

**HATHERLEIGH TOWN COUNCIL**  
**MINUTES OF MEETING HELD TUESDAY 10<sup>TH</sup> OCTOBER 2023**  
**7pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Reddaway in the chair, Cllrs.Laing-Trengove, Lewis Walters, Burrow, Laycock, Dist Cllr Kimber, Dist.Cllr.Jory The Clerk, 4 members of the public

**Apologies** Cllrs.Alford, Dist,Cllr.Wakeham

**Declarations of interest** None

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**PUBLIC SESSION**

**Christine Marsland – expression of interest in joining the council**  
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***DECLARATION OF ACCEPTANCE OF OFFICE***

**141. Sadie Harrison signed her declaration of acceptance of office duly witnessed by the Clerk and was welcomed to the Council by the Chair. Clerk gave the register of interests form to complete**

***APPROVAL OF MINUTES***

**142. The minutes of the meeting held 12<sup>th</sup> September 2023 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr Burrow seconded Cllr. Laing-Trengove. All agreed**

***MATTERS ARISING FROM MINUTES***

**143. Co-option (min.117 refers) email from Cllr. Southwick tendering his resignation due to ill health – circulated to all councillors. Clerk had prepared necessary vacancy notice to be displayed on noticeboard and website dated 16<sup>th</sup> October. WDBC also to be informed of the vacancy. Resolved that letter of thanks be sent to Mr. Southwick. With regard to the current vacancy arising from the Resignation of C. Entwistle it was resolved to wait further 7-10 days to receive further expressions of interest**

**144. 20 is plenty (min.118 refers) Clerk to ascertain from Cllr. Alford if he had attended the webinar. County Cllr. McInees said that no further applications were being considered until the end of the year**

145. Co-op bus shelter (min.119 refers) Cllr. Burrow had purchased the paint. Resolved that graffiti treatment paint also be purchased

146. Microsoft 365 (min.129d refers) Clerk had purchased the programme for the council computer

147. Rhino Play (min.131 refers) Cllr. Lewis confirmed the installation of the zip wire, and items in the toddler play park were ongoing

148. Jubilee footpath bench (min.132 refers) Cllr. Reddaway had liaised with Mrs. Sutton – a replacement bench was being delivered to her address and her husband would install

149. Railings Market St (min.132c refers) Cllr. Kimber to confirm whether the railings had to be repainted black

150. Hatherleigh Medical Centre (min.133 refers) emails sent to NHS Patient Experience and Hatherleigh Medical Centre expressing concerns of the Council and residents of the service provided at this present time by the medical centre. NHS Patient Experience had sent automated response and Holsworthy Medical Centre reported they would forward such concerns to the Hatherleigh Centre.

151. Community Orchard (min.no 134 refers) Cllr. Laing-Trengove asked for details of any local fencing companies who could do the required work

#### ***PLANNING MATTERS***

152. Applications to consider-

- |                |          |   |
|----------------|----------|---|
| a) 2816.23.FUL | Cockwill | Castle Barn – garage to annexe<br><i>Council supported</i>  |
| b) 2275/23/FUL | Willson  | Waterhouse – greenhouse<br><i>Council supported</i>   |
| c) 2941/23     | Airband  | 7 poles Diepenbroek<br><i>Council had no objections</i>   |
| d) 3192/23     | Booth    | 1 Market St. replace windows/roof<br><i>Council had no objections to the Downstairs work but to change the Upstairs window from sash to</i> |

*Open casement window would*

*Affect the conservation area. We  
Wait to see comments from WDBC  
Cons. Officer*

**153. Permissions granted:-**

- |                |          |                                    |
|----------------|----------|------------------------------------|
| a) 1180/23/HHO | Jennings | 40 Pearse Close - garage/reception |
| b) 2213.23     | Hall     | Riverside replacement gar/shed     |
| c) 3135/23     |          | Hatherleigh Place remove dead elm  |

**154. Refusals advised:**

- |            |         |                                 |
|------------|---------|---------------------------------|
| a) 2672/23 | Rockett | 18a Market St. discharge cond.5 |
| b) 2939/23 | Airband | 11 poles Torwood                |

**155. Any other planning matters:-**

- a) land at Hatchmoor – Walsingham had circulated consultation leaflet regarding their proposed application. Resolved to wait until application submitted before making any comments

