

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 13TH JUNE 2023
7pm IN THE COMMUNITY CENTRE

Present: Cllr.Reddaway in the chair, Cllr.Laing-Trengove, Laycock Alford, Entwistle, Lewis, Dist.Cllrs.Kimber and Wakeham the Clerk, 6 members of the public
Apologies Cllrs,Walters and Holland

Declarations of interest; None

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PUBLIC SESSION

Mr.G.Brooks – reported that the defibrillator at Map Marketing would need replacing December 2023. He would furnish the council with purchase and costing options for a replacement so council could discuss the best way forward at their next meeting
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42. Proposed Cllr. Reddaway seconded Cllr.Laycock that agenda item no 4 “co-option expressions of interest received” be moved up the agenda and discussed after item no 1. All agreed.

DECLARATION OF ACCEPTANCE OF OFFICE

43, Robert Southwick signed his declaration of acceptance of office, witnessed by the Clerk and was welcomed onto the council

CO-OPTION EXPRESSIONS OF INTEREST RECEIVED

44. Clerk had circulated to all councillors Mr.Richard Burrows expression of interest. Proposed Cllr.Laycock seconded Cllr.Lewis that Mr.Burrow be co-opted onto the council. All agreed. He duly signed his declaration of acceptance of office, witnessed by the Clerk and was welcomed onto the council.

APPROVAL OF MINUTES

45, The minutes of the annual parish meeting held 16th May 2023 having been duly circulated were signed by the chair as being a true and correct record. Proposed Cllr.Entwistle seconded Cllr.Laycock. All agreed

46. The minutes of the annual general meeting held 16th May 2023 having been duly circulated were signed by the chair as being a true and correct record. Proposed Cllr.Lewis seconded Cllr.Alford. All agreed

MATTERS ARISING FROM MINUTES OF ANNUAL PARISH MEETING

47. None

MATTERS ARISING FROM ANNUAL GENERAL MEETING

48. Speed watch (min.10 refers) no further interest shown. Resolved that Clerk contact DCC J.McInnes to ascertain the criteria and work needed to apply for a 20mph zone.

49. Visit Hatherleigh website (min.11 refers) Cllr.Entwistle had no updates. Cllr.Burrow considered more publicity was needed and suggested banners on the bridge. However he was informed that such banners were permitted for 2 weeks prior and after any advertised event. Councillors resolved that information should be put on Town Council website, Parish Pump and on Hatherleigh Community facebook page

50. Co-op bus shelter (min.12 refers) Cllr.Reddaway reported that Mr.Cranleigh would inspect the shelter (which he built) and submit quote for necessary repairs/refurbishment of the roof

51. Island Park benches (min,14 refers) these had now been removed

52. School entrance/ Bridge Garage (min.16 refers) reported that further action was being looked into

53. Hatherleigh market (min.19 refers) relevant email agreed by councillors had been sent to Mr.Paul Jones of Kingswood Homes and response received from him

54. New cheque books (min.30 refers) Clerk had received one new cheque book.

HATHERLEIGH MARKET

55. Councillors thanked Cllr.Burrow for his work on the matter. Cllr.Burrow reported as follows -

a) there was passionate support for the new market from many diverse people in and around the town

b) support also from WDBC, DCC and J|MP Mel Stride

c) council must engage their own professional legal and financial advisors

d) we would qualify for the Community Fund Raising round 3

e) he introduced Tori Rogers to the council who has experience in commercial conveyancing (although not in practice at this time)

56. Cllr.Reddaway

- a) stated that the press release in the Okehampton Times although factually correct was not submitted to the press by the Town Council
b) proposed that further discussions on the market be held in part two – seconded Cllr.Laycock. All agreed

PLANNING MATTERS

57. Applications to consider:-

- a) 1180/23/HHO G.Jennings 40 Pearce Close – integrated garage to reception room
Council supported application
- b) 1772/23/CLE G.Case Seldon Farm – existing timber shed to form part of main building
Council supported the application

