

**HATHERLEIGH TOWN COUNCIL  
MINUTES OF MEETING HELD 8TH MARCH 2022  
7pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs. Walters, Reddaway, Lewis, Laing-Trengove, Holland, Dist. Cllrs. Kimber and Kemp. The Clerk. One member of public

**Apologies:** Cllrs.Laycock, Orbidans, Bolland and Entwistle

**Declarations**

**of interest:** Cllr.Tyson – employee if WDBC

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**PUBLIC SESSION**

no member of the public spoke

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**COVID 19/EMERGENCY MATTERS**

333. Covid restrictions had been lifted but the virus was still around. Resolved to remove this matter as a monthly agenda item.

**APPROVAL OF MINUTES**

334. The minutes of the meeting held 8<sup>th</sup> Feb. 2022 having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Walters seconded Cllr.Holland. All agreed.

**MATTERS ARISING FROM MINUTES**

335. New signage (min. no 294 refers) Cllr.Entwistle had emailed details of the new signs. Resolved that 2 new signs are ordered in solid aluminium, dark green in colour with rounded top. Cllr.Holland would inform Cllr.Entwistle.

336. Chapter 8 training (min.295 refers) Cllr.Tyson reported that Mr.Peters had still not completed his training.

337. Cheque signatories (min.296 refers) Cllr.Laing-Trengove reported that the new mandate had still not been approved by Nat.West despite numerous attempts to do so and a visit by Cllr.Tyson to the Tavistock Branch, Cllr.Laing-Trengove suggested that in the future we ask for a “case manager” so that all emails/tele.calls are directed to one person. Resolved that when the mandate has been completed we will file an official complaint as to the way the matter was handled.

338. Millennium Corner (min. 302 refers) Mr.Peters had still not commenced the repair works.

339. Bench outside school (min.303 refers) Cllr.Tyson reported that the metal framework was bolted and concreted into the brickwork tiled plinth. Resolved that Mr.Peters repair the bench on site. No further information from RBL as to cost and delivery date of their new bench.

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340. Graveyard administration (min.304 refers) meeting between Cllr.Laing-Trengove, Orbidans and Entwistle still to be arranged.

341. Parking Moorview (min.304 refers) Dist.Cllr.Kimber had received no update from

WDBC on the question of turning grass verge into parking. Article on this matter to be placed in the Parish Pump this month (unable to be included in last months issue)  
Comments on facebook on the matter were noted.

342. Registers of interests (min.306 refers) WDBC had informed the Clerk that copies of the registers should be placed on our Council website, and the registers forwarded to them to be included on their website. Resolved that Cllr.Tyson enquire from WDBC if we could just put the WDBC link to the registers on our website. Cllr.Tyson took the registers to hand to WDBC.

343. Toilet door (min.315 refers) ongoing repairs being carried out.

344. BT Telephone box (min.316 refers) Cllr.Tyson had reported the poor condition of this kiosk to BT and they would send someone out to clean/repair the box. They would also look at the kiosk at Moorview.

345. Yellow lines by Co-op (min.318 refers) these would be repainted on Friday 11<sup>th</sup> March.

346. Dog complaint (min.319 refers) letter sent to the owner of the dog concerned.

347. Devon & Cornwall Fire & Rescue (min.321 refers) Cllr.Orbidans via email reported that Hatherleigh Fire Service found parking made it difficult to get the pump through and around various parts of town eg. South St, High St, Oakfield and Park Roads – but they have no jurisdiction to resolve the problems.

348. Play park (min.325 refers) Cllr. Tyson reported that with regard to the ownership of the Island Park area, two land register searches and maps were sufficient.

349. Jubilee Gifts (min.328 refers) Cllr.Laing-Trengove displayed various pottery items that Jane Payne could produce. Resolved that we purchase 200 of the small bowls which would be engraved with the official platinum jubilee crown and the name of Hatherleigh Town Council. These would be presented to children within the parish at an event during the jubilee celebrations

350. Okehampton Civic Dinner (min.329 refers) Cllrs.Tyson and Lewis had attended this enjoyable event.

### **PLANNING MATTERS**

351. Applications to consider:-

a) 0533/22/LBC	Mr. Reed	10 High St. -new roof on outbuilding. <i>Council supported the application subject to WDBC Conservation Officer raising no objections</i>
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352. Permissions granted:-

a) 2761/21	Winearls	Lake Lodge chalet for holiday use
b) 1646//21	Brown Martin	3 bay hay barn Red Lane
c) 3302/21	Hartnett	8 Pound Meadow – new sun room
d) 4122/21	Madewell	modular changing facility
e) 4416/21/VAR	Kingswood Homes	con.2 amendments to apartment building/parking

353. Refusals advised: none

354. Any other planning matters: none

355. Hatherleigh Market – as the discussion involved contract/financial matters it was resolved this be discussed in part two of the meeting. All agreed. Cllr.Walters notified us of Kingswood Homes non material application 0657/22/NNM for the market building had appeared on the WDBC website.

