

**Hatherleigh town council**  
**MINUTES OF MEETING HELD 12TH APRIL 2022**  
**7pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Laycock in the chair, Cllrs. Lewis, Entwistle, Holland, Walters Laing-Trengove, Bolland, Reddaway, Orbidans. County Cllr.J. McInnes, Dist.Cllrs. Kimber and Kemp, the Clerk four members of the public

**Apologies** Cllr.Tyson

.....  
**PUBLIC SESSION**

Mr. K. Watts	0422/22 Biddicombe planning application
Mrs.K. Watts	0422/22 Biddicombe planning application
Mr.M.Everitt	Okehampton Railway line and Moor View parking

.....

**WEST DEVON MAYORAL AWARDS**

373. Cllr.Donna Lewis had won the over 18 award for her work on the production of the book Hatherleigh during Lockdown. A presentation and photo shoot has been arranged by WDBC. All present congratulated her on this achievement.

**APPROVAL OF MINUTES**

374. The minutes of the meeting held 8<sup>th</sup> March having been duly circulated were approved. Proposed Cllr.Walters seconded Cllr.Lewis. All agreed (to be signed by Cllr.Tyson at the next meeting).

**MATTERS ARISING FROM MINUTES**

375. New signage (min.335 refers) Cllr.Entwistle confirmed that the signs would be available in approximately two weeks time.

376. Chapter 8 training (min.336 refers) Mr.C.Peters had still not undertaken the training.

377. Cheque signatories (min.337 refers) new mandate now completed after delay of six months. Cllrs.Walters, Lewis and Tyson can now also sign council cheques.

378. Millennium Corner |(min.338 refers) Mr.Peters had not progressed any of the work.

379. Bench outside school (min.339 refers) RBL now had funds in place to purchase the new bench. Old bench had been taped off but tape broken and people sitting on the bench.Resolved that we ask the RBL to remove the bench as soon as possible and install the new one. Cllrs.Laycock and Reddaway to liaise about removal should the RBL not be able to undertake this task.

380. Graveyard maintenance (min.340 refers) Cllrs.Laing-Trengove, Orbidans and Entwistle to set up meeting as soon as possible.

381. Parking Moor View (min.341 refers) WDBC had replied "generally such amenity grass areas and retention is required in adherence with Sec 106 agreement. Loss of amenity space and rightly so is therefore not taking lightly as generally such spaces were deemed necessary to make the development acceptable. This is not something WDBC

would either fund or drive forward itself. Of course if another local party eg Town Council or LiveWest wanted to take on an asset transfer and take this forward then this may be an option". Following a general discussion on the matter it was resolved that this is not a project that the Town Council could take on at this point in time.

382. Register of interests (min.342 refers) all the new register of interests were on the Town Council website and paper copies held by WDBC.

383. BT Phone box (min.344 refers) Cllr.Laycock reported seeing that the kiosk had been cleaned.

384. Yellow lines by Co-op (min.345 refers) new line markings now completed.

385. Jubilee gifts (min.349 refers) Cllr.Laing-Trengove reported that 200 of the pots had been made and remained to be fired and glazed.

386. Mayoral chain (min.358 refers) chain was now at Marshalls Jewellers Okehampton.

387. School entrance (min360 refers) Cllrs.Lewis and Walters reported as follows:-

- a) on planning app no 00667/2010 conditions 5 and 12 had not been complied with
  - cond.5 Prior to the development hereby approved , full engineering details of the road junction with the highway, parking areas and footpaths shall be authorised to and approved in writing by the LPA and the development carried out in accordance with these approved details and maintained as such in perpetuity (*reasons – in the interests of highway safety and adequate provision of on-site parking and turning thus in accord with policies T8 and T9 of the WDLP review of 3005*)
  - cond.12 from Monday to Friday (inclusive) those car parking spaces shown for use by the school shall be limited to parking use by Hatherleigh Primary School staff and volunteers only (*reasons – for the benefit of highways parking and the wider community in accordance with local plan policy NE10*)
- b) DCC did not adopt access road as they considered that £5,000 was required to upgrade the road to adoptable standards – such sum was never paid and no works implemented. Furthermore the fence in front of the access had been taken down
- c) resolved the question of access/egress to the school and parking were urgent matters that needed to be determined and resolved Cllr.Walters would supply electronic copies of the decision notice for 0667/2010 to County Cllr.McInnes and the Clerk who would take the matters up with DCC Highways and WDBC Planning Dept.

388. Community Orchard (min.361 refers) Cllr.Laing-Trengove reported that the owner of the orchard was not in a position at this present time to enter into any form of legal agreement and therefore the Council were in no position to apply for any grants.

389. New Hatherleigh website (min.363 refers) Cllr.Entwistle reported the the final details of the new website would be available for discussion and agreement next meeting.

390. Playpark meeting (min.370 refers) date still to be finalised.

391. Time capsule (min.369 refers) Cllr.Lewis reported that this would be buried sometime during last week in May and arrangements were in hand.

392. Sportsfield AGM (min.370 refers) Cllr.Tyson reported that no new trustees had come forward. Atlantic Racquet Centre gave a presentation and shared a leaflet which would be put in the Parish Pump. The Committee agreed to continue with the transfer process.

