

**MINUTES OF ANNUAL GENERAL MEETING
HELD TUESDAY 12TH MAY 2026 7PM
IN THE COMMUNITY CENTRE**

Present Cllrs. Reddaway, Laycock, Lewis, Turner, Burrow, Laing
Tregrove. The Clerk. Dist. Cllr. Kimber. Two members of
The public

Apologies Cllrs.Walters and Gibb. C.Cllr.Davies, Dist.Cllr.Wakeham

1 The Clerk asked for nominations for Chair/Mayor of the
Council
Cllr.Reddaway – proposed Cllr.Laing-Tregrove.seconded Cllr
Laycock. There were no other nominations. Cllr.Reddaway
Duly elected. He signed his declaration of acceptance of
Office witnessed by the Clerk

2 Nominations for Vice Chair/Deputy Mayor
Cllr.Laycock – proposed Cllr.Laing-Tregrove seconded Cllr
Turner. There were no other nominations. Cllr.Laycock duly
Elected

3 Elections of representatives to the following:-

a) Moor Management	Cllrs.Laycock, Turner & Walters
b) Community Centre	Cllr.Laing-Tregove
c) Okehampton Rail	Cllr.Walters
d) Web site managers	Cllrs.Burrow & Turner
e) Play equipment insp	Cllr.Turner
f) Allotment Association	Cllr.Laing-Tregove
g) Graveyard admin.	Cllr.Walters
h) 20 is Plenty	Cllrr Laycock
i) Medical Centre	Cllrs.Walters & Gibbs
j) Dixon Court Trustee	Cllr.Laycock

4 Declarations of interest – Cllr. Burrow new website

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PUBLIC SESSION

a) Mr C.Brown Martin – cleaning/repairing of skatepark
b) Mr P.Davey – proposals/plans for Moor Lane Community market
garden
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APPROVAL OF MINUTES

5. The minutes of the meeting held 14th April 2026 having been duly circulated were signed by the Chairman as being a true and correct record Proposed Cllr.Laing-Trengove seconded Cllr.Lewis. All agreed

MATTERS ARISING THEREFROM

6 School meeting (min.379 refers) DCC Highways had circulated email concerning the bus stop by Pyles Auctioneers and purchase of relevant flashing signs which would be selected next meeting. Names had still not come forward to proceed with the Speed Watch team. Next meeting in June

7 P3 funds (min.380 refers) Clerk reported still no funds received despite an internal invoice being raised by DCC in the sum of £1.209.00 Resolved we ask Cllr Davies to look into this matter

8 Seesaw seats (min.381 refers) Resolved that Cllr.Turner Contact Rhino Play and Playdale on price of new piece of equipment as well as further quotes for replacement seats

9 Allotment signs (min.382 refers) Cllr.Laing-Trengove requested Cllr.Burrow to order new signs which the Allotment Assoc.would pay for

10 Vicks Meadow pavement (min.383 refers) no update. Resolved that Cllr.Turner contact WDBC again ensuring that this matter not only relates to a pavement but also street lighting

11 Co-op bus shelter (min.384 refers) nothing further heard from WDBC on the reported condition of this area in as much as the area was still unsafe despite the tree stump being removed. Clerk to write again and copy in Dist.Cllr Kimber to escalate.

12 Sheep statue (min.385 refers) Cllr.Laing-Trengove was meeting Mrs S.Vick and the Sculpture School on site 13th May

13 Dog poo signs (min.386 refers) Cllr.Laycock reported that relevant signs had been distributed around the town together with signs regarding parking on pavements

14 Island Park Bridge (min.387 refers) Cllr.Reddaway reported

That Mr.J.Barr could lay a concrete base for the bridge at a cost of Approximately £1,000 to which various forms of handrails could be attached. Resolved to carry on with this proposal as funding already in place for this project

15 Litter bin outside school (min.390 refers) repairs ongoing

16 Hanging basket brackets (min.393 refers) Cllr.Laing-Trengove reported that brackets collected from Right Angle and passed to Mr.Martin Cole – Cllr.Laing-Trengove had walked around the town with Mr Cole to finalise sites for hanging baskets Letter of thanks to be sent to Right Angle for their work

17 Police drop in session (min.395 refers) no councillors attended

18 Co-option (min.397 refers) as Mr.G.Alford could not attend this evening – co-option would take place at the June meeting and Mr Alford would be asked to attend informal interview at 6.45pm

19 Parish Pump grant (min.402b refers) acknowledgement of grant now received

20 No entry sign Buddle Lane (min.405 refers) response received from J.Scillitoe and Cllr,Reddaway had liaised with him about the new sign

21 Chapter 8 training (min.406 refers) Clerk had forwarded to Mr.Whitehead details of various training events that were available on line

22 S.W.Water (min.408 refers) matter deferred until next meeting

23 Mel Stride meeting (min.412 refers) Cllr.Laycock confirmed that Mr Stride had not made contact with regard to a meeting date

