

HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HELD TUESDAY 20TH FEBRUARY 2024
7PM IN THE COMMUNITY CENTRE

Present: Cllr. Reddaway in the chair, Cllrs.Lewis, Laing-Trengove
Burrow, Capon, Kemp. Dist. Cllrs.Kimber & Wakeman.
The Clerk, one member of the public
Apologies Cllrs. Laycock, Walters, Harrison

Declarations

Of interest to be declared when required

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PUBLIC SESSION

G. Brooks – the Town Council should adopt the public telephone box at Moor View to enable the defibrillator currently situated at Map Marketing on the industrial estate to be relocated to the telephone box

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APPROVAL OF MINUTES

282. The minutes of the meeting held 28th January 2024 having been duly circulated were signed by the Chair as a true and correct record with the following amendments:

- **Min.260d to read COF**
- **Min,260f to read COF**
- **Min. 260h to read “£1million with added wording of “additional fitout costs of £117,605”**

Proposed Cllr. Burrow seconded Cllr. Laing-Trengove. All agreed

MATTERS ARISING FROM MINUTES

283. Co-option (min.243 refers) WDBC confirmed that there had been no calls for an election, we could therefore fill the vacancy by co-option. Clerk reported no register of interests submitted

284. Minutes of meeting held 28th November 2023 (min,245 refers) Cllr. Burrow had made alterations for clarification purposes after the minutes had been agreed and signed at the meeting and before he put them on the council website. For complete transparency the minutes with the alterations were agreed and signed by the Chair. These could now be uploaded onto the website

285. Medical centre (min.246 refers) The practice manager was still

off sick. Resolved that we ask her and a senior doctor to attend the March meeting to explain what changes/improvements were being made

286. Rhino Play (min. 248 refers) no further update

287. Millennium Corner (mn.250 refers) the matter would be discussed at the next meeting when Cllr. Walters will have an update from DCC

288. School Entrance (min.252 refers) The Headmaster Mr. Monger unable to attend tonight due to sickness. We would invite him to the March meeting

289. Road /street signs (min.253 refers) ongoing

290. Precept (min.261b refers) confirmation received from WDBC and circulated to all councillors

291. Cheque books (min. 264d refers) two new cheque books received

292. Red Lane Drains (min.266 refers) ongoing

293. Street lighting new market entrance (min.267 refers) Dist. Cllr. Kimber had received no response as to the poor street lighting from WDBC

294. 20 is plenty (min.268 refers) Cllr. Lewis reported a poor uptake on the Childrens poster competition

295. Trees Hole Court (min.269 refers) Cllr. Laing-Trengove reported that the trees in question were not in the conservation area.

296. Hatherleigh Visitors Centre (min.270 refers) collection box contained £63.39, Cllr. Lewis reported extortionate electricity bill had been received.

297. Mr P Easement/dog fouling (min 297 refers) further email received reporting that no dog fouling stickers had been displayed

In Beckmoor Gardens. Cllr. Laing-Trengove confirmed that WDBC locality officer had been around the town and put stickers on lamp posts, including one in Beckmoor Gardens. She would ascertain if more stickers were available from WDBC. Mr. Easement to be informed

PLANNING MATTERS

298. Applications to consider:-

- | | |
|---------------------------------------|--|
| a) 0379/24/VAR Kingswood Homes | Hatherleigh market var.
Con1 – solar panels
<i>Council supports the
Application</i> |
|---------------------------------------|--|

299. Permissions granted:

- | | |
|-----------------------------------|--------------------------------------|
| a) 0067/24/TEX Mr.Vick | Oslo House – tree work |
| b) 3979/24/TCA Mr.Hartnett | 8 Pound Meadow -tree
work |

300. Refusals advised:

- | | |
|--------------------------------|--------------------------------|
| a) 3670/23/CLE Thompson | Cabin – residential use |
|--------------------------------|--------------------------------|

