

**MINUTES OF MEETING HELD TUESDAY 10<sup>TH</sup> MARCH 2026  
7PM IN THE COMMUNITY CENTRE**

**Present** Cllr Reddaway in the chair, Cllrs Laycock, Lewis Walters  
Gibbs, Burrow. Laing-Trengove. Dist. Cllr Wakeham.  
The Clerk, one member of the public  
**Apologies** Cllr Turner, Dist. Cllr. Kimber, County Cllr Davies

**Declarations**

**Of interest** Cllr. Burrow – new council website

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**PUBLIC SESSION**

**Mr.A.Tucker – planning application no 0296/26/FUL land at  
Jacobstowe cou agricultural building to C3 dwelling**  
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**APPROVAL OF MINUTES**

**341** The minutes of the meeting held 10<sup>th</sup> February 2026 having  
been duly circulated were signed by the Chair as being a true and  
correct record. Proposed Cllr. Laycock seconded Cllr Walters. All  
agreed

**MATTERS ARISING FROM MINUTES**

**342** 20 is Plenty/School (min.317 refers) next meeting with school  
scheduled for 26<sup>th</sup> March

**343** PROW (min.318 refers) County Cllr Davies had been in  
contact with Mr J. Boyd on the matter. Clerk sent yet another form  
DCC had now requested an invoice Clerk will submit invoice again  
for the work carried out by L & M Landscapes for year ending 31<sup>st</sup>  
March 2025 for the sum of £679.00

**344** See saw seats (min.319 refers) Cllr. Lewis to source  
replacement seats for the swings

**345.** Allotment sign (min.321 refers) on going

**346.** Telephone kiosk (min.322 refers) Cllr. Laycock reported that  
she would obtain a suitable padlock to stop persons entering the  
kiosk

347 Vicks Meadow pavement (min.324 refers) Cllr. Turner was contacting WDBC on this matter

348 Co-op bus shelter (min.332 refers) the tree stump had still not been removed and the area was still a safety hazard. Dist. Cllr Wakeham was asked to take this matter up with WDBC

349 Sheep statue (min.333 refers) Cllr. Laing-Trengove would contact Mrs Sally Vick for ideas on who could carry out the necessary repair work as the sculptor was still not well enough to visit the site for himself

350 Dog fouling (min.334 refers) Cllr. Gibbs reported that the Pink Poo Kit used by Cheshire/Chester council consisted of preparing a risk assessment, spraying record and leaflet distribution record – too onerous a commitment for the town council. Cllr. Walters reported that the church would not put up any further signs in the churchyard/graveyard

351 Footbridge Island Park (min.335b refers) Resolved that article be put in the Parish Pump reporting that money was available to rebuild a suitable replacement bridge and asked for ideas to be put forward

## PLANNING MATTERS

352 Applications to consider:-

a) n0296/26/FUL A.Tucker land at Jacobstowe cou agric building to C3 dwelling – *generally supported but had concerns over the drainage*

353 Permissions granted:-

a) 3444/25/HHC Polak 12 Park Rd – garage

b) 3741/25/HHO Kemp Cleave Farm – subterranean garage

354 Refusals advised None

355 Any other planning matters None

## HATHERLEIGH MARKET

356 Cllr Burrow reported as follows

## MARKET OPERATIONS

- a) Events – 2 successful events Hatherleigh Autojumble – full capacity of traders, positive feedback from traders and public - another autojumble planned for later in the year Glorious Gardens Fair -strong footfall , positive feedback from traders and public. Sustainable Hatherleigh ran tool repair workshops & tool sharpening drop in session. Strong support for further such events later in year. Volunteer run café generated £550 profit plus stall fees of £255 – total profit £805
- b) Footfall counts – average weekly count for Tuesday markets was 548 visitors with high of 627 on 17<sup>th</sup> Feb.
- c) Steps – safety upgrades including handrails for both sets of steps at rear of market are complete. Kingswood acknowledged that steps did not comply with Public Access building regulations. All works completed at their expense
- d) 2<sup>nd</sup> toilet cubicle – will be finished end of March
- e) Dog waste bin update – sponsored by North Park Vets now installed and requires weekly emptying
- f) Widening use of site – Motorcycle Training South West – running first training event using paved market square area on 13<sup>th</sup> March,

