park 90.00	
	flower bed bark 119.00	£1492.75
j) Ironside Ltd.	Millennium plaque work	£1,200.00

Proposed Cllr.Walters seconded Cllr.Lewis that the above accounts be paid. Cheques signed by Cllrs.Back and Laing-Trengove

69. Moneys received:-

a) WDBC	1st precept payment	£12500.00
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70. Any other financial matters:-

- Clerk had submitted all financial papers to PKF Littlejohn
- Clerk had submitted vat reclaim for year ending 31<sup>st</sup> March 2021
- It was resolved that we would continue paying zoom subscriptions
- It was resolved that the Council would pay the hours worked by Mr.C.Peters at the market in erecting the marquee/helping moving tables/chairs - this totalled 28.5hours. Cheque to be drawn next month
- Hatherleigh Lockdown Book – Cllr.Lewis reported that the book was at the printers and nearly ready to be published. However inview of extra articles/pages costs had risen by £500.00. Resolved that Town Council give a grant of £250.00 to be matched by shared grant of £250.00 from Dist.Cllrs.Kimber and Kemp. All agreed.

### ***DISTRICT COUNCILLORS REPORTS***

71. Neither Cllrs.Kimber or Kemp had anything to report.

### ***MAINTENANCE/TRAFFIC ISSUES***

72.Grass cutting Church Lane – the situation with regard to the verge by the Post Box to the Vicarage would be monitored. Cllr.Laing-Trengove suggested it became a wild flower area.

73. Horse sculpture – it had been reported that the solar lights were broken and bind weed was appearing in the bed. Resolved that the old solar lights be removed by Cllr.Lewis. L & M Cole would weed the bed under their ground maintenance agreement.

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74. Blocked drain Red Lane - Dist.Cllr.Kimber and cleared some mud away from the drain and would meet Mr.C,Peters on site.

There were other blocked drains in South St. and Victoria road – all of which should be on the list to be cleared July 2021 as reported last meeting. Cllr.Laycock questioned DCC timeframe noting 2022. Cllr.Tyson to forward our email request and photos to NHO Rachael Dixon as a reminder.

75. Cllr.Tyson reported on other highway issues that could not be discussed at the meeting held with various parties on 19<sup>th</sup> May concerning access road to market development. These were:

- Bridge St. by the vets
- Island Park Entrance
- Moor View junction

Detailed email sent to P.Townsend and R. Dixon at DCC Highways on these matters. Detailed response received back and circulated to councillors and responses sent to members of public who had raised concerns.

76. Cllr.Laing-Trengove – concerned about increased number of cars parked in Oakfield Road causing obstructions for both pedestrians and motorists. Clerk to inform PCSO.

77. Cllr.Laing-Trengove reported that work on Victoria Footpath had commenced.

**MEETINGS ATTENDED BY COUNCILLORS**

78. Various councillors had attended meetings held on 14<sup>th</sup> May, 19<sup>th</sup> May and 10<sup>th</sup> June as reported elsewhere in these minutes concerning access road to market entrance NABMA and Devon Communities Together.

79. Cllr.Laing-Trengove – Community Centre
- more groups had returned to the hall
  - Hatherleigh Players were having storage facilities provided

**CORRESPONDENCE**

80. Mrs. O'Brian – tree by Co-op bus shelter – apologised to the Town Council and now that she knew that WDBC were responsible for the removal of the tree she would contact them.

81. Mrs.B. Vick – old market weighbridge scales. The family would gift these to the town if they are reinstated in the new pannier market as a reminder of the Town's agricultural history. Resolved that we accept this kind offer.

82. Royal British Legion – council had no objections to their proposal of siting a “lest we forget” bench in the town.

**ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

83. Cllr.Tyson reported:-
- a) Sportsfield footpath – documents signed by DCC and landowners and path had been formally adopted as a public right of way
  - b) Jo Pullin was holding a “butterfly hunt” on 17<sup>th</sup> July in the church yard.

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84. Date of next meeting Tuesday 13<sup>th</sup> July (covid restrictions will still be in place) Clerk to book large hall and confirm start time of meeting.

There being no other business the Chairman thanked those present for their attendance and closed the meeting at 9.50pm

Signed.....chairman.....dated

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