PLANNING MATTERS

24 Applications to consider:-

a) 0763/26/LBC Hele Bridge

masonry repairs
Council supported

b) 1171/26/TCA Elmfield

tree works
Council supported

24 Permissions granted:-

- | | | |
|----------------|----------|--|
| a) 0673/26 | Seery | calves house prior approval details required |
| b) 3491/26 | Robinson | 2/4 Market St discharge Con 3 |
| c) 3492/26/LBC | Robinson | 2/4 Market St discharge Con 3 |
| d) 0290/26 | Tucker | cou agric.building-dwelling |

25 Refusals advised none

26 Any other planning matters:-

- a) Cllr.Laing-Trengove reported that progress was being made on the replacement wall in Higher Street – completion scheduled for August

HATHERLEIGH MARKET

27 Cllr Burrow gave the following update

a) Market operations

- Broadband installation -wifi broadband internet installed – easier for traders to take card payments & extend facilities at market
- Footfall count – now paused with 7months of data collected with consistent numbers Random samples to be taken during year
- Upcoming events – antiques/collectables fair 18thMay
Glorious Gardens 30th May Autojumble 6th June Bandamonium
25th July plus regular Tuesdays and Farmers markets

b) Financial matters:-

- April trading figures £3123.46. March boost in trading figures from Spring Fair of £1023
- Additional grant funding from WDBC – minimum of £5000 with further potential of £10,000 - £11,000

c) Parking revenue 2026 Q1 - £1,567.61

- d) Share issue/business plan update – paperwork for the share issue submitted next week for Community Shares Standard Mark Assessment

FINANCIAL MATTERS

28 The Clerk presented accounts for the year ending 31st March 2026 which had previously been circulated to all councillors for their consideration Proposed Cllr. Lewis seconded Cllr. Laycock that accounts be approved. All agreed and the Chairman and Clerk duly

signed a copy. Clerk reported that there were 4 outstanding cheques from year ending March 2025 all relating to WDBC which had as such already been included in the accounts. Advice given -contact WDBC and state we will issue 4 separate cheques and enter in ledger "original cheques not presented now reissued as cheque numbers (and list them) Agreed that Clerk take this matter forward

29 Approval of governance statement – this was read out to all councillors – all points agreed and document signed by the Chairman and Clerk

30 Approval of accounting statement – this was agreed and document signed by the Chairman and Clerk

31 Asset register – the revised asset register was approved

32 Clerk presented the following accounts for payment:-

a)	Mrs.R.Lock	tax repayment (reissue of 3341	£ 449.35
b)	S.Whitehead	street caretaker	£ 317.75
c)	Mrs J.Rewse	toilets	£ 554.24
d)	Mrs Lock	wages	£ 485.27
e)	We Raise Digital	2 nd payment website	£ 550.00
f)	DALC	membership	£ 644.84
g)	Hatherleigh C.Centre	hire	£ 18.00
h)	Clear Insurance	premium	<u>£1643.90</u>

Total £4663.35

Proposed Cllr Laing-Trengove seconded Cllr.Turner that the above accounts be paid and cheques signed by Cllr.Lewis and Laycock

33 Moneys received none

34 Any other financial matters:-

a) Cllr Burrow having received 2nd payment in respect of the new website gave a brief presentation of work completed so far. Councillors were concerned there was a lot of repetition from the Visit Hatherleigh website. Resolved that Cllr Burrow give a further update at the next meeting on the further restructure of the website.

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With regard to new email address for the council and councillors it was resolved that this would come into force at the next meeting when all devices had been changed over.

DISTRICT COUNCILLOR REPORT

35 Cllr. Kimber reported

- a) Lesley Source from the medical centre had agreed to attend a meeting that he had organised**
- b) With regard to the ongoing query with regard to the pavement in Vicks Meadow – stressed to Cllr. Turner when talking with WDBC that the matter should also include the street lighting.**

TRAFFIC/MAINTENANCE ISSUES

36 Bus links/Okehampton train station- continuing problems with buses being cancelled affecting pupils attendance at school and college. Continuing problems with the timing of buses going to Okehampton Railway Station. Resolved that County Councillor Davies be asked to investigate the bus timetables

37 Road closure received for the colour run on 13th June

38 Late night opening requests for toilets on

a) Hatherleigh Festival 10th/11th July

b) Carnival colour run 13th June

Event organisers would lock up the toilets. Clerk to inform Mrs Rewse

SKATEPARK SPRING CLEAN

39 Following on from Mr Brown-Martin's presentation in the public session on their planned works for the area – Councillors would attend if available and ascertain what form of donation would be suitable.

MEETINGS ATTENDED BY COUNCILLORS

40 Cllr Laing-Trengove – Allotment Association AGM held new Treasurer and Secretary appointed. No waiting list for allotments

CORRESPONDENCE

41 All relevant emails circulated

42 Complaints received regarding nuisance behaviour in both Skatepark and Community Centre play area – resolved that as councillors were concerned about such behaviour the Clerk contact Okehampton police and report the matter

ITEMS OF INTEREST/FUTURE AGENDA ITEMS

43 New website to be an agenda item

44 There was no part Two

DATE OF NEXT MEETING

45 Tuesday 9th June 7pm (co-option interview 6.45pm)

There being no further business the Chairman thanked those present for their attendance and closed the meeting at 9.05pm

Signed.....chairman.....dated