**FINANCIAL MATTERS**

- a) Feb. Trading figures – Tuesday markets £1,588 Farmers market £264 Car boot sale £300 – total of £2,152
- b) Parking machine installation costs – fully paid in Feb. £10,654.80
- c) Parking revenues – paid quarterly by WDBC – expecting Q1 payment in April

**FINANCIAL MATTERS**

357 The Clerk presented the following accounts for payment:-

a) Mrs Rewse	toilets	£ 537.24
b) Mr Whitehead	street caretaker	£ 244.20
c) Mrs Lock	clerk	£485.27
d) Hatherleigh Com.Centre	hire	£ 18.00
e) Parish Pump	grant	<u>£3000.00</u>
total		<u>£4284.71</u>

Proposed Cllr Gibbs seconded Cllr. Burrow that the above accounts be paid. Cheques signed by Cllrs. Laycock & Walters

358. Moneys received            N.Lock & Sons            £500.00

359. Any other financial matters|:-

- a) WDBC Changes to business rates email distributed

- b) Grant request received from Okehampton & District Community Transport group, Resolved to give grant of £250.00
- c) Roz Chard, Town Crier had submitted her paid invoices. Resolved to give grant of £200.00

#### **DISTRICT COUNCILLORS REPORTS**

360. Dist. Cllr Wakeham – the emptying schedule/siting of bins/replacement bins was now in place and the management programme understood

#### **TRAFFIC/MAINTENANCE ISSUES**

361 Further email received from Mr. A.Wilkinson about speeding traffic, Resolved that Clerk would respond accordingly and with his permission forward his email to WDBC, DCC Highways and Devon & Cornwall Constabulary stating that these are all bodies that we are in contact with and have been working with on traffic problems.

362 Litter bin outside the school – Cllr. Laing-Trengove would ask Mr Whitehead to carry out repairs

363 Sculpture outside school – resolved that Cllr. Laing-Trengove ask Mr.A.Cranleigh to see what works were required to repair the damage

364 Cllr.Laycock reported that the owner of the property directly opposite the listed wall repairs in South Street was constantly having mud/water from the repairs covering the frontage of her house. Cllr.Laing-Trengove would speak to both the property owner and the workmen carrying out the repairs

365 Hanging basket brackets were still not available. Cllr Laing-Trengove to track work progress

#### **PUMP TRACK**

366 Information received from Louise Barr about the installation of a pump track had been forwarded to councillors. Following a discussion on the matter regarding the siting and financing of such a project the Council were supportive of the idea. Resolved that Mrs Barr be asked to obtain further information regarding costs. Cllr.Reddaway would relay this information to Mrs Barr

#### **MEETINGS ATTENDED BY COUNCILLORS**

**367 Cllrs.Gibbs and Laycock gave update on the Hatherleigh application for the UK Town of Culture**

**a) 2 meetings had taken place with 3<sup>rd</sup> planned for 31<sup>st</sup> March.**

**b) asked for letter of support from the Town Council for submission with our application for expression of interest in the competition**

**c) many hours spent on preparing the expression of interest and still more work to do before submitting by deadline date of 24<sup>th</sup> March.**

#### **CORRESPONDENCE**

**368 WDBC Hub Committee – policy on transfer of community assets – briefing by Teams on 17<sup>th</sup> March**

**369 Devon Lieutenancy email circulated to chair and vice chair Requesting a visit to Hatherleigh to see what support he could give the town, Resolved that we ask for his availability and see who would be available**

**370 Police Drop in sessions – April 15<sup>th</sup> 10am via teams meeting Information circulated**

**371. WDBC letter regarding disposal of batteries. Resolved this information is put on council website and the Parish Pump**

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

**372 Cllr Burrow – S.W.Water sewage spills agenda item**

**373. Cllrs.Laycock and Gibbs – UK Town of Culture to remain an agenda item**

**374. Cllr.Walters reported that she had written to Lesley Source following our meeting with her over concerns with the Doctors surgery for clarification and further information on various points raised**

**375 Exclusion of public – proposed the chair seconded Cllr.Walters that we move into part two – Cllr.Burrow left the room**

**376 Proposed the chair seconded Cllr Walters that we return to open meeting**

**377 Date of next meeting 14<sup>th</sup> April**

**There being no further business the chair thanked those present for their attendance and closed the meeting at 9.10pm**

**Signed.....chair.....dated**

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