### **PLANNING MATTERS**

393. Applications to consider:-

a) 0422/22 Mr.Flowers new access Biddicombe  
*Cllrs.Laycock and Walters declared interests and left the room taking no part in the discussion or vote*  
*The Town Council were split on this application. 3 councillors supported, 3 against and 1 abstention.*  
*Comments were (a) with regard to the ecology report the badger setts would be protected but not their runs.*  
*Any movement/removal of the hedge must not be carried out during the breeding season (b) if approved there should be a condition that a strong replanting programme/schedule must be submitted*

:

394. Permissions granted None

395. Refusals advised: None

396. Any other planning matters:-

a) 0143/21 Mr. Mills conversion of barn to dwellinghouse Lower Lower gone to appeal

397. Hatherleigh Market – Kingswood Homes given approval for the amendments to the pannier market building

### **FINANCIAL MATTERS**

398. Clerk presented the following accounts for payment:

• Mrs. Rewse	toilet cleaning	£ 487.89
• Mrs. Lock	wages	£ 366.43
• RoSPA	playground inspection	£ 189.00
• Jag sings	2 new town signs	£1785.42
• WDBC	75% toilet costs	£1945.20
• DALC	membership	£ 387.74
• HMRC	clerks tax	£ 274.80
• Pynto	website hosting	£ 80.00
• L & M Cole Landscapes	gardening/maintenance	£1359.68
• Hatherleigh Comm Cen	hire	£ 16.40
• WDBC	litter/dog bin emptying	£ 429.63
• C.Peters	Jan-April	£ 530.41

TOTAL £7852.26

53

Proposed Cllr.Laing-Trengove seconded Cllr.Laycock that the above accounts be paid. Cheques signed by Cllrs.Lewis and Walters

399 Moneys received: N.Lock & Son (Netherway) £ 325.00

400. Any other financial matters:-

- Moor Management cheque received for £5,000 as donation for Island Park new play equipment (not yet shown on bank statement)
- Living wage as from 1st April would be £9.50 per hour
- Sec.137 payments “enables local councils to spend limited amount of money for which they have no other specific statutory expenditure” - for 22/23 will be £8.82 per elector therefore for Hatherleigh 1378 x £8.82 = £12,153.96

### **COUNTY/DISTRICT COUNCILLORS REPORTS**

401. C.Cllr. James McInnes reported as follows:-

- great shortage of care workers in the county
- difficult budget to set - £23million having to come out of reserves
- devolution deal – asking for powers to be able to work closer together with Devon District Councils and Plymouth and Torbay
- Ukraine – Devon stands with Ukraine – all details of website
- Congratulations to Cllr.Lewis on her award for production of her book

402. Dist.Cllr.Kemp reported:-

- WDBC were looking into housing 50 Ukrainian families
- WDBC looking into reduction of waste and promoting recycling
- WDBC made up of 17 conservatives, aligned 12 and non aligned 2

### **TRAFFIC/MAINTENANCE ISSUES**

403, RoSPA play report – had been circulated to all councillors. Councillors considered that when Island Park is revamped the points highlighted in the report would be covered. With regard to the Toddler Park Cllr.Lewis had these matters in hand.

404. Cllr.Laing-Trengove

- missing footpath signs to be replaced
- concerned over the condition of the road and street signs throughout the town. These she would report to DCC.

405. General maintenance around the town – it was resolved that Council would draw up a list of priorities of work to be done and this would be submitted to Mr.Peters.

### **HATHERLEIGH FIRE SERVICE STATION**

406. Cllr.Orbidans reported - In 5 years time we may not have a fire station . With aging volunteers only 7 in number they are constantly on call. More volunteers are urgently required so that we do not end up with one pump based in Okehampton. Following a discussion, Councillors considered that the Fire Service needed to engage more with the public eg. Hold open days, article in the Parish Pump to see if more volunteers could be attracted. Cllr.Lewis suggested a “cadet force” could be set up to get youngsters interested.

54

### **RUBY COUNTRY INFORMATION CENTRE**

407. Cllrs.Walters and Lewis had a meeting with Ruby Country representatives and some of the volunteers regarding the office in Hatherleigh and reported as follows-

- Ruby Country had been subsidising the Hatherleigh office over a long period of time
- The office needs a complete revamp
- Volunteers are keen to continue working 3 days a week
- If Hatherleigh took over the running of the office, then Hatherleigh would have full control but any change of name and organisation would still have to be under the

banner of Ruby Country

- Cllr.Lewis would look into what grants may be available

Following a discussion on the matter it was resolved:-

- Cllrs.Lewis, Walters and Laycock would be lead members on this project
- Cllr.Lewis would open a new bank account to take the matter forward
- The Town Council agreed that they would fund the sum of £5,000 to cover the next financial years rent and utility costs. Such sum to be paid into the new bank account
- Councillors unanimously agreed that this project was a way to promote Hatherleigh both locally and to the tourist industry.

### **MEETINGS ATTENDED BY COUNCILLORS**

408. Cllr.Walters – Oke Rail – all notes circulated to councillors

409. Cllr.Laing-Trengove – Community Centre- new trustee had been appointed and security camera to be re-angled.

410. Cllrs.Lewis and Reddaway – Jubilee meeting – this had been well attended. Beacon to be lit on Hatherleigh Moor and volunteers needed to man the bar on the Thursday evening. Street party organised for the Friday.

411. Cllr. Holland – Moor Management – dogs on leads order being looked into because of continued and serious sheep worrying incidents.

### **CORRESPONDENCE**

412. Northam Town Council 30<sup>th</sup> April – May fair invitation - Cllr.Laycock to pass onto Cllr. Tyson.

413. Holsworthy TC holding a DALC training event for new Councillors on Monday 27<sup>th</sup> June 6pm – 8pm cost £30 per councillor. Cllrs.Holland, Walters, Orbidans and Entwistle expressed interests on attending. Clerk to book place.

### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

414. Cllr.Walters reported there would be tree works at her property The Old Vicarage which adjoined the graveyard.

### **DATE OF NEXT MEETING**

415. Tuesday 10<sup>th</sup> May – 6.30pm Annual Parish Meeting – 7pm Annual General meeting of the Council

55

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.10pm

Signed.....Chairman.....dated

56