***HATHERLEIGH MARKET***

**156. See separate October Addendum for market minutes**

***FINANCIAL MATTERS***

**157. The Clerk presented the following accounts for payment:-**

a) Mrs Rewse	toilet cleaning	£ 458.48
b) Mrs Lock	wages	£ 366.43
c) Mrs Lock	Microsoft account	£ 59.99
d) Pynto Ltd	website domain	£ 90.00
e) We Raise Digital	website maintenance	£ 60.00
f) WDBC	26 weeks litter/dog bins	£ 429.63
g) L & M Cole	grounds maintenance	£1492.42
h) Hatherleigh Centre	hire	£ 16.40
i) Okehampton Transport	agreed grant	£ 250.00
j) Festive \ lighting	xmas lights	£ 904.80
k) J. Tagg	work hours/insurance	£ 284.54

**Total** **£4412.69**

**Proposed Cllr. Laycock seconded Cllr. Walters that the above accounts be paid, Cheques signed by Cllrs. Lewis & Laing-Trengove**

**158. Moneys received:-**

a) Moor Management	xmas light fund	£2000.00
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**159. Any other financial matters;\_**

- a) WDBC advised on uncontested election expenditure of £87.65 to be considered when setting precept
- b) Clerk asked if she could commence charging for postage stamps. Resolved that this expenditure is claimed
- c) Cllr.Laing-Trengove – had set up group for older residents to meet socially and had received funding from Moor Management. Would the Town Council be prepared to hold such funds and distribute when necessary. Resolved that Cllr.Laing-Trengove should consider opening a post office account
- d) Hatherleigh Visitor Centre – Cllrs. Lewis and Walters reported that due to rising electric costs they would have a financial shortfall of approx..£800 at the end of the financial year. Discussion followed on the future viability and funding of the centre and ideas for fund raising put forward. Agenda item next month

***DISTRICT COUNCILLOR REORT***

160, Cllr. Kimber reported that with regard to the ditch at Moor View WDBC confirmed that individual householders would be responsible for the length of ditch at the rear of their properties

***TRAFFIC/MAINTENANCE ISSUES***

161. Clerk had forwarded to all councillors various road closures affecting Victoria Rd., Oakfield Rd and South Street

162. Cllr. Laing-Trengove – would WDBC have capacity for emptying a dog bin on Hatherleigh Moor Cllr. Kimber to enquire

163. Cllr. Reddaway – schedule for the street caretaker for the coming month. Resolved that Cllr. Laing-Trengove liaise direct with Mr. Tagg on the monthly works required by the Council

164. Cllr. Laycock reported that the Island Park play signs had not been displayed. Cllr. Burrow would install the signs

***MILLENNIUM CORNER***

165. It had been ascertained that this area was not on the asset register for WDBC. Clerk had contacted County Cllr. McInnes to see if it is on DCC asset register. Awaiting a reply

## ***20 IS PLENTY***

166. Resolved that Clerk contact Cllr. Alford to ascertain if he

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attended the webinar on this matter. Cllr. McInnes reported that no further applications were being taken for this scheme which would re-open again at the end of the year

## ***REMEMBRANCE DAY PARADE***

167. Rolling road closure was in place. Clerk would order the wreath which would be left in the Community Centre. Councillors to meet 10.30am at Claremont to parade to the church

## ***XMAS CELEBRATIONS***

168. Dist. Cllr. Kimber confirmed that TENS notices would be required for xmas events in the Square. Cllr. Kimber to apply. Agenda item next month

## ***MEETINGS ATTENDED***

169. Cllr. Laing-Trengove – Community Centre – she had now been appointed a trustee. Resolved that she continues as the council representative on their committee

## ***CORRESPONDENCE***

170. Zero Hour – asking for Council support for the climate and ecology bill. Resolved details are put on the council website

171. National Grid – letter received asking for information on any festive lights that would be erected in the town to enable electricity charges to be calculated. Letter handed to Cllr. Reddaway for discussion at the next xmas lights committee meeting

172. Ways to cope with eco anxiety – information to be put on website

## ***DATE OF NEXT MEETING***

173. Clerk reported that she could not attend meeting on Dec.12<sup>th</sup>. Resolved to change date to 5<sup>th</sup> Dec. Cllr. Lewis to ascertain availability of the Tally Ho for the council xmas buffet. Further resolved to hold extra meeting on Tuesday 28<sup>th</sup> November with single agenda item of Hatherleigh Market.

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.45pm

**Signed.....chair.....dated**  
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