### **FINANCIAL MATTERS**

356. Clerk presented the following accounts for payment:-

a) Hatherleigh Comm.Centre	hire	£ 16.13
b) Mrs.Rewse	toilet cleaning	£ 383.13
c) Mrs. Lock	wages	£ 366.43
d) Raise Digital	new web domain	£ 15.00
e) L & M Cole	P3 work	£ 621.00
f) Mr. M. Lock	new computer setup	£ 45.00
g) Ms.C.Tyson	Okehampton civic event	£ 74.00

Total £ 1520.69

Proposed Cllr.Holland seconded Cllr.Walters that the above accounts be paid. The cheques were signed by Cllr.Laing-Trengove at the meeting. Cllr.Laycock was absent from this meeting but due to the failure of Nat West to complete the new signatory mandate after a period of three months as the only other listed signatory she signed the cheques one day prior to meeting date.

357. Moneys received:-

a) Xmas collection boxes	xmas lights	£ 13.26
b) Lottery grant	Island Park	£10,000.00
c) Okehampton Round Table	grant Island Park	£ 500.00

358. Any other financial matters:-

a) Cllr.Tyson – Mayoral chain – had obtained quote for new shields at £120.00 including vat for each shield plus engraving at £30-£40 per shield. Resolved that we purchase four new shields for the chain from Marshalls Jewellers Okehampton.

### **DISTRICT COUNCILLORS REPORTS**

359. Neither Cllr.Kimber or Kemp had anything to report

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### **TRAFFIC/MAINTENANCE ISSUES**

360. Cllr.Lewis – school entrance via Stoney Brook Rise. Cllr.Lewis had contacted County Cllr.McInnes on this matter He reported that this roadway/track was never made upto adoptable standards and therefore not taken over by DCC and that no section 106 moneys were given for road works. Resolved that we ascertain from the planning consent what conditions were imposed and what Section 106 moneys granted. The Council also suggested that the School write to Mr.Brown Martin on the subject of a secondary access to the school.

361. Cllrs Holland & Laing-Trengove – Community Orchard – reported that they were still awaiting a legal document. There were no grant moneys for the scheme until November.

362. Cllr. Laing-Trengove - footpaths to Grove Fishleigh and Arnold Fishleigh required new finger posts and she had reported this to the DCC Footpath Officer.

#### **HATHERLEIGH BUSINESS WEBSITE**

363. Work was ongoing on this project.

#### **PLAY PARK**

364. Resolved that a separate meeting be held to determine which new pieces of equipment should be purchased. Cllrs.Lewis & Laing-Trengove to arrange date and circulate to all councillors. Cllr.Lewis reported on a successful lottery bid for £10,000.

#### **TIME CAPSULE**

365. Cllr.Lewis reported that the school were collecting various items for the time capsule which would be buried sometime over the platinum jubilee celebrations.

#### **MEETINGS ATTENDED BY COUNCILLORS**

366. Cllr.Tyson – along with Dist.Cllr. Kimber she had meet with the WDBC CEO Andy Bates, Head of Placemaking Sarah Gibson and Council Leader Cllr.Neil Jory and walked around Hatherleigh to highlight various areas and projects within the town. All officers from WDBC were eager to help promote the town.

#### **CORRESPONDENCE**

367. West Devon Mayoral awards – resolved that we nominate Cllr.Lewis for her work in producing the Lockdown book.

368. SMF Scaffolding road closure South St. upto 4 weeks for thatching work at 37 South St.

369. WDBC/South Hams/Plymouth – public consultation on new planning policies to address climate change. Poster to be displayed on noticeboard and website.

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

370. Hatherleigh Sportsfield AGM 14<sup>th</sup> March. Cllr.Tyson reported that committee were looking for 5 new trustees. Atlantic Racquet Centre were still interested in taking over the tennis courts.

371. Carnival AGM 9<sup>th</sup> March

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#### **DATE OF NEXT MEETING**

372. Next meeting Tuesday 12<sup>th</sup> April 7pm. The Annual Parish meeting to be held Tuesday May 10<sup>th</sup> at 6.30pm followed by the Annual General meeting of the Town Council at 7pm.

There being no further business the Chairman thanked those present for their attendance and closed the meeting at 9pm

Signed.....chairman.....dated