

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD TUESDAY 12TH OCTOBER 2021**  
**7.00pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs.Laycock, Entwistle, Holland, Bolland, Lewis, Laing-Trengove. Dist.Cllrs.Kimber and Kemp. The Clerk

**Apologies:** Cllr.Walters

**Declarations of interest** Cllr.Tyson – employee of WDBC

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**PUBLIC SESSION**

No members of the public present  
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**COVID/EMERGENCY MATTERS**

149. Cllr.Tyson again stressed that covid has not gone away and we must continue to be vigilant.

**APPROVAL OF MINUTES**

150. The minutes of the meeting held 7<sup>th</sup> September having been duly circulated were signed by the Chair as being a true and correct record with the following 2 amendments

- Apologies – the name of Cllr.Holland to be added
- Min.1373 to read - "Mr.Munn an antique restorer had cleaned the clock which was now in situ in the office of the Community Centre

Proposed Cllr.Laycock seconded Cllr.Laing-Trengove. All agreed.

**MATTERS ARISING FROM MINUTES**

151. Zip wire consultation (min.118 refers) :126 residents had responded to the consultation and Cllr.Lewis had produced an excellent survey document for councillors to consider. Resolved this be an agenda item next meeting to take the matter forward.

152. Town Business survey (min.119 refers) Cllrs.Entwistle and Holland reported a successful meeting had been held with the new business group and reported as follows:-  
a) a draft layout had been agreed for the new gateway signs – copies of which were circulated to councillors which would cost £1710.85 plus vat for 3 signs to include posts and fixing. Discussion took place on the 3 locations and it was resolved that Cllr.Entwistle would email DCC Highways ([russell.hookway@devon.gov.uk](mailto:russell.hookway@devon.gov.uk)) the neighbourhood highways officer to clarify and obtain permission (if needed) for the 3 signs to be erected  
b) finger post signage has still to be finalised  
c) Cllr.Entwistle would formulate the survey responses to go on the website – this would satisfy the request from Devon Communities Together that the public be informed of the results of the survey.

153. Bench outside school (min.120 refers) Cllr.Tyson reported that no further response received from Mr. Wilkinson of the Royal British Legion concerning the new bench.

154. Ironside Millennium plaque (min.121 refers) Clerk confirmed invoice had now been paid.

155. Remembrance Day parade (min.127 refers) Cllr.Tyson confirmed that the road closure had been granted and lamppost notices received. Cllrs. expected this would include erection of large metal highway signs. She would contact Mr.A.Gilbert concerning the placement of appropriate "road closure" signs.

156. K.Watts/Biddicombe (min.131b refers) Clerk confirmed response had been sent to WDBC and that further email from Mr.Watts sent to WDBC had been circulated to all councillors.

157. Litter at Island Park (min.137 refers) Councillors reported this was an ongoing problem. Cllr.Laing-Trengove reported that Mr.Alan Cranleigh was willing to take over the duties of the late Mr.Moorcroft. Clerk confirmed that Mr.Moorcroft was paid for 4 hours a week at the rate of £8.91 per hour. Resolved that Council accept Mr.Cranleigh's offer. Cllr.Laing-Trengove to confirm with him.

158. Graffiti Island Park (min.137b refers) no more incidents had taken place. Current graffiti still waiting to be removed.

159. Chapter 8 Training (min.137c refers) Clerk reported that if the Town Council joined the Road Warden Scheme Chapter 8 training would be free. However if an individual applied for this training, a fee would be payable and he/she would have to have their own public liability insurance of at least £5million. Cllr.Tyson would check with Mr.Farley on his training and Clerk to ascertain future dates for training courses. All information available on "devon.gov.uk/communities/opportunities/road-warden-scheme".

160. Cycle racks outside school (min.138 refers) situation is being monitored.

161. Oke Rail 150<sup>th</sup> anniversary (min.143 refers) Cllrs.Tyson and Walters had attended a very enjoyable and informative 2 day celebration in historic costume. Cllr.Tyson expressed again that we must continue to lobby in respect of the bus connection from Hatherleigh to Okehampton.

162. Cricket Club open day (min.144 refers) Cllr.Tyson reported on a successful open day with approx. 300 being catered for.

163. Cycle track Madewell (min.146 refers) County Cllr.McInnes had reported that a relevant landowner had been sent an assessment of the project, and a reply was awaited. However if a landowner wants to be difficult then the process comes to a stop.

164. Council resignations (min.147 refers) 2 vacancies had been advertised for co-option with one expression of interest received. Cllr.Laing-Trengove would deal with new cheque signatories as a matter of urgency. Following on from these resignations it was resolved that Cllrs.Lewis and Holland sit on the Moor Management Committee.

