

**HATHERLEIGH TOWN COUNCIL  
MINUTES OF ANNUAL GENERAL MEETING HELD  
TUESDAY 16TH MAY 2023 7pm  
in the Community Centre**

1. The Clerk asked for nominations for the position of Mayor
  - a) Proposed D.Laing-Trengove seconded G.Alford – Mark Reddaway
  - b) Proposed M.Reddaway seconded K.Walters – Rachael LaycockR.Laycock did not wish to accept the nomination  
All agreed that Mark Reddaway be elected chair and mayor of the Council  
He duly signed his declaration of acceptance of office witnessed by the Clerk.
2. Election of Vice Chair:
  - a) Proposed M.Reddaway seconded D.Laing-Trengove – Rachael LaycockThere being no other nominations R.Laycock was elected vice chair and deputy mayor of the council
3. Apologies – received from Dist,Cllr.Kimber
4. Declarations of acceptance of office were signed by all councillors and witnessed by the clerk
5. Declarations of interest forms distributed to all councillors for completion prior to the next meeting
6. Consent for electronic communications signed by all councillors
7. Election of councillors to various committees:-
  - a) Sportsfield n/a
  - b) Moor Management Cllrs. Wqlters, Laycock & Lewis
  - c) DCC P3 Scheme Cllr.Laing-Trengove
  - d) Northern Links new format being established
  - e) Community Centre Cllr,Laing-Trengove
  - f) Allotment Assoc Cllr.Laing-Trengove
  - g) Okehampton Rail Cllr.Walters
  - h) Playing Field Inspectors Cllrs. Alford and Lewis
  - l) Website manager Cllr.Entwistle
  - j) Ruby Information Centre Cllrs.Lewis and Walters
  - k) Graveyard administration Cllrs.Entwistle and Holland
  - l) Town Centre business group Cllrs.Alford, Entwistle and Holland

***Declarations of interest – councillors are invited to disclose any personal or prejudicial interests as defined by the Councils code of conduct. They are also reminded to consider whether in the light of recent activities any item within their register of interests requires to be updated***

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## **PUBLIC SESSION**

- a) Clare Tyson – the council must support the proposals put forward for the new market building
  - b) Richard Burrow – urged that the council support the proposals put forward
  - c) Mrs.D. Kimber – urged the town council to take the opportunity of taking ownership of the new building
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## **CO-OPTION**

8 Mr.Robert Southwick had submitted his expression of interest in joining the town council. It was agreed that he be co-opted onto the Council. The Clerk to inform him.

## **APPROVAL OF MINUTES**

9. The minutes of the meetings held 11<sup>th</sup> April 2023 and 20<sup>th</sup> April 2023 having been duly circulated were signed by the Chair as a true and correct record, All agreed.

## **MATTERS ARISING FROM 11<sup>th</sup> APRIL MINUTES**

- 10. Speed watch (min.272 refers) the old posters had been taken down and no further expressions of interest had been received. Resolved that we would readvertise in the Parish Pump
- 11. Visit Hatherleigh website (min.373 refers) Cllr.Entwistle reported that the suggested further additional apps were being worked on.
- 12. Co-op bus shelter (min.,.374 refers) Cllr Reddaway would contact Alan Cranleigh concerning the roof repairs needed to the shelter
- 13. Snow warden (min.375 refers) Mr.Jake Barr was now fully registered with DCC
- 14. RoSPA report (min.378 refers) Mr.Tagg was not insured for carrying out repairs he would however clean the algae from the toddler climber . Resolved that the wooden benches would be removed from Island Park
- 15. Coronation (min.379 refers) - relevant invoices for expenses itemised in the financial section

16. School entrance/Bridge Garage (min.384c refers) nothing further heard from County Cllr.McInnes Resolved that Clerk contact him again

17. Defibrillator Bowling Club (min.392 refers) Cllr.Lewis reported that the Club's fund raising was ongoing

#### **MATTERS ARISING FROM 20TH APRIL 2023 MINUTES**

18. There were no matters arising

#### **HATHERLEIGH MARKET**

19.A protracted and lively debate took place with many different opinions being expressed regarding the proposal brought to the council by Messrs Burrow and Bailey drawn up by Kingswood Homes It was proposed by Cllr.Holland seconded by Cllr.Entwistle that an email be sent to Paul Jones of Kingswood Homes to open up discussions Clerk to draw up draft email and circulate to all councillors before submitting

