

**HATHERLEIGH TOWN COUNCIL
MINUTES OF MEETING HED 11TH NOVEMBER 2025
7PM IN THE COMMUNITY CENTRE**

Present Cllr.Reddaway in the chair, Cllrs. Walters, Lewis
Laing-Trengove, Burrow, Harrison, Turner.Laycock
The Clerk. Dist.Cllr.Wakeham

Apologies Dist.Cllr Kimber, County Cllr Davies

Declarations

Of interest Cllr.Burrow declared interest in agenda item no 9

APPROVAL OF MINUTES

207. The minutes of the meeting held 14th October 2025 having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr Walters seconded Cllr.Laycock. All agreed

MATTERS ARISING FROM MINUTES

208. 20 is Plenty (min.172 refers) no members of the public had come forward to join the speed watch group. Cllr.Reddaway would bring this matter up at the next school meeting

209. Medical centre (min.173 refers) resolved that we rearrange the meeting with Lesley Source in the New Year

210. South Street wall (min.174 refers) repair work had started but was very slow

211. PROW (min.175 refers) still no grant moneys received. Cllr.Laing-Trengove to contact once again

212. Island Park see-saw seats (min.176 refers) Cllr.Lewis was awaiting a response from Rhino Play

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213, Co-op seat (min refers) tree stump still remains and the concrete surface area yet to be repaired

214, DAA landing light (min.178 refers) resolved that the Council order a new bulb at a cost of £83.00

215. School Living Street scheme (min188a refers) invoice now received and cheque to be drawn tonight

216. On line banking (min.188b refers) Clerk had still not been able to join the app. Letters had been received for Cllr Laycock and Cllr Lewis with their pin numbers

217. Financial regulations (min.188b refers) resolved to complete the revised regulations at the January meeting

218. DAA landing light (min.193 refers) Cllr.Laycock reported on having spoken to C.Tyson she confirmed that Peter Back had dealt with this matter

219. School flashing light signs (min.193 refers) cheque drawn tonight for the lights but Clerk awaiting receipt of an invoice from Morelock Signs as we only had the quote sent to DCC Highways

220. Island Park Bridge (min.195a refers) arrangements were being made to take away the remaining parts of the old bridge. Fresh plans being drawn up for a replacement

221. Allotment signs (195c refers) Cllrs.Laing-Trengove and Burrow were liaising on this matter

222. Footpath no 12 (min.195d refers) Cllr.Turner would replace the broken plank on bridge on footpath no 12

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223. Xmas events (min.198 refers) all matters were in hand both for late night shopping and Christmas eve.

CO-OPTION

224. Charlotte Gibbs was co-opted onto the council and duly signed her acceptance of office, witnessed by the Clerk and completed her register of interests. She was welcomed onto the council by the Chairman

PLANNING MATTERS

225. Applications to consider

a) 3072/25/TCA Dellar	32 Market St. tree works <i>no objections</i>
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226. Permissions granted:

a) 2829/25/TCA Knight	43 Market St.tree works
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b) 2515/25/TPO Vick	10 Morris Close -lesser works approved
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c) 2465/25/TCA Taylor	11 Alder View tree works
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227. Refusals advised:	none
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ANY OTHER PLANNING MATTERS

a) 2859/24 Dumpleton – dog walking area (Highhampton parish) application lost on appeal

HATHERLEIGH MARKET

229. Cllr.Burrow reported as follows:

a) Market operations

- Bright light ceilidh – successful event 120 tickets. Cleared £600 Strong interest for future events of this type. No complaints from residents**
- Alcohol premises license – granted**
- Parking management update – poles and meters**

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Had been installed

- **Awaiting update from WDBC Estates Team when meters will be commissioned. Plan to start charging 1st December and will publicise over coming weeks**
Patrick Kimber in close contact with Chair of Market Quarters Residents Assoc.to ensure they know about charges Looking at possibility of offering free parking to support the Sunday Car Boot Sales
- **Dog waste bin still in talks with North Park Vets**
- **Brown Tourist signs “Hatherleigh Market” surveyed 5 possible locations-sent map to DCC Cllr Davies. Response she wishes to check about costs involved. Initial cost £150 -site visit charge of £225 more if signs are going to be on the main road. Design fee of £130 – final charge of £250**
- **Footfall surveys - numbers at weekly Tuesday markets remain steady with 500-600 per week**
- **Hatherleigh Carnival use of market - team not aware of any issues/complaints following use of site for assembling the floats for judging. Carnival Committee given £100 for use of site**
- **Sunday car boot sale – due to ill health manager had stepped down – replaced by Nik Vern who operates the café at the Tuesday market**

b) Financial matters

- **Trading figures for Oct. £2113 slightly below forecast Level of £2300 but with ceildh profit total income was £2721**
- **Business rates – HCM has been awarded 100% small business rate relief saving market £5300 per year**
- **Annual accounts– finalised by week ending 15th November**