301. Any other planning matters: none

HATHERLEIGH MARKET

302. Cllr. Burrow gave the following update

- a) pledges – match funding pledges from the community stand at £60,100.**
- b) public update meeting – Friends of Hatherleigh Market are planning a further meeting on 9th March in the community centre – publicity for this has started**
- c) revised market planning variation – KWH submitted revised Section 73 planning variation to encompass the additional fitout changes which were agreed on 28th November 2023 I have reviewed the revised planning application changes and they are in line with expectation**
- d) practical completion date – weekly progress calls being scheduled with KWH They indicated that practical completion could slip to May. Will be in a better position to confirm the expected completion date by the middle of March**
- e) community ownership fund (COF) application - work is well underway on the application - since last town council meeting there have been 4 meetings of various members of the working group**

breaking down the main sections of the COF application – those being about your project, strategic case, management case. Chris Shears head of Economy and Place at WDBC is leading the work on the strategic case. Neil Jory leading the work on the management case together with Debbie Kimber and myself. The next COF funding window opens In March for 6 weeks – aiming to get our application in during this window

f) Incorporation of the Community Benefit Society/Plunket Foundation membership – making the application to COF from the Community Benefit Society (CBS) The CBS has to be formally incorporated before we can apply. Paperwork has been filed to formally incorporate the CBS – interim management committee appointed – Patrick Kimber, Tory Rogers, Debbie Kimber, Richard Burrow; Friends of Hatherleigh Market have paid to become members of the Plucknett Foundation so that we can receive their support setting up the CBS and get the process fast tracked (which takes about 4 weeks). This process was started approx.. 3 weeks ago.

g) legal work update – during last weekly update with KWH Tory Rogers proposed a revised legal approach Need to be as efficient as possible with our legal work to save costs. Our approach will be to produce an agreement which will allow for two outcomes (the leasehold, the freehold purchase) with an option to take a licence to occupy the market (on the same basis as the lease) until the lease can be entered into. Tozers and Kingswood Homes are in agreement with the approach

h) confirmation that Hatherleigh Town Council agree revised wording in letter to Kingswood Homes – following on from item 260h January 2024 minutes It was discussed that the price stated in the letter should have been £1,117,605 and not £1,000,000 as originally stated. Councillors confirmed they acknowledged and agreed the revised wording for the revised letter emailed to all councillors.

FINANCIAL MATTERS

303. Clerk presented the following accounts for payment

a) Tally Ho!	Mayors xmas celebration	£196.80
b) Hatherleigh CC	hire	£ 20.50
c) Mrs Rewse	toilet cleaning	£458.48
d) Mrs Lock	wages	£366.43
e) L & M Cole	P3 work	<u>£662.00</u>

Total **£1704.21**

Proposed Cllr. Kemp seconded Cllr, Capon that the above accounts be paid, Cheques signed by Cllrs. Lewis and Laing-Trengove

304. Moneys received: - Visitors centre box £ 63.39

305 Any other financial matters:-

- a) Cllr. Burrow requested copy bank statement showing cheque transaction for Tozers in the sum of £4803.60, Clerk to supply
- b) Resolved that commencing start of financial year 24/25 a spread sheet be set up to support/calculate and monitor financial matters going forward as to how the precept was being spent

DISTRICT COUNCILLORS REPORTS

306 a) Cllr. Kimber reported:-

- balanced budget had been set with council tax rise of 2.99%
- boundary changes made to Okehampton
- new 4 year plan adopted

b) Cllr Wakeham reported on council tax charges for 2nd homes

TRAFFIC/MAINTENANCE ISSUES

307. P3 Work – L & M Cole had completed the P3 work at cost of £662. Clerk to forward completed forms to DCC

308. Litter bin Island Park - resolved that Clerk inform WDC that one litter bin has been retrieved. The locking systems on the bins are broken and need replacing

309. Damaged lamp post by 2 High Street – reported that this has been taped off awaiting repairs.

BT KIOSK OUTSIDE SCHOOL

310. Cllr. Laycock would report on this at the next meeting

WEST DEVON MAYORAL AWARDS

311. Resolved that we nominate Richard Burrow in the over 18/organisation category Clerk to submit forms to WDBC

MEETINGS ATTENDED BY COUNCILLORS

312. Cllr. Burrow – attended meeting with Debbie Kimber and Neil Jory concerning the new market

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CORRESPONDENCE

313. D Day celebrations – email received from Tavistock Town Council enquiring how other councils would celebrate. Resolved that this be an agenda item at the next meeting and Clerk to contact the British Legion

314. Northam Town Council – invite for Cllr. Reddaway for their mayfair celebrations

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

315. none other than mentioned in minutes above

DATE OF NEXT MEETING

316. Next meeting Tuesday 12th March 7pm in the Community Centre

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 8.15pm

Signed..... chair.....dated