#### **PLANNING MATTERS**

20. Applications to consider:-

- |                           |  |
|---------------------------|--|
| a) 0974/23/FUL Mr.Rockett | Market St. refurb.existing building<br><i>Council supported application</i>  |
| b) 3719/22/FUL Mr.T.Ash   | Higher Stockbeare erection 5 dwellings<br><i>Council object – a) over development<br/>b) unnecessary development in the open countryside</i> |

21, Permissions granted:-

- |                         |                           |
|-------------------------|---------------------------|
| a) 0832/23/TCA R.Godher | 34 Bridge St - tree works |
|-------------------------|---------------------------|

22. Refusals advised:-

- |                         |  |
|-------------------------|--|
| a) 3452/22/FUL Thompson | Stapleford - ext. of d/h retention of barn |
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23. Any other planning matters:-

- |                            |  |
|----------------------------|--|
| a) 0197/23/CLE A.Cranleigh | 35a Market St. - application withdrawn |
|----------------------------|--|

#### **FINANCIAL MATTERS**

24. Accounts for year ending 31<sup>st</sup> March 2023, bank reconciliation and asset register had all been circulated to councillors prior to the meeting. Proposed Cllr.Reddaway seconded Cllr.Laycock that accounts are accepted..All in favour

25. The accounting statement was approved and signed by the Chair and the Clerk

26. Annual Governance statement was read by the Chair -duly approved

and signed by the Chair and Clerk

27. The internal audit had been completed and form signed

28 The Clerk presented the following accounts for payment:-

a) Mrs. J. Rewse	toilets	£ 552.26
b) Mr.J. Tagg	street caretaker	£ 128.75
c) Mrs.R.Lock	wages	£ 366.43
d)HMRC	clerks tax	£ 275.40
e)BHIB Ltd	insurance	£1367.32
f) Devon County Council	coronation badges	£ 450.00
g) Playsafety Ltd	inspection fee	£ 201.00
h) Hatherleigh C.Centre	hire	£ 24.60
l) Hatherleigh Silver band	coronation	£ 250.00
j) M.Reddaway	coronation	£ 271.78
k) Hedgerow Printing	coronation	£ 355.00
l) Natalie Wonnacott	coronation	£ 47.41
m) Katrina Embling	coronation	£ 5.99
n) Hatherleigh bell ringers	coronation	£ 114.29
o) Garry Bater	coronation	£ 36.99
p) Nicola Jones	coronation	<u>£ 23.35</u>
<b>total</b>		<b><u>£4470.57</u></b>

Proposed Cllr.Entwistle seconded Cllr.Holland that the above accounts be paid. Cheques signed by Cllrs.Laycock and Lewis

29. Moneys received:-

a) Moor Management	coronation grant	£1266.80
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30. Any other financial matters – Clerk requested Cllr.Laing-Trengove order two new cheque books

#### ***DISTRICT COUNCLLORS REPORTS***

31. None available

#### ***TRAFFIC/MAINTENANCE ISSUES***

32. Mr.K.Bealing – complaining about graffiti in certain areas of town. Resolved that Clerk advise him that this was a DCC matter

33. Cllr. Alford – reported some potholes had been repaired at Moor View. He would continue to monitor the situation

34.Cllr.Laing-Trengove – Millennium Corner

a) Ask the street caretaker to weed the area

b) An action plan for the refurbishment of the area must be agreed and put in place

***MEETINGS ATTENDED***

35. Cllr Laing-Trengove – Community Centre – centre to be repainted and the Art Group are working on the mural

36. Cllrs.Lewis& Reddaway – Coronation – reported on extremely successful events, which were well attended and they thanked everyone for the support

37. Cllr, Reddaway – carnival safety meeting – all matters were in place

38. Cllr. Lewis – everything in place for the first Carnival Colour Run on 17<sup>th</sup> June

***EXCLUSION OF PUBLIC***

39, Councillors resolved that a part two of the meeting was not required

***ITEMS BROUGHT FORWARD FOR INTEREST/FUTURE AGENDA ITEMS***

40,. Cllr. Laycock:-

a) there should be a town council noticeboard on the new market estate

b) Agenda item for next meeting – hanging baskets

41. Date of next meeting Tuesday 13<sup>th</sup> June 2023

There being no further business, the chair thanked those present for their attendance and closed the meeting at 9.05pm

Signed.....chair.....dated