- **Community Shares Booster fund – putting in expression of interest to this fund. Can provide an**

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Equity match investment of £50,000 depending on Figure raised with the community share offer. £10,000-£50,000. Offer of repayable investment to Match money raised from the community providing that the minimum share offer target is achieved eg if £40k raised by community share issue could equity match with additional £40k which would be repayable

- **Public Works Board loan – Town Council would need to be able to declare general power of competence -2/3rds of council ie 7 from 10 councillors are elected and Clerk should hold CILCA qualified or higher certs. We only have 5 elected councillors and Clerk does not hold relevant certificates.**
- **Continued financial support from Council – majority of councillors expressed support for continuing to Provide financial support in recognition that market has made good progress to date / key to Hatherleigh's continued economic regeneration. They further recognised that the question of a PWBL could not be considered for the next 2 years Councillors resolved an illustration of what amount likely to be/what kind of terms would be put to them. Councillors mindful about upcoming budget/LGA reorganisation will have on budget/precept setting and whether all or part of £10k in current precept settlement could continue**

FINANCIAL MATTERS

230 The Clerk presented the following accounts for payment:-

a) Mrs Rewse	toilet cleaning	£ 537.24
b) Mrs Lock	clerk	£ 485.47
c) S.Whitehead	street caretaker	£ 390.72
d) Hath.Comm.Market	precept payment	£5000.00

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e) Morelock Signs	school flashing lights	£ 51.18
f) Living St.Services	school scheme	£ 573.00
g) Hath.Comm.Centre	hire	£ 18.00

Total	£7055.61
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Proposed Cllr.Laycock seconded Cllr,Harrison that the above accounts be paid, Cheques signed by Cllrs.Laing-Trengove and Lewis

231. Moneys received **none**

232. Any other financial matters:-

- a) Clerk reported she had still not been able to open the online bank account
- b) 2 letters received for Cllrs.Lewis and Laycock with their logon numbers
- c) Council could not take out a PWBL for reasons reported elsewhere in these minutes
- d) Cllr.Burrow requested a grant from the council to assist with the purchase costs of the brown tourist signs as reported elsewhere in these minutes. Resolved that grant of £405.00 be awarded

DISTRICT COUNCILLOR REPORT

233. Cllr.Wakeham reported

- a) a wildlife warden scheme was being set up
- b) work being carried out on rough sleepers

TRAFFIC/MAINTENANCE ISSUES

234. Cllr.Walters reported on the excess soil in the graveyard following the church works. Resolved this be distributed to bottom left of the council graveyard to form a devon mound All agreed.

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235. Cllr Kimber reported that Madewell would prefer a paper diary in the Post Office for advertising events rather than a web based calendar. Resolved that Clerk reply reporting that the web based calendar would continue

236. Cllr.Burrow – reported damaged wooden fence in carpark Which he would report to WDBC

237. Telephone box – Cllr Turner would fit a lock to the kiosk before it is used as an information centre

238. Cllr.Reddaway reported that replacement street lights had been installed in South Street and Millennium Corner but both of the wrong type. Resolved that Clerk inform SSE of this and request correct lamps are installed

TOWN COUNCIL WEBSITE/E.MAIL ADDRESS

239. Cllr. Burrow explained the Assertion 10 HTC website and email addresses that need to be completed to ensure that the councils website/email are compliant with the new guidance for the 2025/26 AGAR returns . Following his presentation he left the room and took no part in the discussion on the subject.

Councillors recognised the need to have a new website but were concerned how it would impact on Pynto Ltd and the work they did on the council website. It was resolved that a further quote was required and the Clerk would contact Pynto and enquire if they would put forward a quote.

MEETINGS ATTENDED BY COUNCILLORS

240. Cllrs. Laycock, Walters & Lewis reported on the Moor Management meeting

- a) much of the fencing on the moor needed replacing**
- b) current grant schemes end in 2027/28**

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- c) funds are ring fenced for the moors**
- d) local events/organisation grants would be reduced**
- e) Pot boilers payments would be reduced**

241. Cllr.Laing-Trengove – Community Centre – still experiencing difficulties with their electricity bills

CORRESPONDENCE

242. WDB Visitor Economy report circulated

243. CPRE news bulletin circulated

244. Okehampton Edwardian evening invite for Cllr Reddaway

245. Walk to School newsletter circulated

246. Northam Mayors charity invite for Cllr. Reddaway

247. J.Pullin – if council required trees to be planted on the new devon mound in the graveyard she would apply to Devon Wildlife. Cllr. Walters to respond and request that trees are planted

ITEMS OF INTEREST/FDAUTURE AGENDA ITEMS

248. None

PART TWO ITEMS

249. No items

DATE OF NEXT MEETING

250. Tuesday 2nd December

There being no other business the Chairman thanked those present for their attendance and closed the meeting at 8.55pm

SIGNED.....CHAIRMAN.....DATED

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