

## **HATHERLEIGH TOWN COUNCIL**

### **Minutes of meeting held 7<sup>th</sup> December 2021 7pm in the Community Centre**

**Present:** Cllr.Tyson in the chair, Cllrs.Laycock, Walters, Lewis, Entwistle  
Holland, Laing-Trengove. Dist.Cllr.Kimber (arrived 7.10pm Super  
Links meeting)

**Apologies:** The Clerk, Cllr. Bolland, Dist.Cllr.Kemp

**Declarations**

**of interest:** Cllr.Tyson – employee of WDBC

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#### **PUBLIC SESSION**

no members of the public present

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#### **COVID/EMERGENCY MATTERS**

224. Peter Back reported that the Emergency Committee wishes the balance of funds held of £420.00 be paid to Hatherleigh School funds to be used in the education catch up programme. Cllr.Tyson reported that covid was running through the Primary School but the Head is very organised with alerts to parents.

#### **APPROVAL OF MINUTES**

225. The minutes of the meeting held 9<sup>th</sup> November 2021 having been duly circulated were signed by the Chair as being a true and correct record with the following amendments:

a) min.190 – to read Ms.Orbidans (b) min. number list 204, 206, 207 missing. Proposed Cllr.Holland seconded Cllr.Lewis. All in favour.

#### **MATTERS ARISING FROM MINUTES**

226. Co-option of new councillors (min.190 refers) Successful applicants had been informed. E.mail received from Mr.Haylock which was circulated to all councillors and Cllr.Tyson had sent personal reply.

227. Business survey/new signage (min.192 refers) ongoing matter.

228. Remembrance Day parade (min.193 refers) successful event. Stefan Farley and Alec Muir provided safety vehicles at front and back of parade. Discussion on wreath made of plastic. Cllr.Holland to look at all options for a more sustainable material to be used next year. Donation would still be made to RBL.

229. Late Norman Moorcroft (min.194 refers) Martin Moorcroft, son of Norman, had telephoned the Clerk and cheque for moneys due of £570.24 had been drawn.

230. Chapter 8 Training (min.195 refers) forms had been submitted to DCC and copy held on file for future reference. Online training for Mr.C.Peters will be provided by DCC. Cllr.Tyson had put forward a second named volunteer to the DCC Road Warden Scheme. Councillors were unhappy at the persons conduct over carnival and did not think him a suitable Town Council representative.

231. Cheque signatories (min.196 refers) Cllr.Laing-Trengove had submitted online details of new signatories but had received no response as yet. She will order new cheque books

as requested by the Clerk.

232. New dog bins (min.197 refers) Cllr.Laing-Trengove requests the Clerk to chase WDBC in the New Year as to when extra capacity will be available.

233. New graveyard sign (min.198 refers) Cllr.Laing-Trengove had ordered the new sign.

234. Late night shopping (min 208 refers) successful evening with lots of shops open. Well attended. Stalls in The George. Father Christmas in Old Schools. Carnival Queen switched on tree lights. Roz Chard "cried" around the town. Thanks and appreciation were expressed to the Christmas Light Committee, Hatherleigh Silver Band and Mr. Andrew Orchard for donating the town xmas tree.

235. Xmas eve celebrations (min.209 refers)

- a) Cllr.Laing-Trengove had distributed collection boxes and will supply plastic cups
- b) Cllr.Laycock has spoke to Mr.Iain Crockatt who offered to provide cider
- c) Cllr. Lewis to amend the 2019 carol sheet with approval from the band and will amend the 2019 xmas poster and forward to all councillors to print and distribute
- d) Cllrs.Walters and Holland offered to laminate copies
- e) Cllr.Walters to print 50 copies of the carol sheets. Will also speak to Rev.Winsbury about his part in the evening
- f) Cllr.Tyson had spoken to the Co-Op who will donate the mince pies. She will collect nearer the time. Also spoken to Richard Tidball who offered once again to make the mulled cider.