58. Approvals:-

- a) 0975/23/FUL Rockatt 45 Market St. refurb.existing building

59, Refusals advised none

60. Withdrawals:

- a) 0002/23/HHO S, Woolacott Park House rear extension
b) 1187/23/NMM Kingswood Hath.market roof material

61. Any other planning matters: none

62. Clerk presented the following accounts for payment:-

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|---------------------|--------------------|----------------|
| a) Mrs. Rewse | toilet cleaning | £458.48 |
| b) Mr.J.Tagg | street caretaker | £137.75 |
| c) Mrs.R.Lock | wages | £366.43 |
| d) Pynto Ltd | website (2 invs) | £177.00 |
| e) We Raise Digital | annual hosting fee | <u>£158.99</u> |

total £1298.65

Proposed Cllr.Alford seconded Cllr.Southwick that the above accounts be paid. Cheques signed by Cllrs.Laycock and Lewis.

63. Moneys received:-

- a) N.Lock & Sons re: Tonkin £120.00

64. Any other financial matters:-

- a) Clerk had submitted to HMRC vat reclaim form
b) Defibrillator costings – agenda item next month

c) Resolved that for the following events the Town Council would pay the additional costs for additional cleaning/late night lock up of toilets

- carnival colour run £35.00
- two nights for festival £70.00
- one night for festival £10.00

DISTRICT COUNCILLORS REPORTS

65. Cllr.Kimber reported as follows:-

- a) he introduced Cllr.Samantha Wakeham our new district councillor
- b) WDBC had introduced a "visit West Devon" website
- c) he sits on the Community Energy group which covers many topics
- d) he would approach WDBC and DCC about removal of the graffiti which had been reported

TRAFFIC/MAINTENANCE ISSUES

66. Road closure – Victoria Rd 19th July for BT work

67. Cllr.Laing-Trengove – reported that the hogweed on footpath no. 1 had been removed. She would report the damaged handrail on Passaford Bridge.

68. Cllr. Alford – reported that only three potholes at Moor View had been repaired. Advised to continue reporting on the DCC website on the virtual map.

69. Cllr.Entwistle – reported to WDBC rats in unoccupied property in South Street which were now going into neighbouring gardens. The EPO from WDBC was coming to inspect the problem

70. Cllr.Laycock:-

- a) on going problem with parked trailer bottom of South Street
- b) urged councillors/residents to report to police any incidents of drug dealing/taking in and around the town. Resolved that clerk contact our PCSO and ask her to attend our next meeting

71. Cllr.Reddaway:-

- a) Island Park – Cllr.Lewis had nothing to report. B.Bailey to be contacted again regarding removal of the remainder of the zip wire
- b) items for J. Tagg – reported that he was away until August.

AIMS AND OBJECTIVES FOR 2023/2024

72. The Chair asked councillors what projects they would like to see completed this year. A general discussion took place and it was resolved that we complete the projects of revamping the Co-op Bus

- shelter and improvements to Millennium Corner/Square

CORRESPONDENCE

73. Community Well Being event at Merton village hall 10th July - information circulated to all councillors

MEETINGS ATTENDED BY COUNCILLORS

74. Cllr.Lewis – Moor Management

- a) some new fencing had been put in place
- b) the erection of the marquee in the square used for many public events was discussed

DATE OF NEXT MEETING

75. Tuesday 11th July 2023 7pm in the community centre

EXCLUSION OF PUBLIC

proposed by Cllr.Reddaway seconded Cllr.Laycock that under Sec.100(a)(4) of the Local Government Act (as amended) the public be excluded from the meeting for the following items of business because of the likely disclosure of exempt information by virtue of para.3 part 1 and para.10 of part 2 of schedule 12A of the LGA 1972. All agreed

76. Hatherleigh market – the chair reminded members that this is a part 2 item and all information is confidential and therefore must not be disclosed to any third person

77. It was proposed Cllr.Reddaway seconded Cllr.Laycock that the public be readmitted.

There being no further business the chairman thanked those present for their attendance and closed the meeting at 8.45pm

Signed.....chairman.....dated