## **PLANNING MATTERS**

165. Applications to consider:-

a) 2032/21 Mrs.L.Strawbridge      Wood at Essworthy      upgrade of track and parking area

*Council considered that application together with attached plan did not specify enough detail*

- *it does not show proximity to neighbouring properties*
- *how it is to be accessed is not shown*

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*Other concerns of the Council were*

- *it must not affect the bridleway and footpath no 8*
- *the right of access to other properties must not be compromised*

166. Permissions granted:-

a) 2599/21 Carols Barn Madewell

fire door

b) 2765/21 J. Sharpe      Fishleigh House

barn con/5 dwellings prior approval required and given

167. Refusals advised None

168. Any other planning matters: None

169. Hatherleigh Market

a) Cllr.Tyson had received email from the legal dept of NABMA which she had circulated to all councillors. It was resolved that Clerk send email to Paul Jones and Andrea Fortune of Kingswood Homes as follows "Hatherleigh Town Council would like to formally register an interest in the position of taking on a long term lease for the community market area. This is an offer in principle subject to seeing the Heads of Terms leasing arrangements. At your earliest convenience could you please forward a copy of any draft lease proposals"

b) Cllr.Laing-Trengove reported that the market was going well considering the time of year and continuing covid concerns. Resolved that Cllr.Holland would provide and Cllr.Tyson would paint an a-frame sign pointing to the market to encourage more people to attend which would be positioned in a suitable location

c) Cllr.Tyson reported on unfounded rumours having checked, that Kingswood Homes had no plans to move the temporary market. New market building could be ready by late spring/early summer of 2022.

### **FINANCIAL MATTERS**

170. Clerk presented the following accounts for payment:-

a) R.Jones	xmas lights	£178.47
b) Hatherleigh C.Centre	hire	£ 16.40
c) WDBC	emptying litter/dog bins 26 weeks	£429.63
d) C.Gladstone	outstanding zoom payment	£ 14.39
e) L & M Cole Landscape	extra footpath work	£ 65.00
f) Mrs. R.Lock	wages	£366.43
g) Mrs.J.Rewse	toilets 15 <sup>th</sup> Sept - 12 <sup>th</sup> Oct	£383.13

Proposed Cllr.Holland seconded Cllr.Bolland that the above accounts be paid.  
Cllrs.Laycock & Laing-Trengove signed the cheques.

171. Moneys received:

a) WDBC	2 <sup>nd</sup> precept payment	£12500.00
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172. Any other financial matters:~

a) Clerk reported that the late Mr. Moorcroft was owed moneys for his Island Park duties. Cllr.Laing-Trengove would ascertain where such moneys should be sent

b) Hatherleigh Community Centre – were going to erect a plaque in the centre in memory of Mr.Norman Moorcroft. Resolved that the Town Council would pay half of such costs. We would also consider erecting a bench in his memory in Island Park.

### **TRAFFIC/MAINTENANCE ISSUES**

173. Western Power – advance notice of road closure 4<sup>th</sup> Feb/4<sup>th</sup> March 2022 for Victoria Road.

174. DCC – existing street lights to be replaced with LED lights. No timescale for proposed work in place.

175. Council website – resolved that Pynto install a Secure Socket Layer (SSL) at a cost of £50 for the first year and £100 each year thereafter. This would mean extra website security and that the wording "not secure" on the top bar of our website would be removed.

176. Cllr.Laing- Trengove reported that the Moor Management committee would purchase a dog poo bin to be placed on the lower moor road if the Council would pay for the emptying. Resolved that the Clerk ascertain if WDBC would have the capacity to empty further bins.

177. Cllr.Laycock:-

a) reported that a missing sign in the new cemetery. Cllr.Laing-Trengove would order a replacement

b) she had been asked if the Council would like the Okehampton Round Table to come to Hatherleigh with the santa sleigh on late night shopping evening Resolved that this was not necessary as there was always a santa's grotto in Old Schools and events may clash.

### ***DISTRICT COUNCILLORS REPORTS***

178. Dist.Cllr Kimber reported:-

a) WDBC had grants available for market traders – he had made an application

b) Asked if Clerk could confirm whether any moneys remained in the covid emergency fund.

179. Dist.Cllr. Kemp – reported further on the refuse collection problems - Some officers had left the department and there was no feedback or communication from the department.

### ***MEETINGS ATTENDED***

180. Cllrs.Entwistle and Holland – new business group – reported elsewhere in the minutes.

181. Cllrs.Laycock and Laing-Trengove – Moor Management 2020 AGM and token payments meeting. AGM for 2021 to be held shortly.

182. Cllr.Laing-Trengove – Community Centre AGM – small loss made and grants were being applied for and received.

### ***CORRESPONDENCE***

183. Cllr.Tyson – visit of Chris Shears (WDBC Economic Development) to Hatherleigh on 7<sup>th</sup> October had taken place, but no town councillor available to attend. Sarah Gibson Head of Place Making also cancelled but was willing to arrange further visit, Cllr.Tyson suggested a Tuesday – awaiting date details.

### ***ITEMS OF INTEREST/FUTURE AGENDA ITEMS***

184. Cllr.Laycock:- Xmas festivities agenda item for November.

185. Cllr.Lewis – brought a hardback copy of Hatherleigh Lockdown Book which was now available to order.

186. Cllr.Laing-Trengove – the Rotary Club had planted 2,000 crocus bulbs on the roundabout.

187. Cllr. Tyson - Oke Rail – regular passenger service from Okehampton to Exeter commences 20<sup>th</sup> November every two hours – to be increased to hourly service at a later date.

188. Date of next meeting Tuesday November 9<sup>th</sup>

There being no further business the Chair thanked those present for their attendance and closed the meeting at 9.10pm

Signed.....chair.....dated