### **PLANNING MATTERS**

236. Applications to consider:

- |                |             |  |
|----------------|-------------|--|
| a) 3301/21/HHO | Mr.Hartnett | 8 Pound Meadow - new sunroom<br><i>Council supported the application</i>   |
| b) 4017/21/FUL | Mr.Clawson  | Pressland House - continued res.use<br><i>Council supported the application</i>  |
| c) 3471/21/HHO | Mr.Watkins  | The Manse High St. replace single storey side extension<br><i>Council supported the application</i>  |
| d) 3949/21/HHO | Dr.Lindsay  | 21 South St. Rear ext. above kitchen to provide bedroom/ensuite<br><i>Council made the following comments:</i><br><i>a) as development lies within the conservation area would like to see comments from conservation officer. It may be that the first floor dormer type is not seen as appropriate for a building of this age and style. We note Heritage Impact Statement has been written by the applicants themselves who state there would be no impact on the street scene. Further reason for comment from Cons.Officer.</i><br><i>b) As this is a terraced property it is difficult to see if it will effect light to the house next door. Such an extension should not come out further than the current ground floor.</i><br><i>Subject to the above Council support the application.</i> |

237. Permissions granted:-

- |               |                   |   |
|---------------|-------------------|---|
| a) 4122/COM   | BT Communications | apparatus Victoria Rd. Perm.dev.                                |
| b) 4281/21/PD | Mr. Mills         | Lower Lower barn to dwelling.<br>Perm.Dev. For information only |

238. Refusals None

239. Any other planning matters:-

a) it was noted that the building plots at Biddicombe are up for sale.

240. Hatherleigh market – Cllr.Tyson updated on:-

a) unfortunate news of marquee blowing down in Storm Arwen and sustaining damage to a quarter of the frame. Volunteers helped the market team to salvage and re-erect it so the market could continue

b) WDBC Community Recovery Grant had been submitted by Cllr.Laycock for £30,000. More details were then requested by the grant body to be submitted by 10<sup>th</sup> December Councillors on working group to meet again and submit

c) further correspondence between Kingswood Homes and the working group regarding the design of the pannier building had been forwarded to all councillors

d) Zoom meeting held 2<sup>nd</sup> Dec. with market working group, Kingswood Homes and Market Manager

- KWH stated they wish to continue the lease with Hatherleigh Market Ltd for the foreseeable future
- they will discuss financial and planning options on how to include additions to the building
- the Town Council to play a supportive role in this collaborative arrangement.

## FINANCIAL MATTERS

241. Clerk presented the following accounts for payment:-

a) M.Moorcroft	late N.Moorcroft estate	£570.24
b) Hatherleigh School	bal.of covid funds	£420.00
c) Pynto	website management	£160.00
d) Mrs.Rewse	toilets 10/11-14/12 plus £50	£526.68
e) Mrs.R.Lock	wages	£366.43
f) Mr.C.Peters	street caretaker	£200.47
g) C.Tyson	poppy wreath RBL	£ 17.00
h) R.Wonnacott	xmas lights	£ 81.66

Total	£2342.48
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Proposed Cllr.Entwistle seconded Cllr.Lewis that the above accounts be paid. Cheques signed by Cllrs.Laing-Trengove and Laycock.

242. Moneys received      none

243. Any other financial matters – the precept will need to be considered at the January meeting.

### ***TRAFFIC/MAINTENANCE ISSUES***

242. DNH Constructions reported road closure for South Street Feb.2022 – email circulated to all councillors.

243. Cllr.Holland – blocked drain Victoria Road by BT kiosk.

244. Cllr.Laycock – responded to Cllr.Kimber's query on a car trailer reported to police for blocking a pavement in South Street. This had now gone.

245. Cllr.Tyson – congratulations to the new carnival committee on a successful carnival.

She reported that 8 cars had been booked in the car park on Saturday morning and proposed that the Town Council fund the cost for free Saturday parking in support of the event next year. All agreed.

#### **COUNTY/DIST.COUNCILLORS REPORT**

246. Cllr.Kimber had nothing of interest to report.

#### **MEETINGS ATTENDED BY COUNCILLORS**

247. Cllrs.Laycock, Walters, Lewis, Entwistle, Holland and Laing-Trengove attended Moor Management AGM. Cllr.Laycock helping with token payments on 8<sup>th</sup> December.

248. Cllr.Lewis – carnival committee wind up meeting. She has added colour insert of carnival in the Parish Pump.

#### **CORRESPONDENCE**

249. Great Torrington Mayor's Burns Night supper Friday 28<sup>th</sup> Jan.2022 - for mayors only because of covid restrictions at venue. Cllr.Tyson had accepted the invitation. If guests are allowed Cllr.Entwistle will also attend.

250. Made in Devon email – Cllr.Holland will forward it to all businesses she has contact details of from the business survey.

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

251. January agenda items to include

- precept setting
- play park survey
- Queens Platinum Jubilee

252. Date of next meeting Tuesday 18<sup>th</sup> January 2022 7pm in the Community Centre.

There being no other business the Chairman thanked those present for their attendance and closed the meeting at 8.15pm and headed off to The George for xmas buffet.

Signed.....chairman.....dated